

PUBLIC WORKS COMMITTEE AGENDA

August 1, 2016

4:00 pm

Legislative Chambers

Public Works Committee:

Dan Banach (Chair), Jim Multer (Vice Chair)

Elden Morrison, Earle Gleason, Terry Button

I. MEETING MINUTES & MONTHLY AUDIT

- Public Comment
- Approve minutes of July 6, 2016
- Dan Banach and Terry Button will sign the audit

II. HIGHWAY DEPARTMENT – Dave Hartman

ROAD FUND

- **D3310 – Traffic**
- **D5010 – Administration**
 - Resolution - NYSDOT Shared Services Agreement
- **D5110 – Maintenance Roads & Bridges**
- **D5112 – Capital Roads**
 - Project update
- **D5120 – Bridges & Culverts**
 - Vine Valley
 - Alexander Rd.
- **D5142 – Snow Removal**

ROAD MACHINERY FUND

- **DM5130 – Road Machinery**

III. BUILDINGS & GROUNDS - Joe Reed

New Business

- Solar Presentation
- Trash & Recyclable Pickup
- Sealing of Parking Lots
- Weights and Measures Report – Attached
- Goals 16-17

Old Business

- Inspections

IV. EXECUTIVE SESSION if needed

HIGHWAY DEPARTMENT MONTHLY REPORT

July 1 – July 28, 2016

ADMINISTRATION/PERSONNEL

- Vine Valley Bridge construction inspection
- 2016 Annual report updates
- Budget cost monitoring
- Project planning

TRAFFIC

- Sign crew on Rock Stream Rd doing new sign installations/upgrades
- Removal of signs and traffic control devices on various capital projects as they were completed and striping was done
- Tri-County striping truck in Yates Co. to stripe all roads that are ready to be striped (all but several roads yet to be grader patched and/or surface treated)

CAPITAL

- Driveway match-ins were done as paving was completed
- Shoulder backup to new paving on Second Milo Rd and East Lake Rd. was completed using the ground up pavement millings

MAINTENANCE

- Deer carcasses (10) were picked up by YCHD staff
- Second round of road side mowing started
- Low shoulders were in-filled and compacted on various roads as needed using left over millings from the capital projects. Some of those roads include: south end of Guyanoga Rd., Italy Hill from Darby's Corners to Guyanoga Rd., Himrod Rd. from Himrod to Leach Rd., Lakemont-Himrod, Vine Valley, Pierce Hill, Dundee-Himrod and Voak Rd.
- Grader Patching on various roads began on 7/26/16

BRIDGES & CULVERTS

- Vine Valley Bridge -- Economy Paving completed pile driving, formed and poured concrete footers, installed scour protection rock and the pre-cast arch span units were set on 7/21/16. Project is on schedule.
- Alexander Rd. – RFP's were sent to the 5 firms on the current Yates County "short list" from the NYSDOT approved 2016-2019 LDSA (Local Design Services Agreement) for Region 6. Replies due 8/15/16.

SNOW & ICE

ROAD MACHINERY

- New Globe low-boy trailer was delivered

RESOLUTION NO. _____

**AUTHORIZE HIGHWAY SUPERINTENDENT TO SIGN A SHARED
SERVICES AGREEMENT WITH THE NEW YORK STATE
DEPARTMENT OF TRANSPORTATION**

WHEREAS, there may be times during emergency situations when the Yates County Highway Department may need assistance from the New York State Department of Transportation (NYSDOT) and vice versa in the form of shared labor, materials and/or equipment, and

WHEREAS in the absence of an emergency declaration by the Governor and/or the suspension of Highway Law, Section 55 which allows for NYSDOT to provide assistance to local municipalities, Yates County Highway Department may need such assistance and desires to enter in to an Inter-Municipal Shared Services Agreement with the New York State Department of Transportation, and

WHEREAS, the Yates County Attorney has discussed the agreement with the County Highway Superintendent and has approved the agreement,

NOW, THEREFORE, BE IT RESOLVED, to authorize the Yates County Superintendent of Highways to sign a Shared Services agreement with the New York State Department of Transportation and be if further

RESOLVED, that a copy of this resolution be sent to the Yates County Highway Superintendent, and to the NYSDOT Region 6 Director of Operations.

PUBLIC WORKS COMMITTEE MEETING
8-1-2016

NEW AGENDA ITEMS

1- **Solar:** I have received a proposal from Cypress Creep Renewables to lease 10 to 110 acres of the Long Point landfill for a solar farm. Size would be dependent on NYSEG capabilities. Lease term would be 20.5 years with 4 optional 5 year renewals.

