

HUMAN SERVICES COMMITTEE

October 3, 2016 at 6:00 p.m.

Location: Legislative Chambers

Committee members: Leslie Church, Doug Paddock, Ed Bronson, Terry Button, Gary Montgomery

- Leslie and Gary will do the audit this month.
- Approve minutes of the September meeting
- Public Comment

COMMUNITY SERVICES: George Roets

- SAFE ACT
- Fiscal
- Program update
- Resolution Suicide Prevention Coalition Month recognition in Yates County

VETERANS: Philip Rouin

- Review position review from for Administrative Assistant
- Program updates
- Upcoming trainings
- Upcoming Veteran Related Community Events and Meetings
- Statistical data
- Claims settled

SOCIAL SERVICES: Amy Miller

- Appointment to Youth Bureau (Alexander)
- Budget – Social Services
- Poverty
- Family First Preventive Services Act
- Workforce Development updates
- Youth Bureau updates

PUBLIC HEALTH: Deb Minor

CLINIC RELOCATION – Status

COMMUNICABLE DISEASE CONTROL

- Conservation Field Days

EMERGENCY PREPAREDNESS AND RESPONSE

- Conservation Field Days
- Closed POD drill at St. Marks Terrace

CHRONIC DISEASE

- Year 4 Performance incentive Initiative

ENVIRONMENTAL

- Water testing for lead in school districts

OTHER

- Yates Substance Abuse Coalition

PERSONNEL

- Creation of Public Health Specialist title

OFFICE FOR THE AGING: Katie Smeenk

- Program updates

OTHER:

Letter from Public Defender

EXECUTIVE SESSION: If needed

Human Services Legislative Committee

Community Services Department

September 26, 2016

Action Items:

See attached revised

SAFE Act:

5 reports received and investigated: 1 reported to DCJS:

Fiscal:

Expenditures are on target.

AOT: Current cases: 0 Investigations:

Program:

Soldiers and Sailors Hospital (Finger Lakes Health) provides several essential services for Yates County. These include an inpatient psychiatric unit with 8 beds for the mentally ill who require intensive treatment, a licensed Out Patient Mental Health Clinic (John Kelly Clinic) for adults requiring acute and active on going treatment, Health Home Care management which provides case management and care coordination in both the health and behavioral health areas, for the mentally ill living in the community, assessment and evaluation services to the jail on an as needed basis and active participation in the adult SPOE process. In addition, the hospital provides services through the Emergency Department for behavioral health crises, as well as requests for care. This includes assessment and evaluation by a physician boarded in emergency medicine, with availability of a psychiatrist, as well as other mental health staff involvement.

Recently, the Emergency Department has linked with Finger Lakes Addictions Counseling and Referral Agency (FLACRA) to make available upon demand of a care manager to link with individuals requesting assistance and referral for a substance abuse issue prior to release from the Emergency Department. In addition, the Yates substance Abuse Clinic made available rapid access to services.

The Hospital also has available psychiatric consultations, assessments and specialty evaluations as required under Mental Hygiene Law and ordered by local or state courts.

Services are operated from the hospital campus and coordinated with other local agencies and programs.

The hospital is actively involved in the FLPPS process and are planning an enhancement of emergency mental health services and integrated mental health services with local primary care practices.

One ongoing concern that continues to be addressed is the access to outpatient mental health care. Although discharges from hospitals and other cases considered acute are seen within the standards for access, there remains a waiting list for others in need but not deemed acute. That waiting list has been cut in half but the elimination of a waiting list has not happened. The new standard for outpatient mental health treatment is immediate access for everyone.

Suicide Prevention Coalition Month recognition in Yates County

WHEREAS, in the United States, one person dies by suicide every 12.3 minutes, with 42,773 deaths by suicide in our country during 2014;

WHEREAS, in our country, suicide is the 2nd leading cause of death for 15-24-year old's, and is the 10th leading cause of death for people of all ages;

WHEREAS, each person's death by suicide intimately affects at least six other people, with over 200,000 newly bereaved each year;

WHEREAS, in 2014, 1700 New Yorkers died by suicide, and several thousand friends and family members were changed forever by losing those people;

WHEREAS, many of those people who died never received effective behavioral health services, for many reasons including the difficulty of accessing services by healthcare providers trained in best practices to reduce suicide risk, the stigma of using behavioral health treatment and the stigma associated with losing a loved one to suicide;

WHEREAS, the Suicide Prevention Center of New York State has joined with the Yates County Community Services Department, Yates County Public Health, Yates County Department of Social Services, local agency representatives, health care providers and members of the local public to develop a Yates County Suicide Prevention Coalition.

