

FINANCE COMMITTEE Agenda

November 8, 2016 at 1:00 p.m.

Location: Legislative Chambers

Committee members: Doug Paddock, Jim Smith, Ed Bronson, Bill Holgate, Mark Morris.

- Doug and Jim Smith will do the audit this month
- Approve minutes of the October meeting
- Public Comment

Real Property – Patricia Brede

Resolutions:

- Authorize Chairman To Sign Pictometry Contract
- Authorize Chairman To Sign Inter-Municipal Agreement
- Authorize Chairman To Sign VHB Contract
- Various updates

Planning – Tim Cutler

- Yates County Planning Board update
Resolution to Appoint Members To the Yates County Planning Board
- Yates County Open Access Network update
- Transportation update
- Yates County Eastern Corridor Region Water System

Treasurer – Nonie Flynn/Budget Officer

Discussion:

2016 Appropriations

2016 Appropriations Exceeding 75%

Sales Tax Report

Occupancy Tax Report

Correction of Error

Treasurer's Office Report for October

Resolutions:

2016 Budget Transfers

Appropriate Mental Health Federal Sharing Revenue (CS)

Appropriate Additional Revenue (RP)

Appropriate DCJS Grant (SHER)

Appropriate SLETPP Grant (SHER)

Authorize Chairman to Sign Software Agreement

Executive Session – if needed

Finance Committee Report

Meeting date: Nov. 8, 2016

Report date: Nov. 3, 2016

Real Property Tax Services

Department Update

Patricia Brede, Director

1. Action items: Resolution to authorize Chairman to sign-Pictometry
Resolution to authorize Chairman to sign-Inter-Municipal Agreement
Resolution to authorize Chairman to sign-VHB
2. Assessment files will begin to come in to our office starting around the 7-8th of Nov. I will then merge the file and update the apportionment sheet for any recent corrections and changes. I will also be reviewing the Town Budgets, and creating the abstracts for taxes.
3. Roger has been working out some of the bugs with the updated geodatabase, and has been getting caught up on work that had to wait for the new version of the Geodatabase.

AUTHORIZE CHAIRMAN TO SIGN IMAGING AGREEMENT (Pictometry)

WHEREAS, aerial digital imaging technology is pertinent to mapping applications for 911 services, public safety, emergency operations, planning, real property functions, and other municipal government applications at county and local levels and,

WHEREAS, Pictometry has been utilized in Yates County since 2006, providing ortho and oblique imagery which enhances government's ability to handle emergencies, disasters, planning, measuring, and research tools of the latest technology,

NOW, THEREFORE, BE IT RESOLVED, that upon the approval of the county attorney the Chairman is authorized to sign the agreement with Pictometry International Corp. of Rochester, NY for a three year period securing a Spring 2017 fly-over with a down payment of \$21,747.87 and to agree with the business and financial terms in the agreement, and

RESOLVED, that a copy of this resolution be provided the County Administrator, County Planner, County Real Property Tax Director, County Treasurer, OEM Director, and the Sheriff.

AUTHORIZE CHAIRMAN TO SIGN CONTRACT
(VHB)

RESOLVED, that the Chairman of the Legislature is hereby authorized to sign the Yates County Tax Mapping Technical Support 2016-2017 with VHB Engineering, Surveying and Landscape Architecture, PC in the amount of \$1,000.00, for a plan beginning in 2016 with the ability to purchase blocks of hours in 2017 for support, modifications, and upgrades of the Geodatabase (ESRI) software, and be it further

RESOLVED, that copies of this resolution be given to the County Administrator, the Treasurer, and the Real Property Tax Services Director.

AUTHORIZE CHAIRMAN TO SIGN INTER-MUNICIPAL AGREEMENTS
(Regarding Real Property Imagery Services and Products)

WHEREAS, the County has entered into a contract with Pictometry International Corp. wherein Pictometry International Corp. is providing the County with 4-way neighborhood ortho images, one fly-over in 2017 and services and products concerning the geographical area of the County for the years 2017, 2018 and 2019, and

WHEREAS, the Yates County Townships are a beneficiary of said Pictometry contract in that they will have access to the real property imagery services and products provided to the County therein, and

WHEREAS, in recognition of the aforementioned benefits the Yates County Townships will be receiving by virtue of the Pictometry Contract, the Townships have agreed to make a contribution to the County toward the costs the County will incur pursuant to said Contract, and

WHEREAS, Article 5-G of the New York General Municipal Law authorizes municipal corporations to enter into agreements providing for municipal cooperation,

NOW, THEREFORE, BE IT RESOLVED, in consideration of the mutual covenants contained in the Inter-Municipal Agreements, that the Chairman of the Legislature is hereby authorized to sign the nine Inter-Municipal Agreements, and be it further

RESOLVED, that copies of this resolution be given to the Town Clerk in the Town of Barrington, Benton, Italy, Jerusalem, Middlesex, Milo, Potter, Starkey, Torrey, the County Administrator, the Treasurer, and the Real Property Tax Services Director.

