

FINANCE COMMITTEE Agenda
September 6, 2016 at 6:00 p.m.
Location: Legislative Chambers

Committee members: Doug Paddock, Jim Smith, Ed Bronson, Bill Holgate, Gary Montgomery, Mark Morris.

- Doug and Bill will do the audit this month
- Approve minutes of the August meeting
- Public Comment

Real Property – Patricia Brede

- 2017 Budget review

Planning – Tim Cutler

- Yates County Planning Board update
- Yates County Open Access Network
- Penn Yan Marine update
- Transportation update
- 2017 Budget review
- Request for Early Termination from Homeownership Assistance Program

Treasurer – Nonie Flynn/Budget Officer

DISCUSSION

- 2016 Appropriations
- Sales Tax Report
- Treasurer's Office Report for August
- Treasurer's Next Year/Current Year Budget Analysis Report
- 2017 Budget Development Schedule
- 2017 Department Requests Net Comparison Report

RESOLUTIONS

- 2016 Budget Transfers
- Appropriate CHIPS Aid
- Accept Bids on TAP

OTHER

Airport –

- Authorize Consent To Lessee's Assignment Of The Lease For The County North Hangar Located At Penn Yan – Yates County Airport
- Airport project change order

Executive Session – if needed

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YATES COUNTY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnrpts

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 DEPT REQ	PCT CHANGE
1355 REAL PROPERTY							
0 REVENUES							
A1355 41250 RP FEES	-37,098.14	-35,558.00	-35,558.00	-22,342.51	-35,558.00	-33,395.00	-6.1%
A1355 43040 RP	-5,700.00	.00	-283.02	.00	.00	.00	.0%
A1355 43089 OTHER	-741.00	.00	.00	-727.00	.00	.00	.0%
TOTAL REVENUES	-43,539.14	-35,558.00	-35,841.02	-23,069.51	-35,558.00	-33,395.00	-6.1%
1 PERSONAL SERVICES							
A1355 51060 DIR RP	65,776.00	65,776.00	67,092.00	41,386.14	65,776.00	67,092.00	2.0%
A1355 51271 SR ACT	31,729.33	33,024.00	33,024.00	20,297.80	33,024.00	33,648.00	1.9%
A1355 51508 35-40 HRS	81.89	.00	4,695.69	711.32	.00	.00	.0%
A1355 51509 COMP CSEA	.00	.00	4.31	4.31	.00	.00	.0%
A1355 51651 SACT TEMP	5,146.40	.00	.00	.00	.00	.00	.0%
A1355 51999 TM TECH	47,776.06	50,076.00	50,076.00	30,867.76	50,076.00	49,941.00	-3.3%
TOTAL PERSONAL SERVICES	150,509.68	148,876.00	154,892.00	93,267.33	148,876.00	150,681.00	1.2%
2 EQUIPMENT							
A1355 52115 COMP HRDWR	270.58	.00	283.02	.00	.00	.00	.0%
TOTAL EQUIPMENT	270.58	.00	283.02	.00	.00	.00	.0%
4 CONTRACTUAL EXPENSES							
A1355 54152 CONFERENCE	150.00	300.00	300.00	50.00	300.00	300.00	.0%
A1355 54156 TRAINING	285.00	1,500.00	1,500.00	33.05	1,500.00	1,500.00	.0%
A1355 54407 EQUIP AGRE	2,115.75	2,200.00	2,200.00	.00	2,200.00	2,400.00	9.1%
A1355 54408 EQ MAINT	360.00	1,000.00	1,000.00	551.12	1,000.00	1,500.00	50.0%
A1355 54426 MAP MAINT	500.00	500.00	500.00	.00	500.00	500.00	.0%
A1355 54470 SUPP:OFF	2,445.98	2,500.00	2,500.00	1,059.01	2,500.00	2,700.00	8.0%
A1355 54507 COPIER CHR	397.40	400.00	400.00	289.15	400.00	500.00	25.0%
A1355 54515 POSTAGE	41.69	100.00	100.00	30.40	100.00	100.00	.0%
A1355 54571 COMP SOFT	11,510.00	9,750.00	9,750.00	7,500.00	9,750.00	8,000.00	-17.9%
A1355 54575 COMP SOFT	500.00	400.00	400.00	.00	400.00	400.00	.0%
A1355 54653 GASOLINE	38.92	50.00	50.00	37.34	50.00	50.00	.0%
A1355 54654 MILEAGE	.00	600.00	600.00	223.56	600.00	700.00	16.7%
A1355 54660 TRAVEL EXP	1,198.74	1,300.00	1,300.00	257.42	1,300.00	1,500.00	15.4%
A1355 54682 TEL/FAX	652.40	800.00	800.00	451.14	800.00	900.00	12.5%
A1355 54763 PICTOMETRY	21,634.33	21,635.00	21,635.00	21,635.00	21,635.00	21,750.00	.5%
A1355 54907 DUES	230.00	275.00	275.00	230.00	275.00	275.00	.0%
A1355 54916 PUBLICATN	83.00	280.00	280.00	319.00	280.00	375.00	33.9%

