

# Fee Schedule for Yates County

June 1, 2009

*Documents presented for filing or recording must be legible and of imaging quality.  
A size-appropriate, stamped, self-addressed envelope is required for return of document.*

**COVER PAGE ..... \$5.00**

*Automatically generated by County Clerk's Office*

## ASSIGNMENT

Assignment of Lease ( <i>Requires Cover Page</i> ) plus per page .....	\$5.00
Recording Fee .....	40.00
TP 584—Real Estate Transfer Tax Return.....	5.00
Blanket Lease Assignment ( <i>Requires Cover Page</i> ) plus per page.....	5.00
<i>Plus:</i> first-recited lease cross-reference .....	.50
Each additional recited-lease cross reference .....	3.50
Assignment of Leases & Rents ( <i>Requires Cover Page</i> ) plus per page .....	5.00
Recording Fee .....	40.00
Cross-reference to Mortgage.....	.50
Wage Assignment .....	5.00

## ASSUMED BUSINESS NAMES & PARTNERSHIP AGREEMENTS

File Certificate .....	\$25.00
Amended Certificate .....	25.00
Discontinuance.....	NO FEE

## BUILDING LOAN AGREEMENT

Building Loan Certificate .....	\$25.00
Discharge.....	NO FEE

## CLERK'S CERTIFICATE

Issue Certificate .....	\$5.00
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## CERTIFICATE OF DISSOLUTION OF MARRIAGE

File Certificate .....	\$5.00
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## CERTIFICATE OF DISPOSITION OF JUDGMENT

File Certificate.....	NO FEE
Issue Certificate .....	\$5.00

## COPIES

Recorded/Filed Documents—per page ( <i>minimum of \$1.30</i> ) .....	\$.65
To Prepare and Certify a Copy—per page ( <i>minimum of \$5</i> ).....	1.25
Exemplified Copy .....	10.00
Exemplified, Certified Copy .....	15.00
Federal Tax Lien Copy .....	5.00
UCC Copy .....	5.00

## CORRECTION DEEDS AND MORTGAGES

( <i>Requires Cover Page</i> ) plus per page .....	\$5.00
Recording fee .....	40.00
<i>Plus:</i> cross-reference fee .....	.50
255 Mortgage Tax Affidavit ( <i>for correction mortgage</i> ).....	5.00
TP-584 Real Estate Transfer Tax ( <i>for correction deed</i> ).....	5.00

RP-5217 Equalization & Assessment.....\$125.00 or \$250.00  
*See Real Property Transfer Report RP-5217 for details*

**CONSOLIDATED, MODIFICIATION, EXTENSION AGREEMENT**

(Requires Cover Page) plus per page ..... \$5.00  
Recording fee ..... 40.00  
*Plus: cross-reference fee for first mortgage ..... .50*  
Each additional mortgage..... 3.50  
255 Mortgage Tax Affidavit..... 5.00

**COURT FILING FEES**

Index Number Application (Supreme Court) ..... \$210.00  
Motion or Cross Motion..... 45.00  
Stipulation of Settlement/Voluntary Discontinuance ..... 35.00  
Note of Issue ..... 30.00  
Request for Judicial Intervention (RJI) ..... 95.00  
Jury Demand..... 65.00  
Notice of Appeal..... 65.00  
*It is necessary to buy an Index Number from the County Clerk,  
prior to submitting documents to Supreme Court.*

**DEEDS**

(Requires Cover Page) plus per page ..... \$5.00  
Recording Fee ..... 40.00  
TP 584 Real Estate Transfer Tax Return..... \$5.00  
*See Transfer Tax*  
RP-5217 Equalization & Assessment.....\$125.00 or \$250.00  
*See Real Property Transfer Report RP-5217 for details*

**DIVORCE FILING**

Index Number ..... \$210.00  
RJI ..... 95.00  
Note of Issue ..... 30.00  
Demand for Jury Trial..... 65.00  
Dissolution of Marriage—*only original DO-2168 accepted* ..... 5.00

**ESTOPPEL CERTIFICATE**

(Requires Cover Page) plus per page ..... \$5.00  
Recording Fee ..... \$40.00  
Cross-Reference..... .50