Please let me know if you have any questions. Thank you, *Pat*

PICTOMETRY CONTRIBUTION for 2017:
New Contract Year

Project Quote Total Contract Price: 130,486

Contract signed on: ,2017

Payment Plan: \$43,495.333 per year-Round to \$43,496 * **Payble each year for 2017,18,19.**

Total County Parcel count: 15,960

Payment Breakdown: 60% County \$26,100 per year. (Budgeted in Sheriff and Real Property)

Sher:21750

Total Contribution for all towns: \$17,395. Rounded

40% Town \$17,395 per year. (charged back on a per parcel basis)

RP: 4351

approx. 1.0899 per parcel

Town	Parcel	Cour Invoice Amt.
Barrington	1263	\$1,376.54
Benton	1388	\$1,512.78
Italy	1116	\$1,216.33
Jerusalem	3444	\$3,753.62
Middlesex	1283	\$1,398.34
Milo	3527	\$3,844.27
Potter	1009	\$1,099.71
Starkey	1921	\$2,093.70
Torrey	1009	\$1,099.71

Payment 1: 43,495.34

HALF PAID at SIGNING of CONTRACT, HALF PAID at INITIAL SHIPMENT of IMAGERY-2017

Payment 2: 43,495.33

TO BE PAID at FIRST ANNIV. of SHIPMENT- 2018

Payment 3: 43,495.33

TO BE PAID at SECOND ANNIV. of SHIPMENT- 2019

TOTAL **1st Billing** \$17,395.00 2017

Parcel counts from 2016 Final Roll (sch merge)

Town \$amounts can change slightly each year of pymt.plan due to parcel count changes on the assessment roll.

DRAFT until Contract signed



YATES COUNTY PLANNING DEPARTMENT

417 Liberty Street
Penn Yan, NY 14527
315-536-5153
Fax 315-531-3209

TO: Finance Committee Members
FROM: Timothy P. Cutler - County Planning Department
DATE: October 26, 2016
RE: October 2016- Monthly Departmental Report

Yates County Planning Board

The County Planning Board held its meeting on October 27th. Twelve referrals were reviewed; 3 from Jerusalem, 1 from Penn Yan, 3 from Milo, 3 from Starkey, and 2 from Torrey. Two referrals were denied.

- The Village of Penn Yan, Keuka Gardens LLC Site Plan Review was denied after hearing numerous concerns expressed by neighbors of the property. It was apparent that several changes to the site plan would likely be required by the Village and that the site plan under review by the county was not likely to be the final plan.
- The Town of Starkey, Frost Wines LLC Special Use Permit was denied given the excessive size of the sign and its placement on a major county/state road. Concern was the precedent setting nature of the request.
- All other referrals were approved

The Town of Benton has recommended Thomas Carroll to be the representative on the County Planning Board and a resolution is attached.

David Zorn, Executive Director, G/FLRPC and Jack Marren, Chair of the Council, have been scheduled to meet with the Legislature on November 14th to review and discuss G/FLRPC initiatives, projects and directions in general and as they relate to Yates County.

Yates County Open Access Network

We have recently received the final report from our auditors on September 17th for expenses through the first quarter of 2016. We are completing documents for submission to ESD according to our current Grant Disbursement Agreement. The next set of invoices are under review by our auditors for the next round.

A meeting was held with Empire State Development on October 25th reviewing project status, milestones and key indicators relative our GDA. The results will be included in a report to the Governor on NYS Connect New York progress.

Penn Yan Marine

No update from Planning.

Transportation

We're continuing to complete documentation required for State and Federal Funding. A preliminary budget has been submitted by Arc of Yates with no feedback yet. Yates Transit Service has been established as an entity. Attorneys for Yates Transit Service and Scott Falvey will begin drafting the contract.

Yates County Eastern Corridor Region Water System

I was contacted two weeks ago by the U.S. Army Corps of Engineers regarding the title project. There is a pending appropriation in the U.S. Senate that included this project (at a level of \$5M) along with many others across the country. Our last Engineering Report was in 2011. Much work would be required to determine if the project is still supported, selecting among alternatives to define the scope and benefits, establishing community and government support, identifying additional funding sources, etc. I need direction from the county.