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YATES COUNTY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 2
bgnyrpts

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND			2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 DEPT REQ	PCT CHANGE
A1355	54964	LEASE:REC	40.00	40.00	40.00	40.00	40.00	40.00	.0%
TOTAL CONTRACTUAL EXPENSES			42,183.21	43,630.00	43,630.00	32,706.19	43,630.00	43,490.00	-.3%
8	EMPLOYEE BENEFITS								
A1355	58100	FICA/MED	10,618.87	10,705.00	11,106.00	6,478.29	10,705.00	10,779.00	.7%
A1355	58303	INS-CSEA	25,478.23	27,992.00	27,992.00	18,502.86	27,992.00	31,987.00	14.3%
A1355	58305	INS-NON UN	10,859.64	12,371.00	12,371.00	8,246.80	12,371.00	13,979.00	13.0%
TOTAL EMPLOYEE BENEFITS			46,956.74	51,068.00	51,469.00	33,227.95	51,068.00	56,745.00	11.1%
TOTAL REAL PROPERTY			196,381.07	208,016.00	214,433.00	136,131.96	208,016.00	217,521.00	4.6%
TOTAL GENERAL FUND			196,381.07	208,016.00	214,433.00	136,131.96	208,016.00	217,521.00	4.6%
GRAND TOTAL			196,381.07	208,016.00	214,433.00	136,131.96	208,016.00	217,521.00	4.6%

** END OF REPORT - Generated by Nonie Flynn **



YATES COUNTY PLANNING DEPARTMENT

417 Liberty Street
Penn Yan, NY 14527
315-536-5153
Fax 315-531-3209

TO: Finance Committee Members
FROM: Timothy P. Cutler - County Planning Department
DATE: August 31, 2016
RE: August 2016- Monthly Departmental Report

Yates County Planning Board

The County Planning Board Meeting was held on August 25th. The Board reviewed 10 Referrals. Two were from the Village of Penn Yan, three from the Town of Starkey, one from the Town of Milo, one from the Town of Jerusalem, two from the Town of Middlesex and one from the Town of Barrington. All were approved.

Town of Potter, Town of Benton and one “at-large” seat remain open. Letters have been sent to the Supervisors in the Towns of Potter and Benton. The seat from Town of Italy remains vacant and the Town is considering candidates. Reminder that the Planning Board will not be holding a meeting in September as the Planner will be unavailable to process referrals for the meeting.

Additionally David Zorn, Executive Director, G/FLRPC and Jack Marren, Chair of the Council, would like to meet with the Legislature this fall to review and discuss G/FLRPC initiatives, projects and directions. The plan is to have them present at the November Legislature Meeting.

A number of Yates County Towns and Villages have expressed interest in Zoning for Solar. I’m drafting a set for the Town of Jerusalem but also sharing NYS resource materials with the towns and looking into some training.

Yates County Open Access Network

The Dark Fiber Network is essentially complete and tested. The piece of equipment (network monitor) that was to be installed in August is tied up in finding a suitable MWBE supplier for STN/ECC. This is expected to be completed by the September 9th and the paperwork for a Certificate of Completion will be sent to Yates County for our signature.

I’ve been investigating the awardees of the New NY Broadband Program Phase 1 Awards. It does not appear that any of the awards were based on meeting the needs of Yates County unserved or underserved households.

We have received estimates for the possible extensions to use the ca. \$209,000 remaining in our grant. We would treat these as Engineering Change Orders should we choose to pursue them this fall. All would qualify for the 80% reimbursement/

Extension	Cost	Maintenance and Operation (Monthly)	Distance
Highway Barn in Benton	\$124,891	\$945.31	3 miles
Hamlet of Middlesex	\$125,634	\$946.62	4 miles
Sherman Hill Tower	\$49,423	\$316.23	1 mile
Angus Rd Tower	\$9,356	\$16.31	<< 1 mile

We are continuing to work with our auditors and STN to complete the review of invoices and supporting documentation for the next Grant Disbursement submission. Grant Disbursement Agreement Amendment with ESD has been confirmed complete.

Penn Yan Marine

Tim Dennis, Jim Smith, Doug Paddock, Scott Falvey and I met on August 12th with Chris Iversen and Kevin McAuliffe (Keuka Outlet Development) and made counter offers regarding proposed changes to Appendices 5 and 12 of the Site Management Plan. Proposals and terms were presented in a manner consistent with the discussion that was held with the legislature in executive session earlier in August.

Transportation

We're continuing to work the documentation required for State and Federal Funding. The application documents are extensive and in progress.