WHEREAS, the Coalition has come together to find ways of reducing the frequency of suicide attempts and deaths, and the pain for those affected by suicide deaths, through special projects, educational programs, intervention services, community training and bereavement services, urges that all Yates County residents; Recognize suicide as a significant public health problem and declare suicide prevention a local priority; recognize that access to Behavioral Health Services for everyone without delays is essential to the prevention of suicide,

WHEREAS, far too many Yates County residents attempt or die by suicide each year, and most of these deaths are preventable;

THEREFORE, IT BE RESOLVED that the Yates County Legislature, does hereby designate the month of October, 2016, as "Suicide Prevention Coalition Month" in Yates County.

Human Services Committee Meeting
October 3rd, 2016
Veterans Service Agency (VSA)

I. **Program Updates:**

- **Personnel: Christine Andrews**, VSA's Administrative Assistant, has submitted her resignation (due to relocation out of the area) effective September 30th. We respectfully request permission to refill this vacancy. See the attached position review form.
- **Contact Report:** Our Monthly Contact Report for September shows **274** contacts and **318** services provided (see attached spreadsheet).
- **Transportation:** **16** veterans were transported to various appointments by agency staff and veteran volunteers. **Nine** veterans to the Bath Veterans Affairs Medical Center (VAMC), **one** to the Canandaigua VAMC, **one** to the Buffalo VAMC, and **five** to medical appointments other than VA.
- **Veterans Task Force – NY Serves: Upstate NY Strategy Session 4.** Phil Rouin attended a training session for NY Serves on **August 24th**, at the **Rochester Veterans Outreach Center**, 447 South Avenue. The purpose of this system is to connect all local veteran service providers in western and central NY for real-time, quality referrals to other providers who serve veterans. The training session was designed to provide an overview of the “On-Boarding” process, and was also intended as a venue to define roles, and prepare local service providers for upcoming webinar and on-site training in order to get the web-based networking portal up and running. The system is expected to “go live” **October 5th**, 2016.
- **Veterans Task Force – NY Serves: Upstate Training.** Two follow-up training sessions were held on **September 13th**, at the Rochester Veterans' Outreach Center in the Veterans Community and Technology Center. This event was designed for veteran service providers from the local community. Both Phil Rouin and Chris Andrews attended (Rouin participated in both session and Andrews attended the Admin portion). The intent of the New User CARE and Admin CARE training is to:
 - Illustrate for users the basic functionality and capabilities of the software by stepping them through use of the software product. Participants will learn how a member of the military community would locate resources, enter into the platform, and see an illustration of how services are referred, received, and tracked. (Approximate duration: 2 hours.)
 - More specific training for individuals who will be the primary designated representatives for an organization to show them their responsibilities and functions in the software platform. This includes updating the organization's profile page, explaining how to accept and deny requests, and discussing workflow options for their organization. (Approximate duration: 1 hour.)

- **Canandaigua VA & Rochester Veteran Center Conference.** The VA and Vet Center organized a conference on Evidenced-Based Practices (EBP) for Substance Abuse in Veterans with Post-Traumatic Stress Disorder (PTSD). The EBP conference was held on **September 19th, from 8:00 AM – 1:00 PM**, at the Monroe Community College, R. Thomas Flynn Campus Center, located in Building #3. This training focused on evidence based therapies shown to be effective in addressing substance abuse in the presence of trauma in the veteran community such as Mindfulness, Dialectic Behavioral Therapy (DBT), Eye Movement Desensitization and Reprocessing (EMDR) and the role of medications. The conference was open to:
 - Veterans;
 - Family Members;
 - Treatment Professionals; and
 - Community Providers

II. Upcoming Veteran-Related Community Events and Meetings:

- **Finger Lakes Veterans Advocacy Council (FLVAC).** The Canandaigua VAMC will host the Finger Lakes Veterans Advocacy meeting in the Director’s Conference Room, 1st Floor, Building #1, on **October 5th at 10:30 AM.**
- **FLU SHOTS AVAILABLE FOR VETERANS.** The **Canandaigua VA Medical Center** and the **Rochester VA Outpatient Clinic** will provide walk-in flu shot clinics for Veterans, from 9 a.m. to 3 p.m. on the following dates:
 - October 3rd thru 7th
 - October 11th thru 14th
 - October 31st thru November 4th

No appointment is needed.

The walk-in clinics will be located at:

- **Canandaigua VA Medical Center:** Building 1 ground floor by the elevator
- **Rochester VA Outpatient Clinic:** Main Lobby follow signs

Veterans should wear a short sleeved shirt and have your VA Health Care ID.

There is no cost for Veterans. Veterans who are not enrolled in VA Health Care are asked to bring their DD-214 form.

- **Finger Lakes Workforce Investment Board (FLWIB) Veterans Outreach Month.** The FLWIB Veterans Outreach month is **scheduled for November** to coincide with Veterans Day. Activities planned consist of a series of panels, discussions, job fairs, and networking geared toward Veterans. FLWIB is looking for prospective panel members (i.e. employers, job coaches, employment specialists) for this upcoming event.