RESOLUTION NO. _____

**APPOINT MEMBERS TO THE YATES COUNTY PLANNING BOARD
(Thomas Carroll, Town of Benton)**

WHEREAS, Thomas Carroll (1902 State Route 54, Penn Yan), has been recommended by his respective municipality to be their representative on the Yates County Planning Board,

NOW, THEREFORE, BE IT RESOLVED, that *Thomas Carroll* is hereby appointed as a member of the Yates County Planning Board, representing the *Town of Benton*, to a term to expire on October 24, 2019, and, be it further

RESOLVED, that copies of this resolution be given Thomas Carroll, the County Planner, the Town of Benton, and a copy filed with the County Clerk.

2016 Appropriations:

General Fund:

Grants:

Department	Grant Name	Amount	Carryover	Res. #	Balance
Sheriff	Victim Services Grant	5,000.00		7-16	
Sheriff	GTSC Rural Traffic Enforcement Grant	3,150.00		9-16	
Community Services	Mental Health Grant	2,332.95	Yes	32-16	
OEM	Homeland Security - SHSP	566.01	Yes	50-16	
OEM	Homeland Security - SHSP	30,000.00	Yes	51-16	
OEM	Homeland Security - Local Emer. Planning	7,295.82	Yes	52-16	
Public Health	Medical Reserve Corp	5,950.08	Yes	53-16	
Public Health	Emergency Planning - Ebola	36,700.00	Yes	54-16	
Public Health	Health Systems Learning Grant	6,606.00	Yes	55-16	
Public Health	Rural Health Network	64,690.24	Yes	56-16	
Public Health	Disaster Planning	30,800.00	Yes	57-16	
Community Services	State Aid	505.00		58-16	
Real Property	State Aid	283.02		59-16	
Public Health	Immunization Action Plan Grant	2,406.00	Yes	95-16	
Sheriff	Governor's Traffic Safety Committee	6,965.00		101-16	
Sheriff	Public Safety Answering Point	170,021.00		102-16	
Sheriff	Public Safety Answering Point	25,161.31		103-16	
Sheriff	Drug Enforcement Grant	5,000.00		104-16	
Public Defender	Indigent Legal Services Grant	10,000.00	Yes	105-16	
OEM	Homeland Security - SHSP	30,000.00		107-16	
Public Health	Rabies Control	757.00		142-16	
Public Health	Rural Health Network	235,000.00		143-16	
Sheriff	Homeland Security - SLETPP	3,750.22		191-16	
Public Health	Disaster Planning	52,096.00		217-16	
Public Health	Health Systems Learning Grant	3,200.00		218-16	
Public Health	Summer Youth Employment	2,214.00		219-16	
Community Services	Suicide Prevention Coalition Grant	3,500.00		233-16	
Community Services	Supported Housing	4,242.00		235-16	
Community Services	Community Health Grant	11,155.00		256-16	
Youth	Youth Programs	2,214.00		336-16	
					761,560.65

Other Appropriations:

Department	Source	Amount	Resolution #	Balance
Various	Purchase Order Encumbrances	345,102.92		
Treasurer	Occupancy Tax Reserve	13,784.00	94-16	
Planner	Environmental Cleanup Reserve	30,000.00	144-16	
Sheriff	Stop DWI Reserve	28,000.00	216-16	
Public Health	Donation	50.00	312-16	
Community Services	Mental Health Federal Sharing Revenue Reserve	3,000.00	335-16	
		<u>419,936.92</u>		1,181,497.57

Contingent Fund:

A1990 Beginning Balance:				507,850.00
Various	Medical Insurance - Non-Union	(23,591.00)	49-16	
Various	Salary, FICA, Medicare - Non-Union	47,342.00	49-16	
Sheriff	Deputy Sheriffs' 2015, 2016 Salary Increases	61,563.41	312-16	
		<u>85,314.41</u>		422,535.59

Road:

Various	Purchase Order Encumbrances	827,237.43		
CHIPS	CHIPS Aid for Bituminous Material	266,673.34		1,093,910.77

Road Machinery:

Various	Purchase Order Encumbrances	47,926.48		
Reserve	Snow plow truck	11,454.04	220-16	
Revenue	Insurance	6,802.36	255-16	66,182.88

