

HUMAN SERVICES COMMITTEE

January 4, 2017 at 3:30 p.m.

Location: Legislative Chambers

Committee members: Leslie Church, Doug Paddock, Ed Bronson, Terry Button, Taylor Fitch

- Leslie and Doug will do the audit this month.
- Approve minutes of the December meeting
- Public Comment

SOCIAL SERVICES: Amy Miller

- Resolution to enter into a contract with Arnie Bagchi
- Resolution to amend resolution 430-16
- Personnel – Position Review Form
- Homeless update
- Monthly CPS caseload standards
- HEAP update
- Workforce Development updates
- Youth Bureau updates

PUBLIC HEALTH: Deb Minor

Licensed Home Care Services Agency (LHCSA)

- Resolution: Amendment to contract with Eleanor DeWitt, MD

Clinic Relocation

- Completed

Community Health Assessment/Community Health Improvement Plan

- Complete and submitted to NYSDOH, Yates Transit Services Board appointment

Emergency Preparedness & Planning

- Anticipated vacancy

Emergency Medical Services

- Resolution: Sign contract with Jason Johnson and David Harrington for EMS Training with general liability insurance waived 1/1/17 to 12/21/18

Communicable Disease Prevention

- Private School audits completed for the 2016 – 2017 school year
- Influenza illness

Chronic Disease

- Discounted memberships now offered to county employees thru the work of the Personnel Officer and the Worksite Wellness Committee

Special Children's Services

- Provider shortage for physical therapy services to effect EI and PreSchool

Personnel

- Public Health Specialist position filled with start date of January 17

OFFICE FOR THE AGING: Rebecca Bonsignore

- Program updates

COMMUNITY SERVICES: George Roets

- Program updates

VETERANS: Philip Rouin

- Program updates
- Upcoming trainings
- Upcoming Veteran Related Community Events and Meetings
- Statistical data
- Claims settled

- **EXECUTIVE SESSION: If needed**

Human Services Committee
Social Services Report
January 2017

Resolutions/Appointments

Enter into contract with Arnie Bagchi for the provision of counseling services, waiving liability insurance

Amend resolution 430-16

Personnel

In December the typist in the services unit retired. After assessing her responsibilities and the current responsibilities of a caseworker assistant we are hoping to change the title of the position and to fill the position as an account clerk/typist. Due to title limitation, there are a number of clerical tasks that are required in the unit that a typist cannot perform. These tasks include auditing and generating vouchers and payments to vendors in the BICs system, openings and closings in the Welfare Management System, maintenance of Connections, and setting up vendors. An account Clerk/Typist can perform these tasks in addition to the other clerical tasks the typist was responsible for. These tasks include (but are not limited to) reception for the children and adult services unit, letters upon case opening and closing for children's services reports, all correspondence with health care providers regarding releases, preparing and distributing CPS reports, responding to the hotline and the management of the county cars. The changes in responsibilities will allow for the caseworker assistant to stop completing clerical work and to assist with home visits, transporting children and families, and supervising visits. More time spent on these activities by the caseworker assistant will free up time of the casework staff and will allow us to pay less money to vendors for these services.

Homeless

The Office of temporary and Disability Assistance issued emergency regulation on 12/16/16 that were effective immediately. The emergency regulation is "substantially similar" to Executive Order 151 issued in January 2016. The Governor's decision was to formalize the E.O. 151 into temporary regulation rather than re-issue an executive order. The process is the same as in the E.O. but the vehicle is different since it is regulations. The emergency regulations are in effect for 3 months: Dec. 16, 2016 – March 16, 2017. Although, they are in effect now, they will be published in the state register on Jan. 4, 2017 and that kicks off the 45-day comment period ending Feb. 21. The Executive Order and the regulation advises us to disregard all current policy and eligibility standards for people who may be homeless. Social Service Districts are required to submit a program plan, a budget worksheet and a budget narrative. Last year we spent \$1,934 on this order and it was all reimbursed. We expect we will spend more this year, as it is going into effect sooner and has already been a colder winter.

