

PUBLIC WORKS COMMITTEE AGENDA

July 6, 2016

4:30 pm

Legislative Chambers

Public Works Committee:

Dan Banach (Chair), Jim Multer (Vice Chair)
Elden Morrison, Earle Gleason, Terry Button

I. MEETING MINUTES & MONTHLY AUDIT

- Public Comment
- Approve minutes of June 6, 2016
- Dan Banach and Earle Gleason will sign the audit

II. YATES COMMUNITY CENTER GRANT COMMITTEE - Alicen Yonts & Meredyth McMichael

III. SOLAR ENERGY PRESENTATION – Finger Lakes Solar Co-Op

IV. HIGHWAY DEPARTMENT – Dave Hartman

ROAD FUND

- D3310 – Traffic
- D5010 – Administration
 - Title VI Compliance
- D5110 – Maintenance Roads & Bridges
- D5112 – Capital Roads
 - Project report
- D5120 – Bridges & Culverts
 - West Ave.
 - Vine Valley
 - Alexander Rd. Red Flag
- D5142 – Snow Removal

ROAD MACHINERY FUND

- DM5130 – Road Machinery

V. BUILDINGS & GROUNDS - Joe Reed

New Business

- Solar Presentation
- Public Health Clinic
- Safety Committee – Minutes Attached
- Weights and Measures Report - Attached

Old Business

- Inspections
- Fire Drill

IV. EXECUTIVE SESSION if needed

HIGHWAY DEPARTMENT MONTHLY REPORT

June 1 – June 30, 2016

ADMINISTRATION/PERSONNEL

- West Ave. Bridge construction inspection
- Vine Valley Bridge construction inspection
- Paving inspection
- 2016 Annual report updates
- Probationary reviews
- Title VI compliance work (submission of ADA Transition Plan & training schedule)

TRAFFIC

- New signs installed on Italy Valley Rd. Progress is at 99% complete
- Sign crew moved to Rock Stream Rd to begin new sign installations

CAPITAL

- Paving continued and was completed on Dundee-Glenora Rd, Lakemont-Himrod Rd. (Plum Point Rd.-Dundee-Himrod Rd.), Second Milo Rd. (Bath Rd. – Rte. 54) and finally after base repairs were made, East Lake Rd. in Middlesex.
- Driveway match-ins were done as paving was completed on all roads
- Shoulder backup to new paving was completed using the ground up pavement millings on Italy Hill, Dundee-Glenora and Lakemont-Himrod

MAINTENANCE

- Deer carcasses (9) were picked up by YCHD staff
- Vestal Asphalt crack sealed Italy Valley Rd. from Rte. 364-Italy Turnpike.

BRIDGES & CULVERTS

- West Ave. Bridge -- Silverline Construction completed approach paving, new bridge rail installation, shoulder backup and topsoil and seeding. Bridge was opened for traffic on Friday, June 24th.
- Vine Valley Bridge -- Economy Paving closed the bridge on Friday, June 17th for reconstruction work. The old bridge was removed in 2 days, temporary cofferdam to divert water was set in place, foundation footprints were excavated, graded and pile locations laid out. Pile driving began on Wed., June 29th.
- Culvert crew began replacing culverts on Bath Rd. (south of Sisson Rd.) at locations where new ones will be installed.

SNOW & ICE

ROAD MACHINERY

PUBLIC WORKS COMMITTEE MEETING
7-6-2016

NEW AGENDA ITEMS

- 1- **Solar:** A presentation by Finger Lakes Solar Co-op. A look at solar possibility's for Yates County.
- 2- **Public Health Clinic:** I have requested pricing from Architects to fulfill the requirements set forth by the NYS Department of Health in the Limited Review process that we must follow for the relocation of the Public Health Clinic.

	<u>Senior Architect</u>	<u>PM</u>	<u>Draftsman</u>	<u>Ball park Cost</u>
Gardner Plus Architects	\$150	\$110	\$70	\$4000
Hanlon Architects	\$150	\$100	\$75	\$5400
Dwyer Architectural	\$135	\$90	\$50	\$6000

After talking with each about the project I would recommend that we retain Gardner Plus Architects. They are a small firm with experience in small clinics. Please see the attached resolution.

- 3- **Safety Committee:** Please see the attached minutes from the May 25 meeting.
- 4- **Weights and Measures:** See attached report from Cliff Boyce. Also the new large volume prover was delivered and is being prepped for service. See attached picture.