2016 Expenditures Exceeding 75% (3rd Quarter)

	YTD Expended	% Used	
A1325 Treasurer	\$66,498.87	87.20%	Annual audit, actuarial fees, software maintenance
A1355 Real Property	\$43,342.91	99.30%	Annual ImageMate software, Pictometry
A1430 Personnel	\$40,945.33	78.80%	Annual EAP, consultants, advertising, annual state fees
A1624 Highway/Benton Center	\$17,214.75	100.00%	Roof replacement
A1625 Buildings & Grounds	\$47,525.03	78.60%	Annual telephone software
A1650 Central Telephone	\$76,635.35	88.09%	New phone system installation
A1910 Unallocated Insurance	\$68,272.89	100.00%	Annual insurance premium
A1920 Municipal Association Dues	\$5,164.00	91.10%	Annual dues
A4054 Early Intervention Services	\$70,330.04	76.40%	Agency provider denied private ins.,YC will be reim. 49%
A6101 Medical Assistance	\$3,174.00	136.00%	Early intervention children transportation
A6410 Economic Development - Publicity	\$240,677.71	94.00%	Annual payment to Chamber & PY for occupancy tax
A6420 Promotion of Industry	\$82,112.67	100.00%	Annual payments for Horizon Park & Lake St. Plaza
A6772 Programs for Aging	\$93,661.00	100.00%	Four quarters' payments
A7450 YC Historical Society	\$1,000.00	100.00%	Annual payment
A8710 Conservation Programs	\$240,153.00	100.00%	Annual payment to Cornell Cooperative
A9089 Other Employee Benefits	\$32,416.67	94.00%	Annual HRA payment
D3310 County Road - Traffic	\$89,109.85	91.90%	Traffic safety (lines, signs) completed for year
D5010 County Road - Administration	\$9,257.99	91.50%	Annual software maintenance, dues, advertising
D5110 Maintenance Roads & Bridges	\$532,267.78	85.20%	Bituminous, annual weed spraying, crack sealing
D5112 CHIPS Project	\$2,030,638.29	88.50%	Bituminous materials, hydro-seeding, equipmt. Leases
D5120 Bridges & Culverts	\$838,286.69	76.60%	Vine Valley Bridge
D9089 HRA	\$2,600.00	100.00%	Annual HRA payment
DM513 Road Machinery	\$256,415.08	79.90%	Truck purchases

2014 Date	Sales Tax Amount	Month Total Year to Date	% Change Over Prior Year	2015 Date	Sales Tax Amount	Month Total Year to Date	% Change Over Prior Year	2016 Date	Sales Tax Amount	Month Total Year to Date	% Change Over Prior Year
2/6/2014	477,696.58	595,674.10	-1.79%	2/6/2015	510,027.61	645,917.03	8.43%	2/5/2016	473,307.90	613,652.42	-5.00%
2/13/2014	117,977.52	595,674.10	-1.79%	2/13/2015	135,889.42	645,917.03	8.43%	2/16/2016	140,344.52	613,652.42	-5.00%
3/6/2014	402,739.28	497,119.84	-5.68%	3/6/2015	421,627.35	541,667.96	8.96%	3/7/2016	412,540.83	525,980.81	-2.90%
3/13/2014	94,380.56	1,092,793.94	-3.60%	3/13/2015	120,040.61	1,187,584.99	8.67%	3/14/2016	113,439.98	1,139,633.23	-4.04%
4/7/2014	549,852.78	1,103,616.99	-8.86%	4/6/2015	544,036.01	976,183.18	-11.55%	4/7/2016	558,330.04	1,288,708.26	32.02%
4/14/2014	553,764.21	2,196,410.93	-6.32%	4/13/2015	432,147.17	2,163,768.17	-1.49%	4/13/2016	730,378.22	2,428,341.49	12.23%
5/6/2014	533,726.09	694,214.10	7.40%	5/6/2015	538,218.96	686,279.34	-1.14%	5/6/2016	565,024.31	701,486.15	2.22%
5/13/2014	160,488.01	2,890,625.03	-3.35%	5/13/2015	148,060.38	2,850,047.51	-1.40%	5/13/2016	136,461.84	3,129,827.64	9.82%
6/6/2014	532,465.56			6/8/2015	556,207.35			6/7/2016	557,187.00		
6/13/2014	467,846.32	1,232,311.88	41.16%	6/12/2015	174,367.06	964,574.41	-21.73%	6/13/2016	125,694.52	1,424,431.96	47.67%
6/30/2014	232,000.00	4,122,936.91	6.70%	6/30/2015	234,000.00	3,814,621.92	-7.48%	6/30/2016	741,550.44	4,554,259.60	19.39%
7/1/2014	384,003.79	773,833.91	-28.07%	7/1/2015	396,069.50	1,068,484.32	38.08%	7/1/2016	376,522.24	711,042.43	-33.45%
7/14/2014	389,830.12	4,896,770.82	-0.87%	7/13/2015	672,414.82	4,883,106.24	-0.28%	7/13/2016	334,520.19	5,265,302.03	7.83%
8/6/2014	655,737.21	842,015.60	8.50%	8/6/2015	705,591.38	918,898.03	9.13%	8/5/2016	719,347.40	878,853.17	-4.36%
8/13/2014	186,278.39	5,738,786.42	0.40%	8/13/2015	213,306.65	5,802,004.27	1.10%	8/15/2016	159,505.77	6,144,155.20	5.90%
9/8/2014	651,997.13	802,434.14	4.77%	9/8/2015	697,563.98	884,129.84	10.18%	9/7/2016	699,027.98	834,915.55	-5.57%
9/15/2014	150,437.01	6,541,220.56	0.92%	9/14/2015	186,565.86	6,686,134.11	2.22%	9/13/2016	135,887.57	6,979,070.75	4.38%
10/6/2014	672,898.09	1,624,701.68	8.68%	10/6/2015	681,495.57	1,486,745.43	-8.49%	10/6/2016	1,119,851.36	1,478,600.25	-0.55%
10/14/2014	951,803.59	8,165,922.24	2.37%	10/13/2015	805,249.86	8,172,879.54	0.09%	10/13/2016	358,748.89	8,457,671.00	3.48%
11/6/2014	597,682.07	730,514.43	6.91%	11/6/2015	604,494.97	723,384.04	-0.98%	11/7/2016	-	-	-100.00%
11/13/2014	132,832.36	8,896,436.67	2.73%	11/13/2015	118,889.07	8,896,263.58	0.00%	11/14/2016	-	8,457,671.00	-4.93%
12/8/2014	600,538.98	755,754.00	7.30%	12/7/2015	585,770.75	727,380.30	-3.75%	12/6/2016	-	-	-100.00%
12/15/2014	155,215.02	9,652,190.67	3.08%	12/14/2015	141,609.55	9,623,643.88	-0.30%	12/13/2016	-	8,457,671.00	-12.12%
12/31/2014	467,000.00			12/31/2015	472,000.00			12/30/2016	-		
1/2/2015	289,556.67	1,273,752.45	2.28%	1/4/2016	287,839.74	1,309,855.17	2.83%	1/3/2017	-	-	-100.00%
1/13/2015	517,195.78	10,925,943.12	2.98%	1/13/2016	550,015.43	10,933,499.05	0.07%	1/12/2017	-	8,457,671.00	-22.64%
Total		10,925,943.12		Total		10,933,499.05		Total		8,457,671.00	
Budget Estimate		10,300,000.00		Budget Estimate		10,800,000.00		Budget Estimate		11,000,000.00	
\$ Over/Under Budget		625,943.12		\$ Over/Under Budget		133,499.05		\$ Over/Under Budget		(2,542,329.00)	
\$ Over/Under 2013		316,325.79		\$ Over/Under 2014		7,555.93		\$ Over/Under 2014		(2,475,828.05)	