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YATES COUNTY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 DEPT REQ	PCT CHANGE
8020 PLANNING							
1 PERSONAL SERVICES							
A8020 51085 PLANNER	60,105.45	65,776.00	67,092.00	26,120.19	65,776.00	67,092.00	2.0%
TOTAL PERSONAL SERVICES	60,105.45	65,776.00	67,092.00	26,120.19	65,776.00	67,092.00	2.0%
4 CONTRACTUAL EXPENSES							
A8020 54011 CONSULTANT	20,332.28	21,000.00	16,000.00	.00	21,000.00	5,000.00	-76.2%
A8020 54068 FIBER SUST	.00	47,500.00	47,500.00	.00	47,500.00	192,000.00	304.2%
A8020 54152 CONFERENCE	.00	750.00	750.00	.00	750.00	750.00	.0%
A8020 54156 TRAINING	55.90	250.00	255.10	255.10	250.00	250.00	.0%
A8020 54207 YC PLNG BD	445.99	1,000.00	994.90	300.00	1,000.00	1,000.00	.0%
A8020 54210 YC GFL PLG	6,647.00	6,647.00	6,647.00	6,647.00	6,647.00	6,647.00	.0%
A8020 54470 SUPP:OFF	257.02	250.00	250.00	186.22	250.00	1,100.00	340.0%
A8020 54501 ADVERTISNG	102.08	175.00	175.00	64.84	175.00	175.00	.0%
A8020 54507 COPIER CHR	541.65	1,300.00	1,300.00	256.75	1,300.00	500.00	-61.5%
A8020 54515 POSTAGE	526.30	700.00	700.00	392.40	700.00	700.00	.0%
A8020 54580 GIS MAINT	10,390.99	12,450.00	12,450.00	8,101.00	12,450.00	13,250.00	6.4%
A8020 54653 GASOLINE	8.14	.00	.00	.00	.00	.00	.0%
A8020 54654 MILEAGE	.00	115.00	115.00	.00	115.00	115.00	.0%
A8020 54660 TRAVEL EXP	.00	160.00	160.00	.00	160.00	160.00	.0%
A8020 54682 TEL/FAX	145.39	200.00	200.00	80.17	200.00	200.00	.0%
A8020 54907 DUES	350.00	340.00	340.00	300.00	340.00	340.00	.0%
A8020 54916 PUBLICATN	.00	75.00	75.00	.00	75.00	75.00	.0%
TOTAL CONTRACTUAL EXPENSES	39,802.74	92,912.00	87,912.00	16,583.48	92,912.00	222,262.00	139.2%
8 EMPLOYEE BENEFITS							
A8020 58100 FICA/MED	4,204.10	4,580.00	4,646.00	1,912.01	4,580.00	4,653.00	1.6%
A8020 58305 INS-NON UN	16,577.16	18,883.00	18,883.00	3,147.16	18,883.00	18,828.00	-.3%
TOTAL EMPLOYEE BENEFITS	20,781.26	23,463.00	23,529.00	5,059.17	23,463.00	23,481.00	.1%
TOTAL PLANNING	120,689.45	182,151.00	178,533.00	47,762.84	182,151.00	312,835.00	71.7%
TOTAL GENERAL FUND	120,689.45	182,151.00	178,533.00	47,762.84	182,151.00	312,835.00	71.7%
GRAND TOTAL	120,689.45	182,151.00	178,533.00	47,762.84	182,151.00	312,835.00	71.7%

** END OF REPORT - Generated by Nonie Flynn **

RECEIVED

AUG 25 2016

REAL PROPERTY TAX SERVICE
PLANNING DEPARTMENT

WHITCOMB LAW FIRM, P.C.

39 Niagara Street
Canandaigua, New York 14424

David J. Whitcomb, Esq.

TELEPHONE: (585) 412-6002

FACSIMILIE: (585) 412-6005

August 22, 2016

Yates County Planning Department
417 Liberty Street, Suite 1093
Penn Yan, New York 14527

VIA FIRST CLASS MAIL ONLY

RE: John P. Manley, Yates County Homeownership Assistance Program Grant
Request for Early Termination

Dear Yates County Planning Department:

I have been retained to represent Mr. John P. Manley regarding his Yates County Homeownership Assistance Program Grant. Mr. Manley purchased a home located at 110 Maplewood Drive, Naples NY 14512 (Yates County) by way of a Warranty Deed which was recorded in the Yates County Clerk's Office on December 4, 2007. The purchase price of the property was \$79,000.00. The property is a single family residential home with 3 bedrooms, 1 bathroom, no basement and approximately 1,344 square feet of living space. At the time he purchased the property, he entered into a Note and Mortgage Agreement recorded the same day wherein the County of Yates provided financial assistance in the purchase in the form of a mortgage principal subsidy payment on his behalf which totaled \$19,116.03 (\$3,216.03 for closing costs and a principal down payment of \$15,900.00).

Under the terms of paragraph 11 of the agreement, Mr. Manley is required to reside in the property for a period of 10 years, after which the full amount of the subsidy grant shall be deemed to have been fully depreciated and need not be repaid. If the property is sold or otherwise transferred during the 10-year period, there is a tiered repayment schedule as follows:

If sold or otherwise transferred in years 1-5: \$19,116.03 (the full amount)
If sold or otherwise transferred in years 6-8: 60% thereof
If sold or otherwise transferred in years 9-10: 40% thereof

The agreement details that the above repayment schedule applies, "unless a written waiver is obtained from the County Legislature" (Paragraph 11).