Executive Order 151 had the following text:

FURTHER, I direct all local social service districts, police agencies including the New York State Police, and state agencies to take all necessary steps to identify individuals reasonably believed to be homeless and unwilling or unable to find the shelter necessary for safety and health in inclement winter weather, and move such individuals to the appropriate sheltered facilities;

FURTHER, I direct all local social service districts to take all necessary steps to extend shelter hours, to allow individuals who are homeless to remain indoors, to instruct homeless service outreach workers to work with other relevant personnel and to work with local police in relation to the involuntarily transport of at-risk individuals who refuse to go inside and who appear to be at-risk for cold related injuries to appropriate facilities for assessment consistent with the provisions of section 9.41 of the Mental Hygiene Law, and to work in coordination with the State Police and all police agencies to ensure that homeless individuals receive assistance as needed to protect the public health and safety and at all times consistent with the State's Constitution and existing statutes;

FURTHER, I direct all local social services districts to comply with their obligation to ensure that all facilities used for temporary housing assistance placements are safe, clean, well maintained and supervised and fully compliant with existing state and local laws, regulations, administrative directives, and guidelines;

Monthly CPS Caseload Standards

Legislation was passed at the end of the Legislative Session that would direct OCFS to promulgate regulations establishing workload standards for CPS employees. This bill creates workload standards for CPS which would be no more than 15 active cases per month per full-time CPS worker. However, the bill contains no appropriation for the state share or for local costs associated with counties adding more CPS workers. There is no reason for us not to believe that additional workers would be reimbursed at the same rate current workers are. At this time there is no cap on reimbursement for those services. At this time, with current staffing we hover near that limit, sometimes we are over, sometimes we are under.

The bill was delivered on 12/20/16 to the Governor for his review. If signed, it goes into effect in two years. The Governor has 10 days (not counting Sundays) to sign or veto the bill or to take no action which would, mean that it becomes law automatically.

The New York Public Welfare Association did not take a position on the bill due to the paradox that while it is true that more CPS staff are needed -- the fiscal resources are not provided in the bill.

Heap

Emergency HEAP is available beginning January 3, 2017.

Emergency benefits are available to assist households with a heating emergency or a heat-related domestic emergency. Only one Emergency benefit of each type is available for the 2016-17 season. In addition, temporary relocation for housing emergencies and propane tank deposits to obtain a new propane vendor are available under the Emergency benefit component. Regular component benefits, if available, must be utilized first to resolve heating emergencies for eligible households.

Social Service Districts are required to resolve a life-threatening or emergency situation for eligible households within 18 hours of the application date. If the household faces an imminent

loss of heat or utility service to operate a heating source, the crisis must be resolved within 48 hours.

In order to be eligible for an Emergency benefit, applicants must meet the following criteria: A Regular HEAP benefit must not be available or any credit remaining on an account is insufficient to resolve the applicant's emergency.

The applicant is facing a heat or heat-related emergency:

- The applicant's utility service is terminated or scheduled for termination;
- The applicant's utility service necessary to operate the primary heating equipment is terminated or scheduled for termination;
- The applicant is without heating fuel or has less than one quarter tank of oil, kerosene, or propane; or less than a ten-day supply of other heating fuels.

The applicant must be the customer of record for the utility or deliverable fuel account.

The applicant's spouse is considered customer of record.

The applicant and all household members must meet the resource limit requirements.

Applicant households must not have more than \$2,000 (or \$3,000 if the household contains a member age 60 or older) in available liquid resources.

Applicants in receipt of on-going Temporary Assistance (TA) have already been resource tested.

Workforce Development

Unemployment Rates	November 2015	November 2016
Monroe County	4.6%	4.5%
Ontario County	4.2%	4.1%
Seneca County	4.6%	4.3%
Steuben County	5.7%	5.3%
Schuyler County	6.0%	5.6%
Wayne County	4.7%	4.7%
Yates County	4.5%	4.3%
New York State	5.2%	5.1%
United States	5.0%	4.6%

Program Updates

- We received seven new laptops on 12/27/16. We will keep them in a locked cart and they can be signed out to be used in our conference rooms for employment related purposes including: job search, resume building, TASC/GED prep., etc.
- Interviews have been done and a candidate has been selected for the vacant Job Coach position. ProAction will be making an offer ASAP. With our other Job Coach Out until the end of January under FMLA Job Coach duties are being divided amongst staff.
- Work Experience and Youth employment assignment at the Yates Community Center have begun. Assignments with FLACRA, ProAction, and Cornell Cooperative Extension will begin in January.
- Self-sufficiency classes on Wednesday have been changed to "Life Skills" classes and presenters from S2AY Rural Health Network, Public Health, Cornell Cooperative Extension, and NYSEG are scheduled to give presentations starting 12/28/16.

Youth Bureau

Contracts/Vouchers:

All vouchers for youth programming and lifeguard services have been submitted to the county and approved for payment.

The following claims have been approved and sent to the state:

Big Brothers, Big Sisters

Dundee Library

Kids Adventure Time

Safe Harbors

Rushville Reading Program

Pro-Action Youth Services

Summer Recreation: Jerusalem, Torrey, Penn Yan and Dundee.