OCCUPANCY TAX COLLECTIONS BREAKDOWN										
	1st Qtr		2nd Qtr		3rd Qtr		4th Qtr		GT	
	<u># Registered</u>	<u>Amount</u>	<u>Registered</u>	<u>Amount</u>	<u>Registered</u>	<u>Amount</u>	<u>Registered</u>	<u>Amount</u>	<u>Amount</u>	
2008										
B&B	27	1,570.72	28	5,265.09	28	21,418.63	28	13,371.55	41,625.99	
Motel/Hotel/Inn	7	7,990.77	7	23,359.45	7	73,652.09	7	43,824.12	148,826.43	
Vacation Rentals	178	1,193.92	215	6,816.76	259	79,387.63	260	15,223.01	102,621.32	
Total	212	10,755.41	250	35,441.30	294	174,458.35	295	72,418.68	293,073.74	
	1st Qtr		2nd Qtr		3rd Qtr		4th Qtr		GT	
	<u># Registered</u>	<u>Amount</u>	<u>Registered</u>	<u>Amount</u>	<u>Registered</u>	<u>Amount</u>	<u>Registered</u>	<u>Amount</u>	<u>Amount</u>	
2009										
B&B	28	1,625.49	28	4,880.82	28	19,250.90	29	12,722.49	38,479.70	
Motel/Hotel/Inn	7	11,392.86	7	21,251.65	7	66,712.75	7	39,021.27	138,378.53	
Vacation Rentals	249	1,332.91	241	5,323.47	263	87,371.88	255	15,484.92	109,513.18	
Total	284	14,351.26	276	31,455.94	298	173,335.53	291	67,228.68	286,371.41	
	1st Qtr		2nd Qtr		3rd Qtr		4th Qtr		GT	
	<u># Registered</u>	<u>Amount</u>	<u>Registered</u>	<u>Amount</u>	<u>Registered</u>	<u>Amount</u>	<u>Registered</u>	<u>Amount</u>	<u>Amount</u>	
2010										
B&B	29	2,063.95	28	5,558.73	27	20,261.45	26	13,117.31	41,001.44	
Motel/Hotel/Inn	7	9,692.00	7	22,676.72	7	68,264.95	7	43,785.13	144,418.80	
Vacation Rentals	250	2,153.61	247	8,115.85	267	104,872.83	258	22,542.02	137,684.31	
Total	286	13,909.56	282	36,351.30	301	193,399.23	291	79,444.46	323,104.55	
	1st Qtr		2nd Qtr		3rd Qtr		4th Qtr		Prior Years	GT
	<u># Registered</u>	<u>Amount</u>	<u>Registered</u>	<u>Amount</u>	<u>Registered</u>	<u>Amount</u>	<u>Registered</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>
2011										
B&B	29	1,918.45	29	6,015.04	29	22,064.34	31	15,529.20	2,942.59	48,469.62
Motel/Hotel/Inn	8	11,994.33	8	21,419.52	8	75,951.15	8	49,506.86	0.00	158,871.86
Vacation Rentals	261	2,799.26	259	9,509.65	270	129,786.26	274	23,846.78	37,509.95	203,451.90
Total	298	16,712.04	296	36,944.21	307	227,801.75	313	88,882.84	40,452.54	410,793.38