2- **Trash and Recyclable Pickup:** I have requested pricing from three companies for a term of 3 years,

	<u>COB</u>	<u>PSB</u>	<u>Highway</u>	<u>Total per Month</u>
K & D	\$125	\$125	\$105	\$355
Casella	\$122.10	\$119.23	\$122.10	\$363.43
Cardinal	No pricing submitted			

K&D has the lowest price per month and has proposed no increases for the next three years so I would recommend K&D continue as the provider for trash and recyclable pickup. Please see the attached resolution.

3- **Sealing of Parking Lots:** I have requested pricing from three companies for the Crack Sealing, Seal Coating and Striping of the main lots here at the COB and CH.

Shuttleworth	\$3890.00
True Seal	\$3953.40
Canandaigua Sealcoating	\$9375.00

This was a planned expense for 2016. Please see the attached resolution to have Shuttleworth perform this work.

4- **Weights and Measures:** See attached report from Cliff Boyce.

5- **Goals 16-17:** Please see my attached goals for the next year.

UPDATES ON MISC. ITEMS

1- **Inspections:** In July the elevator inspector was here and found no deficiencies and the fire suppression for the kitchen hood at PSB was inspected with no deficiencies.

RESOLUTION NO. ___-16

WHEREAS, Yates County has solicited Request for Proposals for the County's garbage/recyclable pick up at the following locations: The Yates County Office Complex & Courthouse, The Yates County Public Safety Building, and the Yates County Highway Department, and

WHEREAS, the specifications requested a "cost per month" fee for garbage/recyclables to be picked up weekly at each location, and

WHEREAS, the following "cost per month" prices were received:

	<u>Co. Office Bldg. & Courthouse</u>	<u>Public Safety Bldg.</u>	<u>Highway</u>
K & D Disposal Inc.	\$125.00	\$125.00	\$105.00
Cardinal Disposal	No submitted price		
Casella Waste	\$122.10	\$119.23	\$122.10

WHEREAS, the lowest responsible proposal for said contract was K&D Disposal Inc.

NOW, THEREFORE BE IT RESOLVED, that the Yates County Legislature approve the award of the County garbage/recyclable contract to K&D Disposal Inc., and be it further

RESOLVED, that the Chairman of the Legislature be authorized to sign a contract with K&D Disposal Inc.

RESOLUTION NO. ____-16

SEAL, CRACK FILL AND STRIPE PARKING LOTS

WHEREAS, the Supervisor of Buildings and Grounds has sought prices to seal, crack fill and stripe parking lots at the County office Building and the Courthouse, and

WHEREAS, the following prices were received:

<u>Company Name</u>	<u>Total</u>
True Seal	\$ 3,953.40
Shuttleworth Asphalt Sealing	\$ 3,890.00
Canandaigua Sealcoating	\$ 9,375.00

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be authorized to sign an agreement with Shuttleworth Asphalt Sealing to seal, crack fill and stripe all above mentioned parking lots for the total sum of \$3,890.00.

Goals for 2016 / 2017
Joseph Reed
Building Maintenance Supervisor

- A. Ensure Employee efficiency
 - Will complete all buildings and grounds employees' evaluations in a timely manner.
 - Use these evaluations to enhance performance and discuss any areas that need improvement.
 - Work to improve cross training of the staff.

- B. Improve efficiency of operations.
 - Will ensure that all building systems are inspected and maintained to the appropriate New York State Building Codes. To be completed as the code requires.
 - Have solar generation installed on a County property by July 2017.
 - Assist other departments in reconfiguring their operations.
 - Update PSB Admin by the end of 2016.
 - 2nd floor County Office building, work to utilize all the available space starting September 2016 and complete by June 2017.
 - Identify and prioritize capital building maintenance projects as part of the capital improvement plan. Complete in spring 2017.

- C. Address safety of the public and employees
 - Work with other agencies on preparedness for natural disasters.
 - Work to update the County's Safety programs to meet current standards.
 - Perform fire drills at COB 2 times per year.
 - Inventory Hazardous chemicals and update MSDS (SDS) sheets by the end of 2016.

- D. Perform department's operations in the most cost efficient manner.
 - Examine new techniques and different options for equipment as they are available.
 - Monitor cost on a monthly basis.