Youth Bureau Administration

These claims are awaiting approval and have not been submitted to the state:

Child and Family Resources

Summer Recreation: Middlesex

AUTHORIZE CONTRACT RENEWALS WITH THE FOLLOWING AGENCIES/PERSONS:

WHEREAS, Yates County and the Yates County Department of Social Services wish to renew their contracts/agreements with the following agencies/persons, and

WHEREAS, the term of these contracts/agreements is January 1, 2017 through December 31, 2017, and

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Yates County Legislature and Commissioner of Social Services to sign renewal contracts/agreements with the following agencies/persons:

Waive Liability Insurance due to having professional Liability Insurance

- Arnie Bagchi, counseling services at \$75 per hour

AMEND RESOLUTION 430-16 AUTHORIZE CONTRACTS

WHEREAS Resolution 430-16 authorized a contract with Child and Family Resources at at a rate of \$50 per hour

NOW, THEREFORE, BE IT RESOLVED, that the rate in that resolution be corrected to be \$60 per hour.

STAFFING INFORMATION FOR CITED COMPARISON COUNTIES AND YATES COUNTY

COUNTY	Lewis	Schuyler	Seneca	Wyoming	Yates
Total Staff	1 Senior Keyboard Specialist 1 Homemaker 1 Child Welfare Aide	1 Secretary 1 Casework Assistant	2 Family Aides 1 Sr. Typist 1 Typist	1 Homemaker 1 Keyboard Specialist 2 1 Prog. specialist	1 (proposed) Account Clerk/Typist 1 Caseworker Assistant
Total caseworkers	15.5 Caseworkers	12 Caseworkers	21 Caseworkers	16 Caseworkers	10 Caseworkers

While the job titles do not match up exactly, this is a comparison of how clerical and caseworker assistant type work is done in comparison counties. The total number of caseworkers as the way to indicate how many cases may be coming in.

VACANCY REVIEW FORM

1. Does this position perform services that are mandated by the Federal or State government? YES NO

Adult Protective and Children and Family Services are programs mandated by regulation. The clerical responsibilities that are performed within those units are also mandated.

2. If the answer to #1 is no, does this position perform services that the County has traditionally maintained? YES NO

3. If the answer to #2 is yes, can an entity other than Yates County government perform these services? YES NO

4. If this position is not refilled, can other positions be reconfigured to handle the work performed by the person in this position? If so, what positions? If not, how will the work conducted by the person in this position be handled? YES NO

Technically, all clerical positions could be given extra duties to cover the responsibilities of this position. But, there are no duties I would be able to remove from anyone's workload to allow for all of this to be accomplished during the regular work day. Also, because the primary responsibilities of this position includes reception for adult and children's services, and to correspond with the State Central Child Abuse Registry, it would be best if one person handles that work.

5. If applicable, is there an existing Civil Service Eligibility List for this position? YES NO

There is a test scheduled for this position.

6. Will the loss of this position impact overtime? *If yes, why and how can this be minimized? (Please attach an analysis showing any impact on overtime.)* YES NO

This is difficult to answer. The primary responsibilities of this position are very time sensitive. We would have to look at utilizing clerical staff who are assigned to tasks that are less time sensitive.

7. Does federal and/or state aid offset the cost of this position? *(If yes, how much)* YES NO
\$ 9,487 county cost

This position, like all of those in Social Services would be reimbursed at approximately 80%. Based on the 2016 contract, the starting wage and fringe of an account clerk/typist would be a total of \$47,436. The wage and fringe for the current typist position is \$50,247.

8. If the position were eliminated, what would be the net county savings? *(Include fringe benefits and retirement)* \$ 9,487

This does not take into account the 35-40, comp time and over time that would be accrued if the position is not refilled.

9. Is there any risk, financial or otherwise, to waiting 30 days to refill this position? YES NO

During December the person who has retired was only in the office about 5 days. Making sure that the duties were covered was time consuming and confusing for

staff. Continued piecing together of this position will likely result in responsibilities and deadlines that are not met.

10. If you are given approval to refill this position, when do you expect to fill it?

Date: ASAP

11. Please submit any other information that you think would be helpful to this review.

Revised 8/2016

YATES COUNTY PUBLIC HEALTH
Human Services Committee
Background Information
January 4, 2017

LICENSED HOME CARE SERVICES AGENCY (LHCSA):

RESOLUTION: Authorize signature of an amendment to the contract with Eleanor DeWitt, MD for medical director services for a rate of \$200.00 per month.

PUBLIC HEALTH/PREVENTION PROGRAMS:

All renovation work needed for the Article 28 Clinic has been finished by Buildings and Grounds and the clinic relocation was completed during December. The first actual clinic to be held in the new space is January 4th.