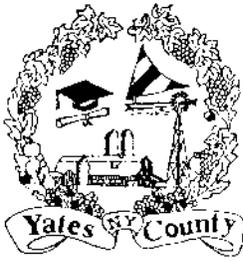
OCCUPANCY TAX COLLECTIONS BREAKDOWN										
	1st Qtr		2nd Qtr		3rd Qtr		4th Qtr		Prior Years	GT
	<u># Rented</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>						
2012										
B&B	19	2,251.83	26	7,252.81	27	26,330.33	26	16,909.11	2,602.45	55,346.53
Motel/Hotel/Inn	4	11,208.35	8	24,657.29	8	74,896.99	7	39,192.18	21,500.00	171,454.81
Vacation Rentals	31	2,858.22	109	13,168.93	235	136,277.30	139	25,971.13	8,417.71	186,693.29
Total	54	16,318.40	143	45,079.03	270	237,504.62	172	82,072.42	32,520.16	413,494.63
	1st Qtr		2nd Qtr		3rd Qtr		4th Qtr		Prior Years	GT
	<u># Rented</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>						
2013										
B&B	20	2,650.50	25	8,043.05	26	25,843.21	25	17,747.15	1,259.26	55,543.17
Motel/Hotel/Inn	5	11,032.14	8	23,916.51	8	78,807.45	7	42,889.17	4,245.45	160,890.72
Vacation Rentals	32	4,361.47	116	14,213.43	262	153,138.19	159	34,135.34	11,521.18	217,369.61
Total	57	18,044.11	149	46,172.99	296	257,788.85	191	94,771.66	17,025.89	433,803.50
	1st Qtr		2nd Qtr		3rd Qtr		4th Qtr		Prior Years	GT
	<u># Rented</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>						
2014										
B&B	18	2,447.89	23	7,369.30	26	26,170.90	25	15,672.59		51,660.68
Motel/Hotel/Inn	5	11,640.12	8	24,849.48	8	77,596.53	7	42,583.65		156,669.78
Vacation Rentals	42	4,886.41	133	16,440.93	274	162,269.53	169	36,188.68	1,040.57	220,826.12
Total	65	18,974.42	164	48,659.71	308	266,036.96	201	94,444.92	1,040.57	429,156.58
	1st Qtr		2nd Qtr		3rd Qtr		4th Qtr		Prior Years	GT
	<u># Rented</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>						
2015										
B&B	20	1,694.03	24	7,284.38	26	27,267.43	26	16,989.16	76.02	53,311.02
Motel/Hotel/Inn	5	11,636.80	7	23,587.96	9	71,143.61	8	50,844.11	14,066.80	171,279.28
Vacation Rentals	34	6,320.97	139	20,206.90	299	179,188.69	183	41,688.01	34,727.54	282,132.11
Total	59	19,651.80	170	51,079.24	334	277,599.73	217	109,521.28	48,870.36	506,722.41

	1st Qtr		2nd Qtr		3rd Qtr		4th Qtr		Prior Years	Grand Total	
	# Rented	Amount	# Rented	Amount	# Rented	Amount	# Rented	Amount	Amount	Amount	
2016											
B&B	20	\$ 1,896.45	23	\$ 7,287.73	23	\$ 22,620.40			\$ (325.60)	\$ 31,478.98	
Motel/Hotel/Inn	5	\$ 14,438.30	8	\$ 33,005.38	10	\$ 91,877.43			\$ -	\$ 139,321.11	
Vacation Rentals	61	\$ 6,691.40	171	\$ 25,053.82	277	\$ 189,063.46			\$ 2,714.69	\$ 223,523.37	
Total	86	\$ 23,026.15	202	\$ 65,346.93	310	\$ 303,561.29	0	0.00	\$ 2,389.09	\$ 394,323.46	
										\$ 109.57	Fees
										\$ 394,433.03	