UPDATES ON MISC. ITEMS

- 1- **Inspections:** In June the boiler inspector was here and found no deficiencies, the sprinkler systems where tested and inspected and the NYS Department of Health inspected the COB and related paper work for compliance for Public Health's operations with no deficiencies.
- 2- **Fire Drill:** We held a fire drill on 6-28 for the COB the building was empty and a head count was completed in just over 6 minutes.

**AUTHORIZE CHAIRMAN TO SIGN CONTRACT WITH
Gardner Plus Architects**

WHEREAS, the Building Maintenance Supervisor sent out RFPs to have the necessary requirements fulfilled for the Limited Review process in relation to the relocation of the Public Health clinic in the County Office Building.

WHEREAS, the following pricing was received:

	<u>Senior Architect</u>	<u>Project Manager</u>	<u>Draftsman</u>	<u>Ball Park Cost</u>
Gardner Plus Architects	\$150	\$110	\$70	\$4000
Hanlon Architects	\$150	\$100	\$75	\$5400
Dwyer Architectural	\$135	\$90	\$50	\$6000

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be authorized to sign an agreement with Gardner Plus Architects for the above hourly rates to have the necessary requirements fulfilled for the Limited Review process in relation to the relocation of the Public Health clinic in the County Office Building.

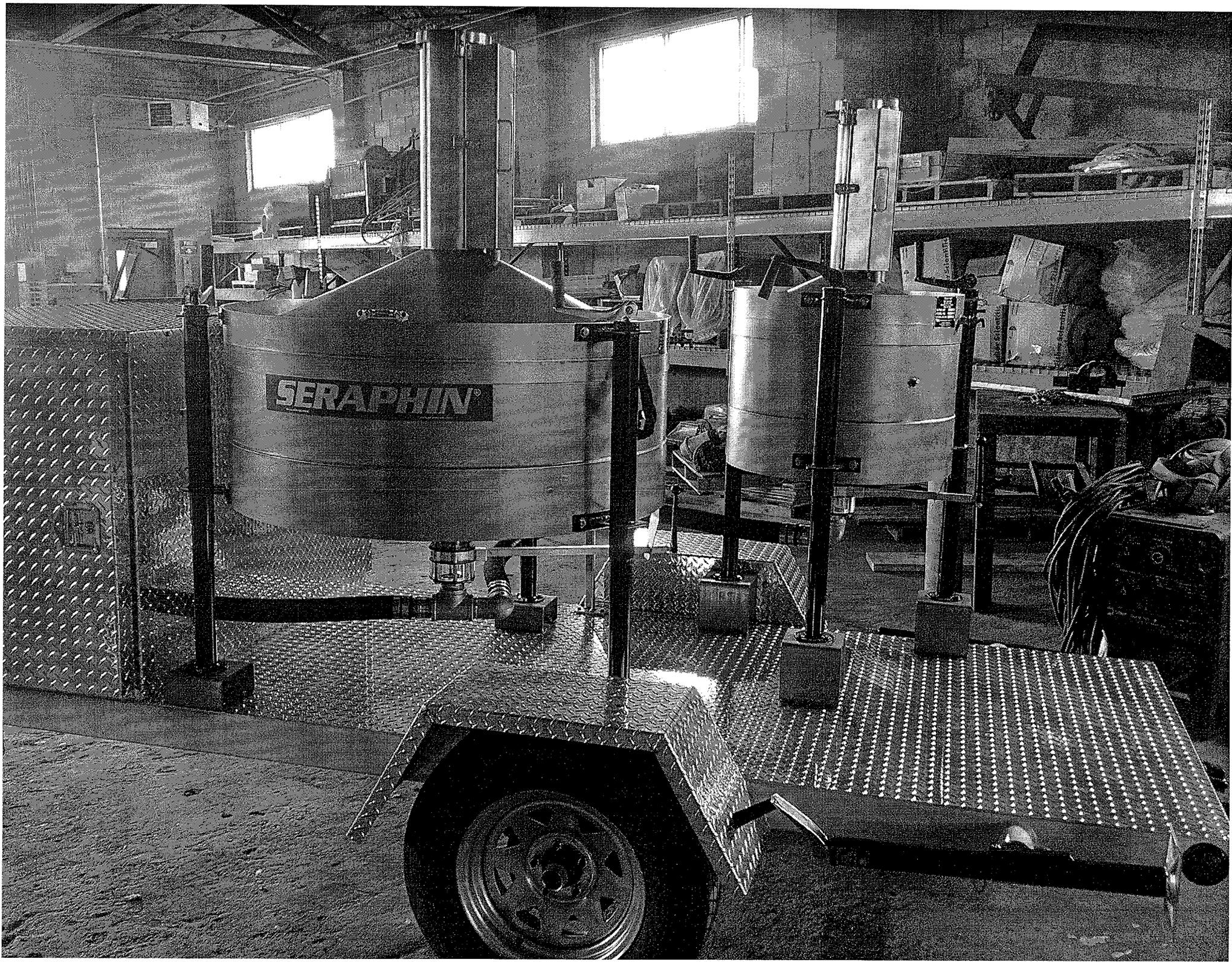
RESOLVED, that copies of the resolution be given to the Buildings Maintenance Supervisor and the Public Health Director.