- **University of Rochester / Home Care – Go In Peace** – an award winning documentary about the role of caregivers in healing the wounds of Veterans with trauma, especially at the end of life. This showing is free and open to the public on **Veterans Day at 2:00 PM** at the Smith Center for the Arts, in Geneva. A reception will follow the movie (see attached UR Medicine flyer).
- The VSA director requested FLWIB schedule an “Open Mic” (microphone) session with WFLR to publicly announce Veterans Outreach Month events.
- The VSA director requested the Bath VAMC Mobile Van to visit Yates County to provide flu vaccinations and healthcare outreach.

III. **Summary of Statistical Data:** (see attached spreadsheet).

Claims settled this month:

\$ 3,500.00 retro	\$ 1,551.48/month
\$ 1,000.00 retro	\$ 1,551.48/month
\$ 4,300.00 retro	\$ 3,068.90/month
\$ <u>4,800.00</u> retro	\$ 2,906.83/month
\$ 13,600.00 Monthly Total	

Year to date retroactive payments:

January	\$ 20,060.91
February	\$ 47,306.24
March	\$ 16,412.00
April	\$ 8,649.60
May	\$ 39,562.40
June	\$ 36,202.82
July	\$ 19,617.68
August	\$ 1,736.00
September	\$ <u>13,600.00</u>
YTD Total:	\$ 201,429.01

POSITION REVIEW FORM
Position: Veterans Services Administrative Assistant

September 29, 2016
 Submitted by Philip T. Rouin, DVSA

1. Does this position perform services that are mandated by the Federal or State government? YES NO

This position is one of two Veterans Services Agency positions held by the Department. As per NYS Executive Law Article 17, § 357. Local veterans' service agencies; § 358. Powers and duties of local veterans' service agencies; § 359. Location and cost of local veterans' service agencies; deputy local directors: "There shall be established a county veterans' service agency in each county."

2. If the answer to #1 is no, does this position perform services that the County has traditionally maintained? YES NO

Not applicable.

3. If the answer to #2 is yes, can an entity other than Yates County government perform these services? YES NO

Not applicable.

4. If this position is not refilled, can other positions be reconfigured to handle the work performed by the person in this position? If so, what positions? If not, how will the work conducted by the person in this position be handled? YES NO

5. If applicable, is there an existing Civil Service Eligibility List for this position? YES NO

6. Will the loss of this position impact overtime? *If yes, why and how can this be minimized? (Please attach an analysis showing any impact on overtime.)* YES NO

7. Does federal and/or state aid offset the cost of this position? *(If yes, how much)* YES NO

\$8529.00

8. If the position were eliminated, what would be the net county savings? *(Include fringe benefits and retirement)*

\$59,000.00

The county savings would be approximately: \$59,000.00

9. Is there any risk, financial or otherwise, to waiting 30 days to refill this position? YES NO

There is a strong possibility of Veterans Affairs claims not being submitted in a timely fashion. Ultimately, this may postpone financial award to the veteran and the veteran can sue the county to recoup that loss.

The following is a scenario of what might take place in a Veterans Service Agency:

A claimant, (veteran or widow) comes into the county veterans' service agency for assistance in filing a claim for VA benefits. The claimant provides all the necessary information to file either "An Intent to File" or a formal claim.

The agency representative (service officer or clerk) is unable to submit the claim promptly due to other time demands. For example the claim should have been submitted to the VA on May 20th which means the effective date for payment of benefits would be 1 June. However, the claim was not submitted to the VA until September 3rd, therefore the effective date for payment would be October 1. As a result the claimant lost 4 months of benefits he/she would be entitled to. This could be as little as \$450 or as much as \$32,000 depending on the benefit to which the individual was eligible if the claim is found to be valid. The county could be held liable for the amount the claimant lost should the claimant decide to sue.

The bottom line, this would be a disservice to the Yates County veteran and their family members

10. If you are given approval to refill this position, when do you expect to fill it?

Date:

Starting 12/15/2016

11. Please submit any other information that you think would be helpful to this review.

- Chris Andrews has been working and fulfilling the duties of a Veterans Service Officer (VSO), while using her skills as an administrative assistant (see job spec 1995). Changes in the requirements and training protocol in the years since she was hired now require that only VSOs can submit completed claims on behalf of a veteran or their family member.
- See attached chart which shows how other comparably sized and/or local counties staff their Veterans Services Agency. Predominantly the counties highlighted each have a Director and one Veteran Service Officer (more details available on request).
- The person in the current position works actively with veterans to submit claims, and is the primary person who facilitates transportation of veterans to medical appointments (i.e., if a volunteer driver is not available or does not come as scheduled, the individual in this job must stop scheduled work to take the veteran to their appointment). In the absence of a second person, the office will regularly be closed to the public.
- Failure to fill this role will result in increased wait times for veterans to meet with a VSO and a delay in the processing of some claims. This in turn reflects negatively on the county, discouraging veterans from relocating to the area or encouraging them to seek assistance elsewhere.