COMMUNITY HEALTH ASSESSMENT: The 2016 Community Health Assessment process and development of a Community Health Improvement Plan for 2016-2108 has been completed in collaboration with Soldiers and Sailors Memorial Hospital and other community partners. The most recent data shows that obesity remains a significant issue not only for Yates County but for the Nation. In Yates County over 30% of adults and over 20% of all children are considered obese. Obesity is linked with increased risk for long term adverse health consequences. As with our neighboring counties, a five year look back demonstrates a significant increase in heroin overdoses. Data also shows increases for the county in rates of ED visits for Mental Health or Substance Abuse.

The highest priority needs identified in Yates County were:

- Prevention of Chronic Disease
 - *Focus Area 1:* Reduce Obesity in Children and Adults
 - *Focus Area 3:* Increase Access to High Quality Chronic Disease Preventative Care and Management in Both Clinical and Community Settings
- Promotion of Mental Health and Prevention of Substance Abuse
 - *Focus Area 1:* Promote Mental, Emotional and Behavioral Well-Being

Over the course of the next two years we will work with our county and regional partners to address these focus areas. The complete Community Health Assessment and Community Health Improvement Plan will be available to the public at both the Public Health Website and the Finger Lakes Health website www.flhealth.org/community-service-plan.

Transportation Services: For many years, when completing the community health assessments, the general public and other community agencies voiced that lack of public transportation in the county posed barriers to our residents in getting to health care and other services. The contract between Yates County and the ARC of Yates will now help to address that need. Routes for the public begin on January 3rd. Public Health staff will be assisting to inform our patients about the availability of the new service. Deb Minor is currently serving as a Board Member for the Yates Transit Services.

EMERGENCY PREPAREDNESS AND PLANNING:

The part-time position of Public Health Program Coordinator will become vacant at the end of January when the current employee relocates out of NYS. For the immediate future, Chris Warriner, EMS Coordinator will be assuming some of the day to day responsibilities of this position such as drills, reporting to NYS and attendance at regional meetings, while we assess the appropriateness of refilling the vacancy.

EMERGENCY MEDICAL SERVICES:

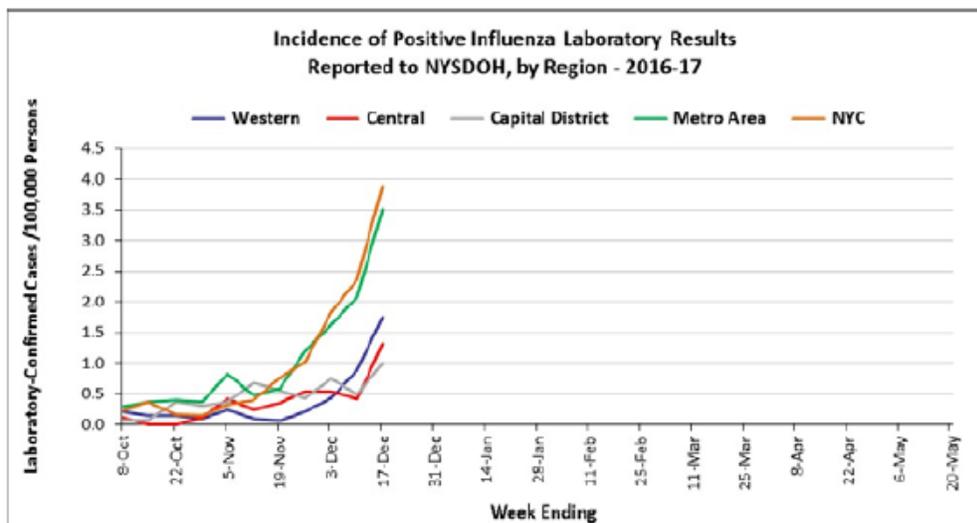
RESOLUTION: Authorize signature of contracts with Jason Johnson and David Harrington for EMS Training 1/1/2017 - 12/31/2018.

COMMUNICABLE DISEASE PREVENTION: Each fall all schools, both public and private must submit a report to the NYSDOH identifying the vaccination status of every enrolled student PreK through 12th grade. In addition all day care centers and preschool providers must submit the same information on the children served. For the Mennonite Schools in our county, this report is completed by the public health department and requires a visit to each of the schools by the SPHN and follow-up phone calls to parents of children whose records are not complete or up to date. Data is currently being mapped using GIS software to assess areas in the county with lower vaccination rates appropriate for focused education.