Corrections of Errors - 2016 Town & County Tax Roll

<u>Tax Map #</u>		<u>Billed</u>	<u>Should Be</u>	<u>Difference</u>
18.03-1-6.1	County Tax	2,781.52	2,111.57	-669.95
	Benton Tax	1,602.78	1,216.73	-386.05
	Benton Fire	750.02	0.00	-750.02
	Bellona Fire	889.79	709.45	-180.34
		<u>6,024.11</u>	<u>4,037.75</u>	<u>-1,986.36</u>

Incorrect agriculture exemption & parcel is not in Benton Fire Protection District



OFFICE OF THE
YATES COUNTY TREASURER
417 LIBERTY STREET, SUITE 1081
PENN YAN, NEW YORK 14527-1122
(315) 536-5192

Winona B. Flynn
TREASURER

Ashley R. Doyle
DEPUTY TREASURER

To: Finance Committee

From: Nonie Flynn

Re: Treasurer's Office Report for October 2016

Tax Foreclosure Process – On October 7th, tax enforcement notices were mailed to owners and lienholders of 94 parcels with open 2015 taxes. On November 1st, the list of delinquent 2016 taxes was filed with the County Clerk on 325 parcels.

Tyler Forms – The software has been implemented for use in payroll for printing paychecks, direct deposit advices and voucher checks. The next step will be for direct deposit advices available to employees through e-mail.

Constitutional Debt Limit – The constitutional debt limit report has been filed with NYS Office of State Comptroller. NYS limits the amount that can be levied in property tax to 1.5% of the five year average of full valuation of taxable real property. This year's levy is 42.89% of our tax limit. NYS also limits the debt to 7% of the five year average of full property valuation. The debt limit in 2017 is 3.29% of the allowable limit.

NYS Treasurer's Meeting – I attended the NYS Treasurer's meeting on October 28th. The following information that could affect budgets was received from Dave Lucas at NYSAC:

Indigent Defense – One of NYSAC's legislative priorities is to expand indigent defense services statewide to include counsel at first arraignment and provide caseload caps for public defenders beyond the mandated five counties. Tied into this is a gradual 7-year state takeover of county indigent defense costs beginning with no less than 25% beginning April 1, 2017, and 100% being covered by 2023. Currently in our 2016 budget, we receive 13.0% revenue from NYS. The governor has not signed this yet.

Sales Tax – Currently 8% of all sales are considered pure internet (no physical presence in NYS and therefore, no sales tax is collected). This is projected to grow to 8.5% in 2017. The Marketplace Fairness Act which would've taxed out of state internet retailers passed in the Senate in 2013 but languished in the House. A new version is being worked on by Congress which would set national standards for any shipment being made to a state that has a sales tax, the percentage of that state's sales tax would apply. We would need a state-wide sales tax rate. This will not be addressed until after January 2017.

Gasoline Price Projections – The Energy Information Agency is projecting that gasoline prices will likely fall slightly from current levels through the end of 2016 and then average about 6.6% more in 2017 compared to 2016. This would equate to approximately \$43,000 for Yates County.

2017 Budget – Feedback request from 2017 budget workshop. In the beginning of October, I submitted the Proposed Budget with the actuals through August. Then, two weeks prior to the workshops, I updated the Proposed Budget with the actuals through September. In the future, for consistency for all, I would like to prepare one Proposed Budget with the actuals through September. This would be submitted to the Legislature in the binder each year approximately two weeks prior to the budget workshop.

2016 BUDGET TRANSFERS

BE IT RESOLVED, that the following transfers be made in the 2016 budget:

From:	To:	Amount:
A1990.54905 Contingent	A1165.51010 DA-District Attorney	30,850.00
A1990.54905 Contingent	A1355.54571 RP-Software-GEO Database	7,500.00
A1990.54905 Contingent	A1450.51595 ELEC-Deputy Election Comm.	796.00
A1990.54905 Contingent	A1450.58100 ELEC-FICA	16.00
A1625.51162 B&G-Mechanic	A1620.54464 COB-Janitorial	4,000.00
A1625.51163 B&G-Helper	A1623.54464 CRT-Janitorial	4,000.00
A3020.54011 COMM-Consultants	A3110.52213 SHER-Vehicle	1,420.00
A3020.54734 COMM-Radio Parts	A3110.52213 SHER-Vehicle	5,724.50
A3150.52110 JAIL-Office Furniture	A3110.52213 SHER-Vehicle	54.00
A3150.52421 JAIL-Camera	A3110.52213 SHER-Vehicle	2,291.51
A3150.52506 JAIL-Corrections Exp	A3110.52213 SHER-Vehicle	3,000.00
A3110.54004 SHER-Atty. Fees	A3150.54034 JAIL-Physicals	406.14
A3150.51991 JAIL-Physician	A3150.54035 JAIL-Physician	11,520.00
A3150.54731 JAIL-Protective Eq.	A3110.54749 SHER-Uniform	1,725.00
A3190.54749 CT.SEC-Uniform	A3110.54749 SHER-Uniform	1,000.00
A6109.54305 DSS-Family Assist.	A6101.54311 DSS-Medical Assistance	839.50
D9010.58400 HWY-Retirement	D5010.51074 HWY-Superintendent	1,556.00
D9010.58400 HWY-Retirement	D5010.51119 HWY-Dep. Superintendent	1,207.00
D9010.58400 HWY-Retirement	D5010.58100 HWY-FICA	212.00
D5110.51450 HWY-Regular	D5120.51450 HWY-Regular	11,294.51
D5110.58100 HWY-FICA	D5120.58100 HWY-FICA	839.78
D5110.54602 HWY-Bit. Mat'l	D5120.54637 HWY-Asphalt	860.89
D5110.54602 HWY-Bit. Mat'l	D5120.54913 HWY-Misc.	1,294.98
D5112.51450 HWY-Payroll	D5120.51450 HWY-Payroll	14,492.09
D5112.58100 HWY-FICA	D5120.58100 HWY-FICA	1,004.75