Mr. Manley has now been residing in the property for a period of just over 8 years and 8 months. He will reach the 9 year point in December 2016. At the time of his purchase in 2007, Mr. Manley was a single individual looking to purchase his first home. Since that time, he was married in 2009 and started a family. He and his wife Heather now have five (5) children, Liam, Oliver, Miles, Carbrie and Flynn. This growing family with young children has simply outgrown the home and they are in desperate need of a larger living space. In addition, Mr. Manley's employment takes

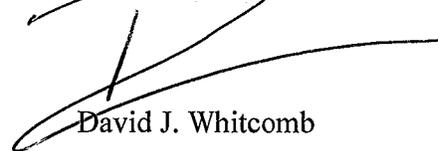
him to Monroe County daily, and they would like to look to relocate somewhere more efficient for work purposes.

At this time, we are hereby requesting that the Yates County Legislature, under the terms of Paragraph 11 of the agreement, grant a waiver to Mr. Manley and his family, release him from the repayment obligation and allow him to sell the property so his family can find more suitable housing. This program offered by Yates County is a wonderful opportunity for homebuyers to establish themselves, start a family and grow. The program has afforded Mr. Manley this opportunity and has yielded great dividends for him and he is extremely grateful for the opportunity to be a part of it.

We feel that this waiver request is reasonable, and keeping within the intended purpose of the program, and in light of his family's needs and the amount of time that has passed under the terms of the agreement.

Thank you for your attention to this matter. We understand that there is a meeting scheduled for September 12, 2016, and we would request that this application be considered prior to or at that time.

Sincerely yours,

A handwritten signature in black ink, appearing to read "David J. Whitcomb", written over a horizontal line.

cc: Mr. & Mrs. John and Heather Manley

2016 Appropriations:

General Fund:

Grants:

Department	Grant Name	Amount	Carryover	Res. #	Balance
Sheriff	Victim Services Grant	5,000.00		7-16	
Sheriff	GTSC Rural Traffic Enforcement Grant	3,150.00		9-16	
Community Services	Mental Health Grant	2,332.95	Yes	32-16	
OEM	Homeland Security - SHSP	566.01	Yes	50-16	
OEM	Homeland Security - SHSP	30,000.00	Yes	51-16	
OEM	Homeland Security - Local Emer. Planning	7,295.82	Yes	52-16	
Public Health	Medical Reserve Corp	5,950.08	Yes	53-16	
Public Health	Emergency Planning - Ebola	36,700.00	Yes	54-16	
Public Health	Health Systems Learning Grant	6,606.00	Yes	55-16	
Public Health	Rural Health Network	64,690.24	Yes	56-16	
Public Health	Disaster Planning	30,800.00	Yes	57-16	
Community Services	State Aid	505.00		58-16	
Real Property	State Aid	283.02		59-16	
Public Health	Immunization Action Plan Grant	2,406.00	Yes	95-16	
Sheriff	Governor's Traffic Safety Committee	6,965.00		101-16	
Sheriff	Public Safety Answering Point	170,021.00		102-16	
Sheriff	Public Safety Answering Point	25,161.31		103-16	
Sheriff	Drug Enforcement Grant	5,000.00		104-16	
Public Defender	Indigent Legal Services Grant	10,000.00	Yes	105-16	
OEM	Homeland Security - SHSP	30,000.00		107-16	
Public Health	Rabies Control	757.00		142-16	
Public Health	Rural Health Network	235,000.00		143-16	
Sheriff	Homeland Security - SLETPP	3,750.22		191-16	
Public Health	Disaster Planning	52,096.00		217-16	
Public Health	Health Systems Learning Grant	3,200.00		218-16	
Public Health	Summer Youth Employment	2,214.00		219-16	
Community Services	Suicide Prevention Coalition Grant	3,500.00		233-16	
Community Services	Supported Housing	4,242.00		235-16	
Community Services	Community Health Grant	11,155.00		256-16	
					759,346.65

Other Appropriations:

Department	Source	Amount	Resolution #	Balance
Various	Purchase Order Encumbrances	345,102.92		
Treasurer	Occupancy Tax Reserve	13,784.00	94-16	
Planner	Environmental Cleanup Reserve	30,000.00	144-116	
Sheriff	Stop DWI Reserve	28,000.00	216-16	
		<u>416,886.92</u>		1,176,233.57

Contingent Fund:

A1990 Beginning Balance:				507,850.00
Various	Medical Insurance - Non-Union	(23,591.00)	49-15	
Various	Salary, FICA, Medicare - Non-Union	47,342.00	49-15	
		<u>23,751.00</u>		484,099.00

Road:

Various	Purchase Order Encumbrances	827,237.43		827,237.43
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Road Machinery:

Various	Purchase Order Encumbrances	47,926.48		
Reserve	Snow plow truck	11,454.04	220-16	
Revenue	Insurance	6,802.36	255-16	66,182.88