Below is the data for 2015 and 2016:

Year	# Schools Visited	# of student records reviewed	# of Religious Exemption		# of children Up to date		# of children incomplete & doing nothing further		# of children in process with MD f/u		# of children in process already with PH Appts in future		# of children that had a PH Appt made after school survey visit.	
2015	29	633	307	(48%)	263	(42%)	24	(4%)	15	(2%)	4	(1%)	20	(3%)
2016	29	669	329	(49%)	286	(41%)	19	(3%)	15	(2%)	10	(1%)	10	(1%)

Influenza Illness: The NYSDOH reports rising numbers of flu cases across the state, with a 65% increase in hospitalization for the week of Dec 17th over the previous week. We continue to remind the public about the importance of flu vaccination.



CHRONIC DISEASE:

Through the Worksite Wellness Committee and Personnel Office, county employees are now being offered discounted membership at two local fitness sites; the YCRR and SNAP Fitness. To date over 50 staff have indicated the desire to register and take advantage of this benefit.

SPECIAL CHILDREN’S SERVICES:

Effective December 29, 2016, Keuka Lake School has lost their Physical Therapist which conducts evaluations and provides services for children in the Early Intervention and PreSchool

programs. They have been recruiting but to date have not yet filled the vacancy. We are working with the other NYSDOH approved EI providers and contracted PreSchool Providers to avoid a lapse in services for children, however due to their current caseloads some lapses will be unavoidable. In addition, those children currently receiving center based services at Keuka Lake School will not receive PT until they are able to hire. Parents and CPSE Chairs are aware of the current shortage. Shortages such as this are not uncommon in our neighboring counties.

S²AY (Steuben, Schuyler, Allegany, Yates plus Ontario, Seneca and Wayne) RURAL HEALTH NETWORK:

Nothing to report this month

Personnel:

Interviews have been completed and an offer made for the Public Health Specialist Position. We anticipate a start date of January 17th.

Other: Please see Memo regarding Community Services/Public Health Collaboration

SIGN AGREEMENT WITH JASON JOHNSON FOR EMS TRAINING

RESOLVED, that the Chairman is hereby authorized to sign an agreement with Jason Johnson for the period January 1, 2017 through December 31, 2018 at the following rates:

- Certified Instructor Coordinator \$25.30/HR
- Other Lectures (CPR,etc.) \$17.31/HR
- Certified Lab Instructor \$20.00/HR
- Practical Work Instructor \$12.00/HR
- Practical Skills Evaluator \$10.00/HR
- Victims/Patients minimum wage

RESOLVED that the requirement for general liability insurance is waived, and be it further

RESOLVED, that a copy of this resolution be sent to the Public Health office, the office of Emergency Management and the Personnel Department.

SIGN AGREEMENT WITH DAVID HARRINGTON FOR EMS TRAINING

RESOLVED, that the Chairman is hereby authorized to sign an agreement with David Harrington for the period January 1, 2017 through December 31, 2018 at the following rates:

- Certified Instructor Coordinator \$25.30/HR
- Other Lectures (CPR,etc.) \$17.31/HR
- Certified Lab Instructor \$20.00/HR
- Practical Work Instructor \$12.00/HR
- Practical Skills Evaluator \$10.00/HR
- Victims/Patients minimum wage

RESOLVED that the requirement for general liability insurance is waived, and be it further

RESOLVED, that a copy of this resolution be sent to the Public Health office, the office of Emergency Management and the Personnel Department.

AMEND AGREEMENT WITH MEDICAL DIRECTOR

RESOLVED, that the Chairman is hereby authorized to sign an amendment to the Agreement with the Eleanor DeWitt, Medical Director executed July 1, 2014 to include a rate increase to \$200.00 per month, and be it further

RESOLVED, that a copy of this resolution be sent to the Yates County Treasurer, Yates and the Public Health office.



YATES COUNTY PUBLIC HEALTH

417 Liberty Street, Suite 2120

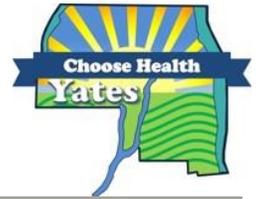
Penn Yan, New York 14527

Phone: 315-536-5160

Fax: 315-536-5146

Email: publichealth@yatescounty.org

<http://www.yatescountypublichealth.org>



Deborah Minor, R.N. MPH
Public Health Director

MEMO

To: Yates County Legislature
From: Deborah Minor, DPH
Date: December 28, 2016
Re: Community Services/Public Health Collaboration
Cc: Robert Lawton, County Administrator
George Roets, Director of Community Services

Under the previous County Administrator, conversations occurred with the Legislature, the Director of Community Services (DCS) and the Director of Public Health (DPH) about the possibility of moving some or all of the functions of Community Services to the Public Health Department. Since those initial conversations, several meetings between the Directors have occurred to review job descriptions and qualifications, roles and responsibilities and mental health law. We have also explored the job specs and the configuration of duties for these two departments in Livingston County.