Safety Committee Meeting Minutes
5/25/16 at 1:00 PM
Room 2034 (old Community services)

Present: Joe Reed, Kerry Brennan, Derek Christensen, Mike Chapman, Victor Barresi, Craig Prior, Elain Lewis, Brian Winslow

- Online Training schedule update and how this is working so far. (Kerry)
 - Training has been well received and about 136 employees have completed the first quarter trainings.
- Parking lot exits add stop signs.
 - Discussion took place and it was decided to ask to only add a sign buy the generator for traffic coming from Main Street. None would be enforceable but the committee felt this one would be still beneficial to safety in the parking lot.
- COB Front door security
 - When we approach the Legislature they would like to see data including call numbers to Court Security and 911. Also any other incident report numbers available.
 - Joe and Kerry to set up meeting with the Sheriff to discuss staffing option and cost.
 - Derek will work on getting some statistics together on responses to the COB.
 - Joe will talk to DSS and PH about whether there would be reimbursement from the state to cover staffing cost.
- Fire Extinguisher Training update.
 - Derek and Brain are looking into this and who can give this training. We would try to have it in the fall to coincide with the online training for the forth quarter.
- Central Log and Safety Inspection.
 - Joe Reed is still working on these.
- Annual Emergency Preparedness Plan Review
 - Kerry would like to update this policy so that it includes all County Buildings not just the COB.
- Any additional items from the committee.
 - Smoking policy and where the Wellness Committee is heading with it.
 - Nixle Alerts, There was discussion on whether a groups could be set up for each building so it could be used in an emergency to communicate information to the building residents. Mike will look into this and report back.