ADMINISTRATIVE ASSISTANT

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for assisting a department head or administrator by expediting, coordinating and interpreting to staff, departmental policies and procedures in administrative matters. The incumbent performs management functions including, but not limited to, program planning, budgeting, reporting and program evaluation in order to free the time of the department head or administrator for planning and policy making and for attention to duties requiring technical knowledge. Work is performed in accordance with policies and objectives outlined by the executive with wide leeway allowed for the exercise of independent judgment in applying policy to specific cases. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Assists in the formulation of policies and procedures for the administration of various programs;
Assists in planning and administering in-service training programs in office methods and procedures and other non-technical fields;
Plans and supervises the collection, tabulation and analysis of statistical and financial data;
Maintains accurate financial records and completes financial reporting documents as required for each funding source, expedites the preparation of reports and the maintenance of records;
Reviews incoming mail and answers general correspondence;
Participates in professional conferences and training programs;
Explains department or agency functions and activities at meetings with civic groups and community organizations;
Conducts inventory and establishes control system for all agency equipment;
Performs routine clerical functions;
Performs related work necessary for the efficient execution of administrative functions of the department.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of principles and practices of office management, organizational reporting and communication, thorough knowledge of office terminology, procedures and equipment; thorough knowledge of business arithmetic and English, good knowledge of statistical techniques, particularly in relation to the collection and tabulation of raw data; working knowledge of computer software programs; ability to organize work; ability to get along well with others and to secure their cooperation; pleasing personality and appearance; resourcefulness in the solution of complex administrative problems; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or an equivalency diploma and either:

- a) Graduation from a regionally accredited or New York State registered college or university with a bachelor's degree and one year of administrative or supervisory office or program management experience with a public agency or private business; or
- b) Five years of office program experience, one year of which shall have been in an administrative or supervisory capacity; or
- c) An equivalent combination of experience and training as defined by the limits of (a) and (b) above.

VETERANS' SERVICES AGENCY STAFFING INFORMATION FOR
 YATES COUNTY AND OTHER COMPARABLE OR REGIONAL LOCATIONS
 FOR COMPARISON

County	Staffing	Veteran Population*
Yates	1 Director (trained as Veterans Service Officer) and 1 Administrative Assistant	2,007
Seneca	1 Director (trained as Veterans Service Officer) and 1 Deputy Director (trained as Veterans Service Officer)	2,674
Schuyler	1 Director (trained as Veterans Service Officer) and 1 Veterans Service Officer	1,684
Lewis	1 Director (trained as Veterans Service Officer) and 1 Veterans Service Officer	2,263
Wyoming	1 Director (trained as Veterans Service Officer) and 1 Deputy Director (trained as Veterans Service Officer)	3,274

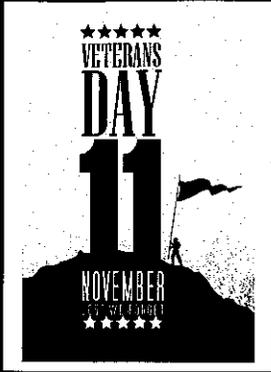
Notes:

* Veteran population estimates, as of September 30, 2015, are produced by the VA Office of the Actuary (VetPop 2104)

VETERANS SERVICE AGENCY - SERVICES PROVIDED TO VETERANS AND THEIR FAMILIES 2016

Type of Service		Jan 2016	Feb 2016	March 2016	April 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Sep 2015	Oct 2015	Nov 2015	Dec 2015
F E D E R A L	Disability Compensation	79	145	80	121	75	84	85	84	77	97	65	86	110
	Pension	8	21	10	14	17	16	12	19	14	19	8	16	24
	Healthcare	51	92	41	64	73	55	46	63	54	53	31	48	35
	Education	2	16	15	8	4	5	1	5	4	13	8	5	3
	Insurance	5	1		9	12	3	8	1	4	10	4	5	6
	Home Loan	1	2	3	4	7	3	3	6	7	7	2		1
	Burial	15	32	35	34	31	24	21	29	26	41	34	21	13
	Medals	1	1	1	3	1	1				8			
	Military Records	23	46	20	31	30	26	11	13	10	22	19	16	19
	Other	15	15	16	9	15	11	2	9	12	21	13	13	9
S T A T E L O C A L	Gold Star Parents													
	Blind Annuity							1	2					
	Supp Burial													
	Education	1		1							1		2	
	Home Loan						1				1			
	Parks Passes		1	1		2	6	2	1					1
	Hunting & Fishing Passes		1			1				1				2
	Employment	2	2	3	1	1								
	State Veterans Home				2									
	State Medals													
	Other		1				1		2		4	1	2	
	Transortation Coord.	9	51	33	16	24	20	33	21	41	58	36	41	26
	Property Tax	12	43	4	16	13	6	8	7	10	12	11	6	9
	Other	43	48	36	51	35	35	21	43	58	38	25	20	25
Totals:		267	518	299	383	341	297	254	305	318	405	257	284	280
Actual Transports		5	10	19	14	12	22	15	12	16	21	27	14	15
Initial Veteran Contacts**		1	7	0	9	3	0	2	2	2	0	3	4	4