A meeting was conducted in July 2016 with Dr. Timothy Dennis, Leslie Church and Kerry Brennan. At that meeting it was decided that the two directors should meet with the new County Administrator once hired and determine the feasibility of moving forward with a proposal for the Legislature. The meeting with Robert Lawton, County Administrator occurred on November 10th concluding with the decision to continue moving forward in outlining necessary steps and to inform the members of the Human Services Committee at the Jan 2017 meeting of a proposal.

It is the recommendation of the two Directors that a merging of Community Services as part of the Public Health Department is feasible and offers some advantages to the county and community. Currently Community Services is staffed by 3 part time employees and receives clerical support from Public Health for completion of the monthly audit. The DCS is tasked with administrative, operational and planning duties of the department. It is proposed that many of the administrative functions such as budget preparation and oversight, contract development, renewal and monitoring, and reporting to funders could be completed by the DPH. This would allow the DCS to focus his energies and time on more clinical aspects of the position by responding to community needs and seeing new projects to fruition. Through this proposal we also envision a benefit to the community with improved access. Incoming phone calls could be initially handled by the public health department. Those of a contractual or budgetary nature would be handled directly by public health while those of a clinical nature would be immediately directed to the DCS.

The current part-time Fiscal Coordinator has indicated the willingness to train the Public Health Principle Account Clerk on all aspects of the State Aid for the three funding sources; Office of Mental Health (OMH), Office for People with Developmental Delay (OPWDD) and Office of Alcohol and Substance Abuse Services (OASAS). The work is closely aligned with that already being completed for State Aid reimbursement for Public Health but does require some time to be familiar with the systems used by the three funders. The movement of these functions to the Public Health Department would ultimately result in a cost savings to the county when the part-time Fiscal Coordinator position was no longer warranted.

Should it be the desire of the Legislature, the DCS and DPH will move forward in setting a time frame for the transition of duties and will report back to this committee at the February meeting.

Yates County Human Services Committee Meeting
Pro Action Yates Report
January 4, 2017

Action Items: None

Program Updates:

1. **Nutrition Services:**

- a. We have received the final written report from the NYS Office for the Aging On-site Nutrition Program Review which took place 10/18/16 and 10/19/16. A Corrective Action Plan (CAP) is due 1/19/17 to address modifications that need to occur to our Client Registration Form and Contribution Letters, as well as procedures for managing congregate site donations. In addition, this plan will establish enhanced systems of oversight to ensure compliance with the schedule of assessment / reassessment of home delivered meal customers, and the fiber requirements for meals.
- b. Yates OFA, with the assistance of a number of youth from Freedom Village, put on a holiday meal at the First Baptist Church on 12/20/16, serving a ham dinner to approximately 85 seniors who also had the opportunity to participate in a holiday sing along following the meal.

2. **Personal Emergency Response System (PERS) & Project Lifesaver:**

- a. We are still awaiting feedback and questions from NYS Office for the Aging on the policies and procedures submitted regarding private pay for PERS and Project Lifesaver.

Other:

1. **Fiscal and Contract Update:**

Pro Action's Aging Services Manager continues to work on the 2017-2018 Annual Implementation Plan and Budget. It is anticipated that this will be electronically submitted to NYS Office for the Aging the week of January 9th.

2. **NYS Office for the Aging Annual Evaluation:** We are still awaiting the final report from the NYS Office for the Aging Annual Evaluation which took place 11/17/16. Reviewer's final written report is expected within six weeks.

3. **Yates OFA Advisory Council:** The Advisory Council met on 12/15/16 for on-going program updates. The Council provided some useful recommendations that we will be implementing in an effort to expand our Personal Emergency Response System (PERS) and Project Lifesaver customer base. This group will continue to come together monthly throughout 2017 to offer guidance / input with respect to services for seniors in Yates County.

Human Services Legislative Committee

Community Services Department

December 28, 2016

Action Items:

none

SAFE Act:

4 reports received and investigated: 0 reported to DCJS:

Fiscal:

Budget adjustments made.

AOT:

Current cases: 0 Investigations: 0

Changing the Culture Project Update:

6 YMHFA courses have been offered to 61 participants with one course completed in Dundee and five completed in Penn Yan. YMHFA has been scheduled for January and February and will be offered monthly during 2017.

One individual was identified and sponsored for the instructor Trainer Program for YMHFA and completed successfully. Recruitment is under way for two individuals to be sponsored for the MHFA instructor course.

MHFA courses will be offered beginning in January. The YMHFA course will continue to be offered monthly in 2017.