Meeting adjourned at 2:35 pm



Yates County Weights & Measures Department Monthly Report

Last Inspection	Company	Establishment	Device	Q	# Cor	Inc. (+)	Inc. (-)	Inc. Other	Inc. Vis	# of Visits	Device Type
6/3/2016	Back Achers Campsites	other-propane	Platform Scale	1	1	1				1	Fairbanks,1124,100x0.5lbs
6/3/2016	Back Achers Campsites	other-propane	Weights-other	3	3	3				x	100,200,200
6/3/2016	Candy Land	candy/nuts	Comp.Scale	2	2	2				1	MettlerToledo,8433,30x0.01
6/3/2016	Caramel Corn Shop	candy/nuts	Comp.Scale	1	1	1				1	TEC,SL37,6x0.005
6/3/2016	Darlene's Deli	Food Store/Deli	Comp.Scale	1	1	1				1	CAS,AP-1,15x0.005
6/3/2016	Darlene's Deli	Food Store/Deli	Pre-Pack Scale	1	1	1				x	Hobart,1841,30x0.01
6/3/2016	Darlene's Deli	Food Store/Deli	Comp.Scale	1	1	1				x	Digi,SM-90,30x0.01
6/3/2016	Griffin & Sons	Proc./Ware./Mfr.	Misc.Scale	1	1	1				1	Toledo,8213,30x0.01
6/3/2016	Griffin & Sons	Proc./Ware./Mfr.	Comp.Scale	1	1	1				x	CAS,ER-JR,0-15x0.005,15-30x0.01
6/3/2016	Oh Fudge	candy/nuts	Pre-Pack Scale	1	1	1				1	MettlerToledo,8433,30x0.01
6/3/2016	Oh Fudge	candy/nuts	Pre-Pack Scale	1	1	1				x	Berkel,DX342,15x0.005
6/3/2016	Pantry Pleasures	other-coffee	Comp.Scale	1	1	1				1	CAS,AP-1,15x0.005
6/3/2016	Shirk's Meats	Fish/Butcher	Comp.Scale	1	1	1				1	CAS,CL5000,0-30x0.01,30-60x0.02
6/3/2016	Shirk's Meats	Fish/Butcher	Monorail Scale	1	1			1		x	Monorail/Hanging Scale 1000x0.2,w/CAS CI200A
6/3/2016	Shirk's Meats	Fish/Butcher	Pre-Pack Scale	1	1			1		x	200x0.2, w/TRWS Ind.
6/3/2016	Shirk's Meats	Fish/Butcher	Pre-Pack Scale	1	1	1				x	Hobart,Ameri,30x0.01
6/3/2016	Shirk's Meats	Fish/Butcher	Misc.Scale	1	1			1		x	Hanging w/CAS CI2001A,100x0.01
6/3/2016	Simply Pasta	other-pasta	Comp.Scale	0	0	0	-	-	-	4	Torry,L-PC-40L,40x0.01, no longer at windmill
6/3/2016	Squires Peanuts & Popcorn	candy/nuts	Misc.Scale	1	1	1				1	Chatillon,027/A,20x0.5oz
6/14/2016	Kwik Fill (#143)	Gas Station Store	Petr.Pumps	12	12	12				1	6-gas
6/14/2016	Kwik Fill (#143)	Gas Station Store	Comp.Scale	1	1	1				x	Digi,SM110,30x0.01
6/14/2016	Kwik Fill (#143)	Gas Station Store	Timing Device	1	1	1				x	\$1/3m,Air Dispenser
6/14/2016	Kwik Fill (#143)	Gas Station Store	Device-Misc	1	1	1				x	console
6/15/2016	Fulkerson Winery & Juice Plant	Proc./Ware./Mfr.	Platform Scale	1	1	1				1	Toledo Platform
6/15/2016	Fulkerson Winery & Juice Plant	Proc./Ware./Mfr.	Misc.Scale	1	1	1				x	Weightronix,WI-125 Indicator
6/15/2016	Fulkerson Winery & Juice Plant	Farm/Produce	Platform Scale	1	1	1				1	Fairbanks,series II,300x0.1;bs
6/15/2016	Fulkerson Winery & Juice Plant	Farm/Produce	Platform Scale	1	1	1				x	Citizen,CW30L,30x0.01
6/15/2016	Fulkerson Winery & Juice Plant	Farm/Produce	Misc.Scale	1	1			1		x	A&D,EK1200i,1200x0.1grams
6/15/2016	Glenora Farms	Proc./Ware./Mfr.	Platform Scale	1	1	1				1	Mettler Toledo,platform
6/15/2016	Glenora Farms	Proc./Ware./Mfr.	Misc.Scale	1	1	1				x	Indicator,Panther Plus
6/15/2016	Glenora Farms	Farm/Produce	Platform Scale	1	1	1				1	Platform,50x4oz beam
6/15/2016	Glenora Farms	Farm/Produce	Weights-other	5	5	5				x	50,100,100,200,200
6/15/2016	Midway Propane	other-propane	Platform Scale	1	1	1				1	Howe,100x0.5lb beam
6/15/2016	Midway Propane	other-propane	Weights-other	2	2	2				x	100,200
6/15/2016	Midway Propane	other-propane	Platform Scale	1	1	1				x	platform, 100x0.5lb beam
6/15/2016	Midway Propane	other-propane	Weights-other	3	3	3				x	100,200,200
6/15/2016	Miles Wine Cellars	Proc./Ware./Mfr.	Platform Scale	1	1	1				1	FirstWeigh,MP12-4406,6000x2
6/15/2016	Miles Wine Cellars	Proc./Ware./Mfr.	Misc.Scale	1	1	1				x	FirstWeigh,D112,Indicator