** Initial veteran contacts - first time veteran has been to office - not necessarily a new veteran



Go In Peace

An award-winning documentary about the role of caregiver in healing the soul wounds of veterans with trauma (PTSD, Post Terror Soul Distress)... especially at the end of life.



Free and Open to the Public

November 11, 2016

2 PM to 4 PM Movie and Reception

Smith Center for the Arts

82 Seneca Street

Geneva, NY 14456

For More Information Call: 800-253-4439



UR
MEDICINE

Home Care

MEDICINE of THE HIGHEST ORDER

Human Services Committee
Social Services Report
September 2016

Resolutions/Appointments

The Youth Bureau recommends the reappointment of Penn Yan Academy students, **Jarrett Alexander**, to the Yates County Youth Board for a one year term beginning 10/12/2016 and ending on 10/12/17 (Village of Penn Yan).

Budget-Social Services- see attached

Last month we were requested to bring the 3 year and 5 year averages. The information is below, and I will be putting this in your mailbox separately for your consideration during the budget workshop.

3 YR & 5 YR averages for foster care since 2011				
Year	A6109 Foster Care	A6119 Foster Care	A6123 Foster Care	TOTAL
2011	\$ 722,766.00	\$ 418,926.00	\$ 86,744.00	\$ 1,228,436.00
2012	\$ 1,309,480.00	\$ (52,051.00)	\$ 7,377.00	\$ 1,264,806.00
2013	\$ 974,301.00	\$ 383,468.00	\$ 72,044.00	\$ 1,429,813.00
2014	\$ 1,336,212.00	\$ 439,780.00	\$ 73,213.00	\$ 1,849,205.00
2015	\$ 807,534.00	\$ 286,252.00	\$ 210,380.00	\$ 1,304,166.00
TOTAL	\$ 5,150,293.00	\$ 1,476,375.00	\$ 449,758.00	\$ 7,076,426.00
2011 to 2015: 5 year average \$ 1,415,285.20				
2013 to 2015: 3 year average \$ 1,527,728.00				
2016 original budget	\$ 648,465.00	\$ 400,000.00	\$ 250,000.00	\$ 1,298,465.00
2017 estimated cost:	\$ 290,000.00	\$ 300,000.00	\$ 250,000.00	\$ 840,000.00

**this was based on 42 FC children, 10 adoptive children

**this was based on 28 FC children, 10 adoptive children

**this is based on 19 FC children, 10 adoptive children

Poverty

ACT Rochester and the Community Foundation released a new report: Poverty and Self-Sufficiency in the Nine-County Greater Rochester Area. Yates County is included in the report. All of the information in this section is taken from that report. As a reminder, the federal poverty level is as follows. To see the full report go to: <http://www.actrochester.org>

Federal Poverty Level for 2016	
Family Size*	Annual Income
1	\$11,880
2	\$16,020
3	\$20,160
4	\$24,300
5	\$28,440
6	\$32,580
7	\$36,720
8	\$40,860
* Add \$4,140 for each additional family members	
Source: U.S. Department of Health and Human Services	
https://aspe.hhs.gov/basic-report/computations-2016-poverty-guidelines	

Developed in 1963, the federal poverty level is based on a subjective assumption of the relationship between the cost of food and other basic needs. It is updated annually for general inflation, but it bears no relationship to the actual needs of individuals or families. Simply stated, the federal poverty level does not measure financial self-sufficiency.

Financial self-sufficiency is generally defined as the level of income needed by individuals or families to meet basic needs without external subsidy. This income level is not regularly measured, though useful periodic studies have been performed. One notable effort was *“The Self-Sufficiency Standard for New York, 2010.”* This report developed a Self-Sufficiency Standard for each county, using the actual costs of food, housing, transportation, health care, child care, taxes, and several other items of basic need.