2014 Date	Sales Tax Amount	Month Total Year to Date	% Change Over Prior Year	2015 Date	Sales Tax Amount	Month Total Year to Date	% Change Over Prior Year	2016 Date	Sales Tax Amount	Month Total Year to Date	% Change Over Prior Year
2/6/2014	477,696.58	595,674.10	-1.79%	2/6/2015	510,027.61	645,917.03	8.43%	2/5/2016	473,307.90	613,652.42	-5.00%
2/13/2014	117,977.52	595,674.10	-1.79%	2/13/2015	135,889.42	645,917.03	8.43%	2/16/2016	140,344.52	613,652.42	-5.00%
3/6/2014	402,739.28	497,119.84	-5.68%	3/6/2015	421,627.35	541,667.96	8.96%	3/7/2016	412,540.83	525,980.81	-2.90%
3/13/2014	94,380.56	1,092,793.94	-3.60%	3/13/2015	120,040.61	1,187,584.99	8.67%	3/14/2016	113,439.98	1,139,633.23	-4.04%
4/7/2014	549,852.78	1,103,616.99	-8.86%	4/6/2015	544,036.01	976,183.18	-11.55%	4/7/2016	558,330.04	1,288,708.26	32.02%
4/14/2014	553,764.21	2,196,410.93	-6.32%	4/13/2015	432,147.17	2,163,768.17	-1.49%	4/13/2016	730,378.22	2,428,341.49	12.23%
5/6/2014	533,726.09	694,214.10	7.40%	5/6/2015	538,218.96	686,279.34	-1.14%	5/6/2016	565,024.31	701,486.15	2.22%
5/13/2014	160,488.01	2,890,625.03	-3.35%	5/13/2015	148,060.38	2,850,047.51	-1.40%	5/13/2016	136,461.84	3,129,827.64	9.82%
6/6/2014	532,465.56			6/8/2015	556,207.35			6/7/2016	557,187.00		
6/13/2014	467,846.32	1,232,311.88	41.16%	6/12/2015	174,367.06	964,574.41	-21.73%	6/13/2016	125,694.52	1,424,431.96	47.67%
6/30/2014	232,000.00	4,122,936.91	6.70%	6/30/2015	234,000.00	3,814,621.92	-7.48%	6/30/2016	741,550.44	4,554,259.60	19.39%
7/1/2014	384,003.79	773,833.91	-28.07%	7/1/2015	396,069.50	1,068,484.32	38.08%	7/1/2016	376,522.24	711,042.43	-33.45%
7/14/2014	389,830.12	4,896,770.82	-0.87%	7/13/2015	672,414.82	4,883,106.24	-0.28%	7/13/2016	334,520.19	5,265,302.03	7.83%
8/6/2014	655,737.21	842,015.60	8.50%	8/6/2015	705,591.38	918,898.03	9.13%	8/5/2016	719,347.40	878,853.17	-4.36%
8/13/2014	186,278.39	5,738,786.42	0.40%	8/13/2015	213,306.65	5,802,004.27	1.10%	8/15/2016	159,505.77	6,144,155.20	5.90%
9/8/2014	651,997.13	802,434.14	4.77%	9/8/2015	697,563.98	884,129.84	10.18%	9/7/2016	-	-	-100.00%
9/15/2014	150,437.01	6,541,220.56	0.92%	9/14/2015	186,565.86	6,686,134.11	2.22%	9/13/2016	-	6,144,155.20	-8.11%
10/6/2014	672,898.09	1,624,701.68	8.68%	10/6/2015	681,495.57	1,486,745.43	-8.49%	10/6/2016	-	-	-100.00%
10/14/2014	951,803.59	8,165,922.24	2.37%	10/13/2015	805,249.86	8,172,879.54	0.09%	10/13/2016	-	6,144,155.20	-24.82%
11/6/2014	597,682.07	730,514.43	6.91%	11/6/2015	604,494.97	723,384.04	-0.98%	11/7/2016	-	-	-100.00%
11/13/2014	132,832.36	8,896,436.67	2.73%	11/13/2015	118,889.07	8,896,263.58	0.00%	11/14/2016	-	6,144,155.20	-30.94%
12/8/2014	600,538.98	755,754.00	7.30%	12/7/2015	585,770.75	727,380.30	-3.75%	12/6/2016	-	-	-100.00%
12/15/2014	155,215.02	9,652,190.67	3.08%	12/14/2015	141,609.55	9,623,643.88	-0.30%	12/13/2016	-	6,144,155.20	-36.16%
12/31/2014	467,000.00			12/31/2015	472,000.00			12/30/2016	-		
1/2/2015	289,556.67	1,273,752.45	2.28%	1/4/2016	287,839.74	1,309,855.17	2.83%	1/3/2017	-	-	-100.00%
1/13/2015	517,195.78	10,925,943.12	2.98%	1/13/2016	550,015.43	10,933,499.05	0.07%	1/12/2017	-	6,144,155.20	-43.80%
Total		10,925,943.12		Total		10,933,499.05		Total		6,144,155.20	
Budget Estimate		10,300,000.00		Budget Estimate		10,800,000.00		Budget Estimate		11,000,000.00	
\$ Over/Under Budget		625,943.12		\$ Over/Under Budget		133,499.05		\$ Over/Under Budget		(4,855,844.80)	
\$ Over/Under 2013		316,325.79		\$ Over/Under 2014		7,555.93		\$ Over/Under 2014		(4,789,343.85)	