Program:

Safe Harbors of the Finger Lakes, Inc. provides services, at no charge, for individuals, children, and families who have experienced sexual assault, sexual abuse, and interpersonal violence in Ontario, Seneca, and Yates Counties.

Safe harbors offer individual counseling, support groups, legal accompaniment, and personal advocacy with referrals to other local agencies, provide primary prevention services in schools, professional agencies, and in the communities served.

Target areas include:

Domestic Violence

Rape and sexual assault

Child Sexual Abuse

Services include:

Emergency Services (7)

Legal and Financial Assistance Services (6)

Counseling Services (6)

Support Services (3)

Children's Services (6)

Community Educational Services (2).

Human Services Committee Meeting
January 4th, 2017
Veterans' Service Agency (VSA)

I. **Program Updates:**

➤ **Personnel:**

- **Primary emphasis was placed on the search for a second staff member for the VSA. The Veteran Service Officer (VSO)** interviews were conducted, a Veteran was selected, and pre-employment background checks and screening process is currently underway. The two finalist were U.S. Air Force Veterans, the selected individual is an Active Air Force Guardsman.

- **Work Force Development (WFD) continues to provide VSA** with a temporary Administrative Assistant, she volunteers three days per week 9 am – 4 pm.
 - ❖ **Projects:** Organizing Historical Files and current active Veteran files. Additionally, as time permits, the hope is she could scan documents into *Laserfiche* database. However, that is contingent on approval from our Information Technology Department, as the current policy is for only staff to be allowed access to the equipment related to the above-mentioned database.

- **Keuka College (KC) Student:** Leah Seager started work **December 12th** the VSA will host a KC social work student for the winter field education period (mid-December 2016 to early February 2017). She will gain valuable work experience while assisting the office with tasks such as: veteran outreach, conducting home and hospital visits, as well as coordinating transportation.
 - ❖ **Projects:** Organizing Historical Files and current active Veteran files. Additionally, as time permits, the hope is she could scan documents into *Laserfiche* database. However, that is contingent on approval from our Information Technology Department, as the current policy is for only staff to be allowed access to the equipment related to the above-mentioned database.

- **Total Volunteer hours: 134**
 - ❖ The New York State volunteer value is \$26.45 per hour (retrieved 12/28/16 from reference: http://www.volunteeringinamerica.gov/pressroom/value_states.cfm, & <http://www.volunteeringinamerica.gov/NY>).

- **Contact Report:** Our Monthly Contact Report for December shows **110** contacts and **190** services provided (see attached spreadsheet).
- **Transportation:** **26** veterans were transported to various appointments by veteran volunteers and our KC BSW student. 12 veterans to the Bath Veterans Affairs Medical Center (VAMC), one to the Canandaigua VAMC, one to the Rochester VA Outpatient Clinic, one to the Syracuse VAMC, and 11 to medical appointments other than VA.

II. Upcoming Veteran-Related Community Events, Meetings, and Conferences:

- Finger Lakes Veterans' Advocacy Council meeting – January 4th, 10:30 am – 11:30 am.
Location: Canandaigua VAMC, Bldg. #1, Director Conference Room.
- American Legion – Post 355 Executive Committee meeting – January 4th, 7:00 pm.
- Veterans of Foreign Wars – Post 745 meeting – January 5th, 7:00 pm.
- American Legion – Post 355 General meeting – January 11th, 7:00 pm.
- Yates County American Legion Meeting – January 12th, 7:00 pm.
Location: 10 Spring Street, Dundee.
- Veterans of Foreign Wars – Post 8649 – Dundee – January 16th, 6:30 pm.
Location: 125 Seneca Street, Dundee.
- NYServes Upstate Provider Meeting - First Quarter, January 17th, 9:30 am - 11:30 am.
Location: Veterans Outreach Center, 447 South Avenue, Rochester, NY 14620.
- Department of New York American Legion Mid-Winter Conference (Veterans Affairs and Rehabilitation Committee) – Albany – January 20th thru 22nd.
Location: Desmond Hotel & Conference Center, 660 Albany Shaker Road, Albany.
- The New York State Association of Counties (NYSAC) will hold their Legislative Conference January 30 – February 1, 2017 at the Desmond Hotel in Albany. I have been advised that on Tuesday, January 31st from 3:45 pm – 5:00 pm, there will be a session titled “County Veteran Programs: Serving Those Who Served Us”.

Additional Information of Note:

- On December 22, 2016 the Veteran's Administration announced that a contract had been signed to construct a new Rochester Outpatient Clinic with enhanced services for patrons. It is anticipated that the new facility will be operational by spring of 2019. Additional details included in the news release below.
- The VA has released their cost-of-living increases for the coming year. Effective December 1, 2016 the rate for pensions, disability compensation, and death/indemnity pension each increased by three percent.
- The VSA received \$8,529.00 revenue from New York State for Personal Services Payroll (2016 budget line #A6510.43710).