The Self-Sufficiency Standard for Yates County, NY 2010

Monthly Costs	Adult	Infant + Adult	Adult + Preschooler	Adult + Infant+ Preschooler	Adult + Preschooler+ School age	Adult + Preschool+ Teenager	Adult + Infant+ Preschooler+ School age	2 Adults + infant + preschooler	2 Adults + Preschool + School age	2 Adults + preschooler + School age + teenager
Housing	624	741	741	741	741	741	960	741	741	960
Child Care	0	617	688	1305	1140	452	1757	1305	1140	1140
Food	236	350	358	469	536	622	632	673	737	900
Transportation	260	266	266	266	266	266	266	511	511	511
Health Care	144	342	341	356	366	399	381	429	439	486
Miscellaneous	126	232	239	314	305	248	400	366	357	400
Taxes	264	402	414	593	503	219	921	635	540	632
Earned Income Tax Credit (-)	0	-50	-24	0	0	-257	0	0	0	0
Child Care Tax Credit (-)	0	-65	-63	-100	-105	-68	-100	-100	-100	-100
Child Tax Credit (-)	0	-83	-83	-167	-167	-167	-250	-167	-167	-250
Making Work Pay Credit (-)	-33	-33	-33	-33	-33	-33	-33	-67	-67	-67
Self - Sufficiency Wage										
Hourly	\$9.21	\$15.44	\$16.16	\$21.27	\$20.18	\$13.76	\$28.03	\$12.29 per adult	\$11.73 per adult	\$13.10 per adult
Monthly	\$1,620	\$2,717	\$2,844	\$3,744	\$3,551	\$2,422	\$4,933	\$4,326	\$4,130	\$4,611
Annual	\$19,445	\$32,610	\$34,132	\$44,926	\$42,614	\$29,070	\$59,196	\$51,912	\$49,564	\$55,334

County	Poverty Rate	Number of Poor People
Orleans	15.5%	6,127
Monroe	15.4%	111,713
Yates	15.4%	3,706
Livingston	14.7%	8,644
Seneca	13.0%	4,175
Genesee	12.6%	7,441
Wayne	11.9%	10,926
Ontario	10.4%	11,010
Wyoming	10.2%	3,861
Region Total	14.3%	167,603

For information on how the self-sufficiency standard was calculated:
<http://www.fiscalpolicy.org/SelfSufficiencyStandardForNewYorkState2010.pdf>

Family First Preventive Services Act

Although quickly passed by the U.S. House of Representatives (HR.5456) in June, the bill has yet to be acted upon by the U.S. Senate (S.3065). States like New York and California, with prevention services in place, stand to lose significant funding. Unfortunately, the legislation does not include the level of funds that would be necessary to meet these added burdens—leaving cash-strapped counties to foot the bill if the measure is enacted. The Senate will be in session until September 30th before leaving Washington until after the November elections. (From NYPWA 9/22/16 report)

Workforce Development

Unemployment Rates	August 2015	August 2016
Monroe County	4.9%	4.6%
Ontario County	4.1%	3.7%
Seneca County	4.5%	3.9 %
Steuben County	5.6%	5.6%
Schuyler County	5.5%	4.6%
Wayne County	4.6%	4.5%
Yates County	4.1%	3.8%
New York State	5.0%	4.9 %
United States	5.2%	5.0 %

Joe Davis has started as the new Supervisor for the Employment/WFD Unit. Joe comes to us from the Workforce Investment Board. He has many years of experience working in support of employment, having previously worked for the Department of Labor. Joe's first day was 9/26/16. He brings a great deal of knowledge and enthusiasm to the job.

Lisa Principio started as the new Employment Counselor who will provide Business Services as well as Employment and Training services. Lisa came to us from Pathways, Inc.

HSE classes through FLCC have started up again with approximately 9 regular attendees.

There were six job placements from 8/31/16 through 9/12/16.

Youth Bureau

We received the letter of approval for the 2016 Resource Allocation Plan on September 19th. Agency/Municipal vouchers can now be submitted for payment.

Contracts/Lifeguard funds: All Contracts and MOU's have been returned and finalized except for Middlesex. The Town of Torrey is the only municipality to submit a voucher for payment of the 2016 Lifeguard Services monies as of 9/27/16. We are waiting on vouchers from the Village of Penn Yan and the Town of Middlesex.

Youth Development Conference: The ANYSYB Youth Development Conference is in Lake Placid on October 25 & 26. Registration is paid by the State Youth Bureau Association. County costs include hotel and mileage. The conference will be held at the Crowne Plaza Hotel.

YATES COUNTY PUBLIC HEALTH

Human Services Committee

Background Information

October 3, 2016

LICENSED HOME CARE SERVICES AGENCY (LHCSA):

Nothing to report this month

PUBLIC HEALTH/PREVENTION PROGRAMS:

Joe Reed and I have completed the clinic relocation application with NYSDOH including the uploading of engineering documents. An invoice has been prepared to go through audit for payment of the application fee (\$1,000). The fee must be received within 30 days of our initial application. Once the fee is received NYSDOH will review the application and request any additional supporting documentation or clarification. During the interim, work has begun by Joe's staff on items that were already identified by the NYSDOH sanitarian as needing to be completed. Our goal is that all work and the NYSDOH inspection will be complete so that relocation can occur by early January.