OFFICE OF THE
YATES COUNTY TREASURER
417 LIBERTY STREET, SUITE 1081
PENN YAN, NEW YORK 14527-1122
(315) 536-5192

Winona B. Flynn
TREASURER

Ashley R. Doyle
DEPUTY TREASURER

To: Finance Committee

From: Nonie Flynn

Re: Treasurer's Office Report for August 2016

2017 Budget – The NYS property tax cap inflation factor for 2017 is .68%. The estimated property tax cap allows for \$213,984.05 or 1.3354%. Please find the 2017 Departments' Requests Net Comparisons Report attached. The pension rates have not been published yet by NYS OSC to determine the 2017 estimated payment.

NYS Treasurer's Regional Meeting – Yates County hosted the annual Treasurer's Regional meeting for treasurers and their deputies from Allegany, Chemung, Genesee, Livingston, Orleans, Wyoming and Yates on August 25th.

TAP Parcels – The second tax auction on 2014 foreclosed parcels took place on August 30th in the County auditorium. Three parcels received bids resulting in a gain of \$192,265.21.

2016 Budget Appropriation Requests using Unanticipated 2016 Revenue:

Postage Meter – Our current county postage meter and feeder will no longer be covered under Pitney Bowes maintenance contract in 2017. Ashley has received demonstrations from vendors for new machines. We recommend the county purchase a Lineage machine for \$4,389 at the end of 2016. The reduction in maintenance fees with Lineage is \$1,626 per year compared to Pitney Bowes, thus we would recoup the initial investment within three years.

Tax Collection Software – Our current tax collection software is owned and maintained by one individual. The license fee for new Systems East software is \$84,320. This request was removed from the capital plan with the intent to order it with encumbered funds from 2016. I request an appropriation at the end of 2016 for the software purchase.

08/31/2016 18:06
nflynn

YATES COUNTY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 2017 2017 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND			2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 DEPT REQ	PCT CHANGE
1325	TREASURER								
0	REVENUES								
A1325	41090	INT & PEN-	-388,012.07	-410,000.00	-410,000.00	-321,460.50	-410,000.00	-400,000.00	-2.4%
A1325	41233	TREAS FEES	-26,893.37	-28,500.00	-28,500.00	-25,931.42	-28,500.00	-27,320.00	-4.1%
A1325	42401	INT	-8,190.39	-7,500.00	-7,500.00	-5,645.46	-7,500.00	-8,000.00	6.7%
A1325	42412	RENT-TASC	-10,000.00	-10,000.00	-10,000.00	.00	-10,000.00	-10,404.00	4.0%
A1325	42701	PR YR RFND	-.10	.00	.00	.00	.00	.00	.0%
A1325	42771	MISC REV	.00	.00	.00	-95.51	.00	.00	.0%
A1325	43089	OTHER	-2,086.00	.00	.00	.00	.00	.00	.0%
	TOTAL REVENUES		-435,181.93	-456,000.00	-456,000.00	-353,132.89	-456,000.00	-445,724.00	-2.3%
1	PERSONAL SERVICES								
A1325	51030	TREASURER	69,587.00	69,587.00	70,979.00	43,783.95	69,587.00	70,979.00	2.0%
A1325	51121	DEP TREAS	46,818.00	46,818.00	44,114.16	27,022.85	46,818.00	45,000.00	-3.9%
A1325	51123	DEP TR PT	.00	11,705.00	15,344.84	15,344.84	11,705.00	.00	-100.0%
A1325	51237	PR SPEC	.00	.00	34,978.46	21,830.58	.00	40,641.00	.0%
A1325	51270	SR ACT	32,977.43	34,528.00	34,528.00	21,203.23	34,528.00	35,070.00	1.6%
A1325	51271	SR ACT	36,570.95	38,039.00	3,060.54	3,060.54	38,039.00	.00	-100.0%
	TOTAL PERSONAL SERVICES		185,953.38	200,677.00	203,005.00	132,245.99	200,677.00	191,690.00	-4.5%
4	CONTRACTUAL EXPENSES								
A1325	54005	AUDIT FEES	29,332.00	29,332.00	29,332.00	29,332.00	29,332.00	25,948.00	-11.5%
A1325	54011	CONSULTANT	5,321.40	3,000.00	3,000.00	2,950.00	3,000.00	8,750.00	191.7%
A1325	54152	CONFERENCE	389.00	650.00	650.00	410.00	650.00	650.00	.0%
A1325	54470	SUPP:OFF	4,805.89	6,400.00	6,400.00	1,235.51	6,400.00	6,400.00	.0%
A1325	54507	COPIER CHR	20.90	.00	.00	.00	.00	.00	.0%
A1325	54515	POSTAGE	3,097.55	3,200.00	3,200.00	1,951.81	3,200.00	3,200.00	.0%
A1325	54576	COMP SFT A	29,992.95	31,231.00	31,231.00	27,656.36	31,231.00	32,611.00	4.4%
A1325	54660	TRAVEL EXP	796.87	1,860.00	1,860.00	1,557.29	1,860.00	1,860.00	.0%
A1325	54682	TEL/FAX	472.23	480.00	480.00	324.93	480.00	500.00	4.2%
A1325	54907	DUES	50.00	100.00	100.00	100.00	100.00	100.00	.0%
	TOTAL CONTRACTUAL EXPENSES		74,278.79	76,253.00	76,253.00	65,517.90	76,253.00	80,019.00	4.9%
8	EMPLOYEE BENEFITS								
A1325	58100	FICA/MED	13,366.99	14,020.00	14,391.00	9,300.37	14,020.00	13,602.00	-3.0%
A1325	58303	INS-CSEA	33,017.16	39,006.00	39,006.00	26,003.68	39,006.00	44,077.00	13.0%
A1325	58305	INS-NON UN	15,377.16	25,224.00	25,736.00	16,682.98	25,224.00	20,009.00	-20.7%
	TOTAL EMPLOYEE BENEFITS		61,761.31	78,250.00	79,133.00	51,987.03	78,250.00	77,688.00	-.7%
	TOTAL TREASURER		-113,188.45	-100,820.00	-97,609.00	-103,381.97	-100,820.00	-96,327.00	-4.5%
	TOTAL GENERAL FUND		-113,188.45	-100,820.00	-97,609.00	-103,381.97	-100,820.00	-96,327.00	-4.5%
	GRAND TOTAL		-113,188.45	-100,820.00	-97,609.00	-103,381.97	-100,820.00	-96,327.00	-4.5%