and be it further

RESOLVED, that copies of this resolution be given to the District Attorney, Director of Real Property, Election Commissioners, Building & Grounds Supervisor, Sheriff, Commission of Social Services, Highway Superintendent and County Treasurer/Budget Officer.

**APPROPRIATE MENTAL HEALTH FEDERAL SHARING RESERVE
(Community Services)**

WHEREAS, Community Services has identified an increase in expenditures for suicide prevention services, which are valid uses of the Mental Health Federal Salary Sharing reserve fund, and

WHEREAS, these funds are not part of the 2016 budget,

NOW, THEREFORE, BE IT RESOLVED, that the following accounts be increased in the 2016 budget:

Revenue:	
A511.000 Appropriate Reserve	\$6,000.00

Appropriation:	
A4320.54253 CS-Community Health Grant	\$6,000.00

And be it further

RESOLVED, that a copy of this resolution be provided the Director of Community Services and Treasurer/Budget Officer.

APPROPRIATE ADDITIONAL REVENUE (RP)

WHEREAS, the Real Property Department has received additional revenue for printing tax bills, and

WHEREAS, these funds are not part of the 2016 budget,

NOW, THEREFORE, BE IT RESOLVED, that the following accounts be increased by \$452.61:

Revenue:	
A1355.41250 RP-Real Property Office Fees	
Appropriation:	
A1355.54516 RP-Printing	

And be it further

RESOLVED, that copies of this resolution be given to the Director of Real Property and the County Treasurer/Budget Officer.

**APPROPRIATE DCJS GRANT
(Sheriff)**

WHEREAS, the Sheriff received a DCJS grant, contract #T102002 managed by the NYS Department of Criminal Justice Services for body cameras and an audit of the evidence room in the amount of \$10,000, and

WHEREAS, these funds are not part of the 2016 budget,

NOW, THEREFORE, BE IT RESOLVED, that the following accounts be increased in the 2016 budget:

Revenue:	
A3110.43326 SHER-DCJS Revenue	\$10,000.00

Appropriation:	
A3110.52965 SHER-DCJS Expense	\$10,000.00

And be it further

RESOLVED, that a copy of this resolution be provided to the Sheriff and Treasurer/Budget Officer.

**APPROPRIATE SLETPP GRANT
(Sheriff)**

WHEREAS, the Sheriff received a SLETPP grant managed by the NYS Division of Homeland Security and Emergency Services (DHSES) in the amount of \$10,000, contract number T974760 for equipment, and

WHEREAS, these funds are not part of the 2016 budget,

NOW, THEREFORE, BE IT RESOLVED, that the following accounts be increased in the 2016 budget:

Revenue:	
A3110.43321 SHER-SLETPP Revenue	\$10,000.00

Appropriation:	
A3110.52949 SHER-SLETPP Expense	\$10,000.00

And be it further

RESOLVED, that a copy of this resolution be provided to the Sheriff and Treasurer/Budget Officer.

AUTHORIZE CHAIRMAN TO SIGN SOFTWARE AGREEMENT

WHEREAS, the Yates County Treasurer has received a quote for tax collection software, training, software maintenance and general system support services and;

WHEREAS, the Finance Committee recommends the proposal submitted by Systems East, Inc. in the amount of \$84,320.00;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Yates County Legislature, is authorized to sign a statement of acceptance for said services with Systems East, Inc. in an amount not to exceed \$84,320.00 and be it further;

RESOLVED, that the liability insurance requirement is hereby waived, and be it further;

RESOLVED, that a copy of this resolution be given to Systems East, Inc. and the Yates County Treasurer.