COMMUNICABLE DISEASE CONTROL:

The Annual Conservation Field Days at Keuka Lake State Park was held on September 22nd with approximately 180 6th grade students from Penn Yan and Dundee attending. Jennifer Green, Communicable Disease Nurse and Kathy Swarthout, PH Educator conducted an educational program for the students regarding Rabies and Lyme disease, aimed at reducing exposures and stressing the importance of pet rabies vaccination.

EMERGENCY PREPAREDNESS and RESPONSE:

Marge Brinn and a Medical Reserve Corp (MRC) volunteer also attended the Conservation Field Days event, providing education to the students regarding personal/family preparedness planning. A drill of the Closed POD plan with St. Mark's terrace was completed in September. This drill provided an opportunity to test the system in which St. Mark's Terrace staff would receive and distribute medical counter measures such as antibiotics to residents and staff during an emergency event and record the distribution using the NYSDOH data base. These Closed PODs are essential in reducing the number of attendees that would need to be served through the Open PODs conducted by Yates County Public Health. To date we have worked in establishing 17 Closed POD locations and plans.

CHRONIC DISEASE:

NYSDOH has appropriated \$1 million annually for performance incentive awards to the local health departments (LHDs). For the Year 4 (2016-2017) LHD Performance Incentive initiative, NYSDOH has chosen to focus on chronic disease prevention. Although chronic disease has surpassed communicable disease as the leading cause of death and disability, public health activities to prevent chronic disease are less established for many health LHDs. NYSDOH is also linking the performance incentive to encourage PHAB accreditation. Goals cited by NYSDOH are to strengthen LHD efforts in chronic disease prevention, to demonstrate the alignment of LHD efforts with Article 6 (State Aid) regulations and to expose the LHDs to the process of submitting appropriate documentation to encourage pursuit of full PHAB accreditation by NYS LHDs. Documentation submitted by LHDs will need to demonstrate that the following strategies and activities in regulation are being met:

- Analysis & utilization of valid public health data & information to shape objectives & strategies related to chronic disease prevention & control.
- Leadership of, or active participation in, efforts with multiple sectors in the community to improve social & physical environments to support healthy behaviors, to reduce the incidence or prevalence of chronic diseases & conditions, and to reduce the underlying risk factors of tobacco use, physical activity & poor nutrition.

- Public health marketing & communication.
- Activities to promote the delivery of early detection & guideline-concordant health care by health care providers.
- And that seven (7) selected PHAB accreditation measures are being met

Counties are grouped based on size for the award amounts. The top 10 performing small (<75,000) LHDs will be eligible for an award of \$30,000 each paid out between October 2017 and February 2018. The funds can be used to support costs associated with any Article 6 (State Aid) eligible expense conducted by the LHD.

ENVIRONMENTAL:

We received notification from Dundee Central School Superintendent that the mandated lead testing of potable water has been completed as required and all fifty-seven sites have met the criteria of less than 15 parts per billion. Penn Yan Central School reported their findings to our office prior to the start of the 2016-2017 school year with all results also being within acceptable limits. Under the newly signed legislation, schools will also need to make their testing reports available on its website no later than October 31st. Schools will need to continue to test potable water at least every 5 years or earlier as determined by the commissioner of health.

OTHER:

Yates Substance Abuse Coalition (YSAC): Mike Ballard, Council on Alcoholism & Addictions will provide a report to the Legislature at the December 12th meeting regarding the coalition and activities.

SPECIAL CHILDREN'S SERVICES:

Nothing to report this month.

S²AY (Steuben, Schuyler, Allegany, Yates plus Ontario, Seneca and Wayne) RURAL HEAL TH NETWORK:

Nothing to report this month.

PERSONNEL:

We continue to recruit for the vacant PHN position with no applications submitted since last reporting. One nurse did express interest if permitted to work a 4 day work week and receive full time hours and benefits, similar to her current employer. This non-typical work schedule option was discussed with the Personnel Officer, County Attorney, County Administrator and CSEA President and Vice President. There was agreement that with Legislature approval this could be accomplished through a MOU with the CSEA. The individual was notified that a non-traditional work week may be possible however she has informed us that she has decided not to submit an application, citing the amount of paid leave time for a new hire as a deterrent to leaving her current position.

Concurrently we have also explored how other local health departments are staffed and found that with the sale of CHHAs and the changing focus of public health to more strategic planning and programing, some counties are hiring public health professionals that do not have a nursing degree. With approval of committee members we would like to work with the Personnel Director in creating the title of Public Health Specialist and advertising for both titles. The suggested placement is Group XIV, just as placement of PHN, PH Educator and PH Program Coordinator. Determination of the appropriate title; PH Nurse or Specialist would be based on qualified applicants.