** END OF REPORT - Generated by Nonie Flynn **

2017 Budget Development Schedule

May Committee Meetings	Departments present their capital plan request to their Standing Committee
Monday, May 2	2017 Budget available for Department Heads in MUNIS
June Committee Meetings	Consolidated Capital Plan presented to Finance Committee
Wednesday, August 31	Department heads submit complete budget to Budget Officer
September Standing Committee Meetings	Department heads review their budget with Standing Committees
Monday, October 3	Budget Officer submits Projected Budget to Legislature
Monday, October 17	Budget Officer submits Fund Balance Projection to Legislature
Monday, October 24	Budget Workshop (Cooperating Agency requests in afternoon)
Tuesday, October 25	Budget Workshop
Monday, November 21	Public Hearing *** PROPOSED ***
December 20	Deadline for 2017 budget adoption (County Law Section 360)

Steps to be taken before December 20:

1. Adopt a tentative budget
2. Set a date for a public hearing
3. Conduct public hearing
4. Adopt a final budget

2016 BUDGET TRANSFERS

BE IT RESOLVED, that the following transfers be made in the 2016 budget:

From:	To:	Amount:
A1990.54905 Contingent	A3110.51730 SHER-Dep. Sher. Lieutenant	2,714.40
A1990.54905 Contingent	A3110.51731 SHER-Dep. Sher. Lieutenant	2,770.60
A1990.54905 Contingent	A3110.51734 SHER-Dep. Sher. Cr. Investigator	2,507.60
A1990.54905 Contingent	A3110.51736 SHER-Dep. Sher. Cr. Investigator	2,376.50
A1990.54905 Contingent	A3110.51737 SHER-Dep. Sher. Cr. Investigator	2,509.20
A1990.54905 Contingent	A3110.51739 SHER-Dep. Sher. Sergeant	2,459.10
A1990.54905 Contingent	A3110.51740 SHER-Dep. Sher. Sergeant	3,629.02
A1990.54905 Contingent	A3110.51742 SHER-Dep. Sher. Sergeant	2,560.77
A1990.54905 Contingent	A3110.51743 SHER-Dep. Sher. Sergeant	2,589.50
A1990.54905 Contingent	A3110.51750 SHER-Dep. Sher. Youth	2,495.28
A1990.54905 Contingent	A3110.51751 SHER-Dep. Sher.	804.10
A1990.54905 Contingent	A3110.51752 SHER-Dep. Sher.	1,763.01
A1990.54905 Contingent	A3110.51753 SHER-Dep. Sher.	2,283.65
A1990.54905 Contingent	A3110.51755 SHER-Dep. Sher.	2,472.52
A1990.54905 Contingent	A3110.51757 SHER-Dep. Sher.	598.40
A1990.54905 Contingent	A3110.51758 SHER-Dep. Sher.	1,920.99
A1990.54905 Contingent	A3110.51759 SHER-Dep. Sher.	2,605.52
A1990.54905 Contingent	A3110.51761 SHER-Dep. Sher.	2,239.90
A1990.54905 Contingent	A3110.51762 SHER-Dep. Sher.	1,974.74
A1990.54905 Contingent	A3110.51763 SHER-Dep. Sher.	2,331.58
A1990.54905 Contingent	A3110.51764 SHER-Dep. Sher.	2,373.48
A1990.54905 Contingent	A3110.51765 SHER-Dep. Sher.	2,317.09
A1990.54905 Contingent	A3110.51942 SHER-Overtime C82 LE	8,786.51
A1990.54905 Contingent	A3110.51985 SHER-Dep. Sher. Part Time	2,479.95
A3645.54985 OEM-SHSP '14	A3645.52985 OEM-SHSP '14	30.60
A4010.41689 PH-Donation	A4010.54103 PH-EMS Equipment	50.00
A6109.54305 Family Assistance	A6101.54311 Medical Assistance	460.00
A6410.54205 EC.DEV-PY Occ.	A6420.54222 PROM.IND-PY Hotel PILOT	4,559.96
A6510.54653 VET-Gas	A6510.51661 VET-Comp. Time NU	24.63
D5112.51450 HWY-Chips Regular	D5120.51450 HWY-Brid.&Cul. Regular	173.62
D5112.54629 HWY-Chips Stone	D5110.54629 HWY-Maint. Stone	3,000.00
D5112.58100 HWY-Chips FICA	D5120.58100 HWY-Brid.&Cul. FICA	15.02