III. **Summary of Statistical Data:** (see attached spreadsheet).

Claims settled this month:

\$ 722.60 retro	\$ 407.75/month
\$ 25,584.39 retro	\$ 3,415.74/month
\$ 4,800.00 retro	\$ 3,718.19/month
\$ 8,008.26 retro	\$ 1,334.71/month
\$ 6,489.90 retro	\$ 407.75/month
\$ 45,605.15 Monthly Total	

Year to date retroactive payments:

January	\$ 20,060.91
February	\$ 47,306.24
March	\$ 16,412.00
April	\$ 8,649.60
May	\$ 39,562.40
June	\$ 36,202.82
July	\$ 19,617.68
August	\$ 1,736.00
September	\$ 13,600.00
October	\$ 17,598.88
November	\$ 44,387.47
December	\$ 45,605.15
YTD Total:	\$ 310,739.15

NEWS RELEASE

FOR IMMEDIATE RELEASE

Date: December 22, 2016

Contact: Daniel Ryan, Public Affairs Officer

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E-mail: Daniel.Ryan@va.gov

NEW ROCHESTER VA OUTPATIENT CLINIC SITE AWARDED

New site will include 84,000 net usable square feet and 672 parking spaces

The Canandaigua VA Medical Center is happy to announce that the contract for the award of the new VA Rochester Outpatient Clinic has been awarded as of December 22, 2016 securing the way for the construction and occupancy of a brand new clinic to be constructed in the Henrietta area. The location is at the intersection of I-390 & Calkins Rd, known as Parcel 400, consisting of approximately 15.59 acres of land. The new site of care will include 84,000 net usable square feet and 672 parking spaces. The award has been made to Carnegie Management and Development Corporation to construct the new facility to VA specifications and then to lease that facility to VA for a 20-year lease term.

The new facility will include expanded primary care and specialty care space to better support the VHA concept of patient aligned care teams (PACT) including imbedded mental health assessment and social work support. Additionally, the new clinic will include women's health, eye clinic, outpatient pharmacy, audiology, dental clinic, lab draw, new endoscopy services, and diagnostic imaging including a new CT scanner. The new clinic should be fully constructed in the spring of 2019.

For more information please contact David Price Major Project Manager/Facility Planner at 585-393-7216 or e-mail david.price4@va.gov.

The Rochester VA Outpatient Clinic is located at 465 Westfall Road Rochester, NY 14620.

VETERANS SERVICE AGENCY - SERVICES PROVIDED TO VETERANS AND THEIR FAMILIES 2016

Type of Service		Jan 2016	Feb 2016	March 2016	April 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Dec 2015
FEDERAL	Disability Compensation	79	145	80	121	75	84	85	84	77	42	45	55	110
	Pension	8	21	10	14	17	16	12	19	14	19	18	20	24
	Healthcare	51	92	41	64	73	55	46	63	54	37	35	26	35
	Education	2	16	15	8	4	5	1	5	4	6	2	4	3
	Insurance	5	1		9	12	3	8	1	4	4	2		6
	Home Loan	1	2	3	4	7	3	3	6	7	4	3	1	1
	Burial	15	32	35	34	31	24	21	29	26	20	15	3	13
	Medals	1	1	1	3	1	1					2	1	
	Military Records	23	46	20	31	30	26	11	13	10	15	27	12	19
	Other	15	15	16	9	15	11	2	9	12	15	18	1	9
STATE LOCAL	Gold Star Parents													
	Blind Annuity							1	2				1	
	Supp Burial										1			
	Education	1		1							2	1	1	
	Home Loan						1						1	
	Parks Passes		1	1		2	6	2	1					
	Hunting & Fishing Passes		1			1				1				
	Employment	2	2	3	1	1					1	9	10	
	State Veterans Home				2									
	State Medals													
	Other		1				1		2			2	4	
	Transortation Coord.	9	51	33	16	24	20	33	21	41	39	25	29	26
	Property Tax	12	43	4	16	13	6	8	7	10	3	4	6	9
	Other	43	48	36	51	35	35	21	43	58	23	44	15	25
Totals:		267	518	299	383	341	297	254	305	318	231	252	190	280
Actual Transports		5	10	19	14	12	22	15	12	16	24	27	26	15
Initial Veteran Contacts**		1	7	0	9	3	0	2	2	2	6	5	6	4

** Initial veteran contacts - first time veteran has been to office - not necessarily a new veteran

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