Yates County Human Services Committee Meeting
Pro Action Yates Report
September 29, 2016

Action Items: No action items.

Program Updates:

1. Fiscal and Contract Update: No updates.
2. Waiting List for Services: Our waiting list of EISEP customers needing aide services continues. There is a shortage of aides at all homecare agencies serving Yates County. There are no other waiting lists for services.
3. Staffing: Recruitment of my successor: Recruitment efforts are underway. Interviews will be conducted by mid-October.
4. Client Data System Conversion: NYS Office for the Aging is converting all client data to a new state-wide data system (Peerplace). We are in the middle of the implementation of the new system and learning how to navigate and enter our data. We are also trying to catch up with 6 weeks of paper records being entered into the new system.
5. Nutrition Services:
 - a. We are scheduled for an on-site NYSOFA nutrition services program review on October 18-19, 2016. On-site nutrition reviews are required every 3 years and our last one was in June 2013.
 - b. Change to chilled meals: Following the Jamestown Meals on Wheels model, we are moving to a chilled meals program starting on October 3rd. Meals will be delivered cold (not frozen) and ready to be heated. We have selected this new model for two reasons – first is the high level of customer satisfaction seen with the program. Customers can eat the meal when it suits their schedule – lunch, mid-afternoon or a supper meal. Also, customers can cook noodles, rice and vegetables to the texture they prefer (al dente to soft). The second reason for the change is that it allows us adequate time to prepare and deliver meals and to respond to staff changes. We look forward to this change and will be monitoring the implementation closely.
 - c. A second change to our meals program was implemented in September. We have revised our menu to be a single menu that meets the needs of those with diabetes, those needing limited sodium, sugar and carbohydrates. Given the high levels of hypertension and diabetes in the senior population, we are moving to a single menu that meets the needs of nearly all seniors. This also eliminates the need to obtain physician diet orders on an annual basis for these seniors, as was required in the past.
6. Yates OFA Advisory Council The Advisory Council met on September 29th for our regular program and service updates. Agenda topics included items covered in this report along with an update on customer satisfaction surveys conducted on all Yates OFA services. Our next meeting is scheduled for October 20th.
7. Health Insurance Counseling Update (Medicare): The Medicare Open Enrollment period begins in October and staff attended a two day training to prepare for it. We are offering group educational sessions throughout the open enrollment period to assist the large number of Medicare enrollees needing assistance with health and drug plan choices. We also provide one-on-one counseling and education for those who need extra assistance. We serve several hundred seniors during the Medicare open enrollment period.

YATES COUNTY PUBLIC DEFENDER

Edward J. Brockman

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Telephone (585) 374-6439

September 20, 2016

Leslie Church,
Chairperson of Human Services Committee
417 Liberty Street
Penn Yan, New York 14527

Re: Public Defender - ILS Eligibility Seminar

Dear Ms. Church:

The undersigned attended the ILS eligibility seminar in Lyons on Friday, September 9th. It primarily consisted of a review of the new guidelines. The guidelines are being implemented in the Hurrell-Harring counties in October of 2016. The rest of the counties must be implemented no later than April, 2017, (or sooner if the County elects to do so.).

Stressed was the presumption of eligibility which must be rebutted by income and asset data provided in the eligibility process. That creates much added administrative work.

Further stressed was the concept that eligibility is assessed on several factors:

1. Ability to afford “qualified” counsel for the particular case; and
2. Ability to afford bail/bond; and
3. Ability to afford expenses of defense; and
4. Ability to continue to afford existing living expenses and at the same time, afford the above factors;
5. Process should be free of confrontation (don’t question financial information provided?); and
6. Right to counsel can apply even before any charges are filed, if counsel is sought.

“Indigence” is no longer the standard. Therefore income is only a part of the equation. Courts have the final authority on qualification.

Also the income chart is only a starting point. For example, Yates County “self-sufficiency” (living paycheck to paycheck) is about 275% of the Federal Poverty guidelines (FPG) and “living wage” is 325% of FPG (meaning being able to have any funds available for other than living “paycheck to paycheck”).

September 20, 2016

Leslie Church,
Chairperson of Human Services Committee
417 Liberty Street
Penn Yan, New York 14527
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Re: Public Defender - ILS Eligibility Seminar

Accordingly, the standard in Yates County for one individual would be \$35,750.00 rather than the \$29,700.00 in the chart, for take home pay qualifications.

We must also comply with data maintenance required in procedure XVI of the guidelines, which is even more administrative time.

Please let me know if you have any questions.

Sincerely,

Edward J. Brockman
EJB/lcb
cc: Robert Lawton, County Administrator
Connie C. Hayes, Legislative Clerk
Rob Gosper, Conflict Attorney