6/15/2016	Seneca Lake Tire & Automotive	other-propane	Platform Scale	1	1	1				1	Fairbanks,1124,100x0.5lb beam
6/15/2016	Seneca Lake Tire & Automotive	other-propane	Weights-other	2	2	2				x	100,200
6/15/2016	Serenity Vineyards	Proc./Ware./Mfr.	Misc.Scale	0	0	0	-	-	-	4	no commercial scales in use
6/15/2016	Shaw Vineyards	Proc./Ware./Mfr.	Misc.Scale	0	0	0	-	-	-	4	no commercial scales in use
6/16/2016	Aaron Zimmerman	Farm/Produce	Platform Scale	1	1	1				1	Fairbanks,1280,100x0.5 dual beam
6/16/2016	Aaron Zimmerman	Farm/Produce	Weights-other	3	3	3				x	(3) 200#
6/16/2016	Hoover Farm Shop	Hardware	Platform Scale	1	1	1				1	Pelouze,4010-88,150x0.02
6/16/2016	Indian Pines Farm Market	Farm/Produce	Comp.Scale	1	1	1				1	CAS,AP-1,30x0.01
6/16/2016	Indian Pines Farm Market	other-propane	Platform Scale	1	1	1				1	Fairbanks,1124,100x0.5lbs
6/16/2016	Indian Pines Farm Market	other-propane	Weights-other	3	3	3				x	100,200,200
6/16/2016	Knapp & Schlappi - Penn Yan	Hardware	Comp.Scale	1	1	1				1	Torrey,L-PC-40L,40x0.01
6/16/2016	Knapp & Schlappi - Penn Yan	Hardware	Comp.Scale	1	1	1				x	MettlerToledo,8433,30x0.01
6/16/2016	Knapp & Schlappi - Penn Yan	Hardware	Lin.Meas.Dev.	1	1	1				x	Olympic,1430,cordage meter
6/16/2016	Knapp & Schlappi - Penn Yan	other-propane	Platform Scale	1	1	1				1	Fairbanks,1124,platform
6/16/2016	Knapp & Schlappi - Penn Yan	other-propane	Weights-other	3	3	3				x	100,200,200
6/16/2016	Martin's Kitchen	Proc./Ware./Mfr.	Misc.Scale	1	1	1				1	Cen-Tech,500x0.1grams
6/16/2016	Martin's Kitchen	Proc./Ware./Mfr.	Misc.Scale	1	1	1				x	GEP pallet jack scale, 2000lb
6/16/2016	Martin's Kitchen	Proc./Ware./Mfr.	Platform Scale	2	2	2				x	Ohaus,D30BR w/T31P Ind.
6/16/2016	Oak Hill Bulk Foods	Food Store/Deli	Comp.Scale	1	1	1				1	#6,Hobart,HLXWM,0-12x0.005,12-30x0.01
6/16/2016	Oak Hill Bulk Foods	Food Store/Deli	Pre-Pack Scale	1	1	1				x	Hobart,WC30,30x0.005
6/16/2016	Sauder's Farm Market	Farm/Produce	Customer Scale	1	1	1				1	Cabelas,44lbx2oz
6/16/2016	Sauder's Farm Market	Farm/Produce	Misc.Scale	1	1	1				x	Chatillon,027/A,20x0.5oz
6/16/2016	Sauder's Farm Market	Hardware	Platform Scale	1	1	1				1	Fairbanks,100x0.5lb beam
6/16/2016	Sauder's Farm Market	Hardware	Weights-other	2	2	2				x	100,200
6/16/2016	Suburban Propane / Inergy	other-propane	Platform Scale	1	1	1				1	Cardinal-Detecto,854F100P.100x0.5lb beam
6/16/2016	Suburban Propane / Inergy	other-propane	Weights-other	2	2	2				x	100,100
6/16/2016	Suburban Propane / Inergy	Fuel Oil Dealer	Petr.Pumps	1	1	1				1	diesel
6/16/2016	Suburban Propane / Inergy	other-propane	Platform Scale	0	0	0	-	-	-	x	Fairbanks,1124,100x0.5lb beam, removed from se
6/16/2016	Suburban Propane / Inergy	other-propane	Weights-other	0	0	0	-	-	-	x	100,200,200,400, removed from service
6/16/2016	Wixson Honey	Proc./Ware./Mfr.	Misc.Scale	1	1	1				1	Ricelake,RL2100,100x0.002
6/16/2016	Wixson Honey	Proc./Ware./Mfr.	Misc.Scale	1	1				1	x	Salter Brecknell Platform 5000x1.0
6/16/2016	Wixson Honey	Proc./Ware./Mfr.	Misc.Scale	1	1	1				x	Salter Brecknell,200E Indicator

96 96 91 0 5 0 33

YTD Tests Completed (637 total devices in Yates County)

Actual: 229
Target 306