and be it further

RESOLVED, that copies of this resolution be given to the Sheriff, Emergency Management Director, Director of Public Health, Commissioner of Social Services, Highway Superintendent, Veteran's Director and County Treasurer/Budget Officer.

**APPROPRIATE CHIPS AID
(Highway)**

WHEREAS, the Highway Department received New York State Department of Transportation Consolidated Local Street and Highway Improvement Program (CHIPS) funding, and

WHEREAS, these funds are not part of the 2016 budget,

NOW, THEREFORE, BE IT RESOLVED, that the following accounts be increased in the 2016 budget:

Revenue:

D5112.43510 HWY-CHIPS	\$266,673.34
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Appropriation:

D5112.54602 HWY-CHIPS-Bituminous	\$266,673.34
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And be it further

RESOLVED, that a copy of this resolution be provided the Highway Superintendent and Treasurer/Budget Officer.

ACCEPT BIDS ON TAX ACQUIRED PROPERTIES

WHEREAS, the 2014 delinquent tax parcels deeded to the Yates County for non-payment of real property taxes have been advertised for tax auction and the County has received the bids on said properties, and

WHEREAS, the Finance Committee has reviewed said bids, and

WHEREAS, listed below are the high bids for each of the tax parcels listed below and the name of each respective bidder;

NOW, THEREFORE, BE IT RESOLVED, that all of the bids set forth below for said listed tax parcels are hereby accepted; and be it further

RESOLVED, that Yates County hereby authorizes the grant and delivery by way of Quit Claim Deed conveying title of each of the tax parcels described below to the respective bidder for the respective bid price, as set forth herein; with each respective title conveyance being contingent upon payment of said bid price to the County and compliance with and being in accordance with all terms of sale and other provisions promulgated by the County Treasurer in its public notice entitled "Yates County Tax Auction" and its respective bid form(s) entitled "Offer to Purchase"; and be it further

RESOLVED, that the Chairman of the Legislature is hereby authorized to execute each respective aforementioned Quit Claim Deed and all other documentation to fully convey title of the same as outlined above; after and upon the review by the County Attorney; and be it further

RESOLVED, that a copy of this resolution be sent to the County Treasurer and County Attorney.

Middlesex	2.61-1-2	Robert J. Brenner	\$77,000
Middlesex	22.68-1-6.11	Terry & Michelle Reid	\$37,000
Potter	35.03-1-16	Shawn A. McCann	\$110,000

**AUTHORIZE CONSENT TO LESSEE'S ASSIGNMENT OF THE LEASE FOR THE
COUNTY'S NORTH HANGAR LOCATED AT PENN YAN-YATES COUNTY
AIRPORT**

WHEREAS, the County entered into a written lease with Aire-Tech Rotorcraft Services LLC (hereinafter referred to as the "Lessee") for the rental of property from the County commonly known as the North Hangar located at the Penn Yan-Yates County Airport, in the Town of Milo, County of Yates (hereinafter referred to as the "Lease"); and

WHEREAS, the aforementioned Lessee, wishes to assign the Lease to Performance Aviation, LLC; and

WHEREAS, per the terms of the Lease, a Lessee may only assign the Lease upon written consent of the County; and

WHEREAS, the County is willing to provide such consent in this instance;

NOW, THEREFORE, BE IT RESOLVED, that upon approval of the assignment and consent document(s) by the County Attorney, the County hereby consents to the assignment of the aforementioned Lease from Aire-Tech Rotorcraft Services LLC to Performance Aviation, LLC and authorizes the Chairman to sign any documentation necessary to effectuate such consent; and be it further

RESOLVED, that a copy of this resolution be given to the County Administrator, County Attorney, County Treasurer, Aire-Tech Rotorcraft Services LLC and Performance Aviation, LLC