Yates County Weights & Measures Department Monthly Report

Last Inspection	Company	Establishment	Device	Q	# Cor	Inc. (+)	Inc. (-)	Inc. Other	Inc. Vis	# of Visits	Device Type
6/28/2016	Neilsen Seed	feed-fertilizer	Meter-other	1	1	1				1	
6/29/2016	Bedient U-Pick Blueberries	Farm/Produce	Comp.Scale	1	1	1				1	Torrey,PC-40LX,40x0.01
6/29/2016	Bedient U-Pick Blueberries	Farm/Produce	Misc.Scale	1	1	1				x	Sanitary,drum,24lbx1oz
6/29/2016	Benton Valley Orchards	Farm/Produce	Pre-Pack Scale	1	1	1				1	Toledo,8425,30x0.01
6/29/2016	Burkholder Bulk Foods	Food	Pre-Pack Scale	1	1	1				1	Digi,SM-90,0-15x0.005,15-30x0.01
6/29/2016	Country Charm-Campgrounds	Store/Deli	Platform Scale	0	0	0				4	no scales at this time
6/29/2016	Flint Creek-Campground	ether-propane	Platform Scale	0	0	0				4	no scales at this time
6/29/2016	Katy Wheeler's Farm Stand	Farm/Produce	Misc.Scale	1	1	1			1	1	Detecto,Hanging,30lbsx1oz
6/29/2016	Keuka Trail Farm Market	other-propane	Platform Scale	1	1	1				2	Fairbanks 1124, 100x0.5 beam
6/29/2016	Keuka Trail Farm Market	other-propane	Weights-other	2	2	2				x	100, 200
6/29/2016	Phelps Sungas, Inc.	other-propane	Platform Scale	1	1	1				1	Fairbanks,1124,100x0.5lbs
6/29/2016	Phelps Sungas, Inc.	other-propane	Weights-other	2	2	2				x	100, 200
6/29/2016	Sugar Shack Blueberries	Farm/Produce	Comp.Scale	1	1	1			1	1	Detecto,DS30,30x0.01
6/29/2016	Sugar Shack Blueberries	Farm/Produce	Comp.Scale	1	1	1			1	x	A&D,30x0.01
6/29/2016	Sweet Grass Meats	Fish/Butcher	Comp.Scale	1	1	1			1	1	CAS,SW-50,50x0.02
6/29/2016	Tomion Farm Market	Farm/Produce	Comp.Scale	1	1	1			1	1	Globe,GS130,30x0.01
6/29/2016	Tomion Farm Market	Farm/Produce	Misc.Scale	1	1	1			1	x	Sanitary,4254, drum,24lb
6/29/2016	Tomion Farm Market	Farm/Produce	Platform Scale	1	1	1			1	x	Fairbanks,50x4oz beam
6/29/2016	Tomion Farm Market	Farm/Produce	Weights-other	6	6	6				x	1-50,2-100,3-200
6/29/2016	Tomion Farm Market	Farm/Produce	Platform Scale	1	1	1			1	x	Fairbanks, 100x0.5 beam
6/30/2016	Ken Leinbach	Farm/Produce	Milk Tank	1	1	1				1	Milk Tank Calibration
7/5/2016	Crystal Valley Bulk Foods	Food	Pre-Pack Scale	1	1	1				1	Hobart,SP1500P,30x0.01
7/5/2016	Crystal Valley Bulk Foods	Store/Deli	Pre-Pack Scale	1	1	1				x	Hobart,Quantum,30x0.01
7/5/2016	Crystal Valley Bulk Foods	Food	Comp.Scale	1	1	1				x	Hobart,SP1500,30x0.01
7/5/2016	Crystal Valley Bulk Foods	Store/Deli	Comp.Scale	1	1	1			1	x	Hobart,SP1500,30x0.01
7/5/2016	Earl Hoover's U-Pick Blueberries	Farm/Produce	Platform Scale	1	1	1				1	AND,FV-150K,300x0.1
7/5/2016	Horning's Greenhouse	Farm/Produce	Comp.Scale	1	1	1				1	CAS,S2000Jr,0-30x0.01,30-60x0.02
7/5/2016	My Little Farm	Farm/Produce	Comp.Scale	1	1	1				1	Torry,L-PC-40L,40x0.01
7/5/2016	Rollin Ranch Bulk Foods	Food	Comp.Scale	1	1	1				1	Tec,SL-9000N,0-15x0.005,15-30x0.01
7/5/2016	Sugar Creek Foods	Store/Deli	Comp.Scale	1	1	1			1	1	Detecto,PC-30A,30x0.01,Deli
7/5/2016	Sugar Creek Foods	Food	Comp.Scale	1	1	1				x	Hobart,1840F,30x0.01,Ck-out
7/5/2016	Sugar Creek Foods	Store/Deli	Pre-Pack Scale	1	1	1			1	x	TEC,SL9000,0-15x0.005,15-30x0.01
7/5/2016	Sugar Creek Foods	Food	Pre-Pack Scale	1	1	1				x	Hobart,SP1500,30x0.01
7/5/2016	Weaver's Farm Market	Farm/Produce	Comp.Scale	1	1	1				1	Globe,GS130,30x0.01