**EXECUTIONS**

Income Execution ..... \$5.00  
*(Affidavit Required for Employer Information)*  
Property Execution..... 5.00  
Returned Execution..... NO FEE

**FAX SERVICE**

Non-Toll-free Number..... \$2.00  
*Plus: Fee per page ..... .65*  
Toll-free Number per page fee ..... .65

**FEDERAL TAX LIEN**

Filed by IRS ..... NO FEE  
Copy ..... \$5.00

**HOSPITAL LIEN**

File Lien..... NO FEE

**INDEX NUMBER**

Application ..... \$210.00

**JUDGMENTS**

Docket, Enter, Tax Costs (*Supreme Court*)..... \$45.00  
Assignment and Amendments ..... NO FEE  
Satisfaction ..... NO FEE  
Transcript (*to file*) ..... 10.00  
Transcript (*to issue*)..... 5.00  
Income or Property Execution ..... 5.00  
Certificate of Disposition (*to file*) ..... NO FEE  
Certificate of Disposition (*to issue*)..... 5.00

**LEASES**

(*Requires Cover Page*) plus per page ..... \$ 5.00  
Recording Fee ..... 40.00  
TP 584—Real Estate Transfer Tax Return..... 5.00  
Assignment of Lease  
(*Requires Cover Page*) plus per page ..... \$ 5.00  
Recording Fee ..... 40.00  
TP 584—Real Estate Transfer Tax Return..... 5.00  
Blanket Lease Assignment  
(*Requires Cover Page*) plus per page ..... \$ 5.00  
Recording Fee ..... 40.00  
    *Plus:* first-recited lease cross-reference ..... .50  
    Each additional recited lease cross-reference ..... 3.50

**LIENS**

Assignment - Notice of filing..... \$25.00  
Attachment - Notice of ..... 20.00  
    (*Filed in addition to index number fee*)  
Building Loan Contract ..... 25.00  
    Discharge..... NO FEE  
Common Charge Lien filing ..... 5.00  
Crime Victim Lien..... NO FEE  
Federal Tax Lien filed by IRS ..... NO FEE  
Hospital Lien..... NO FEE  
Lis Pendens ..... 35.00  
Lis Pendens (*amended*) ..... 35.00  
Lis Pendens (*discontinue or cancel*) ..... NO FEE  
    (*Filed in addition to index number fee*)  
Mechanic's Lien..... 15.00  
    *See Mechanic's Lien*  
Notice of Lending..... 15.00  
Public Improvement Lien filing ..... 15.00  
Notice of Public Service filing..... 15.00  
Public Welfare Lien..... NO FEE

**LIS PENDENS**

File Original ..... \$35.00  
    (*Filed in addition to index number fee*)  
Amended ..... 35.00  
Notice of Cancellation or Discontinuance..... NO FEE

**MAPS—Survey and Subdivision**

File Map ..... \$10.00  
    (*Original Mylar and two (2) certified paper copies required*)

**MECHANIC'S LIEN**

File Lien.....	\$15.00
Includes: <i>Notice of Public Service Liens</i> <i>Public Improvement Liens</i>	
Extend, Amend, Cancel, Satisfy .....	NO FEE
Discharge by Deposit into Court .....	3.00
Affidavit of Service.....	5.00

**MORTGAGES**

Original Mortgage ( <i>Requires Cover Page</i> ) plus per page .....	\$5.00
Recording Fee .....	\$40.00
<u>Mortgage Tax</u> .....	1%
<i>\$1.00 for each \$100.00 secured by the mortgage includes:</i>	
Basic Tax -- .....	.50%
Special Additional Tax -- .....	.25%
<i>(unless Mortgage Affidavit filed for exemption)</i>	
Local Tax -- .....	.25%
<i>(No exemption unless mortgage is totally exempt from tax)</i>	
Discharge/Satisfaction ( <i>Requires Cover Page</i> ) plus per page .....	5.00
Recording Fee .....	\$40.00
Plus: cross-reference for first-recited mortgage .....	.50
<i>Fees to discharge consolidated mortgages forming a single lien, may be discharged on single document to the same extent as if separate discharges were submitted for each mortgage. RPL § 321</i>	
Mortgage Consolidation & Modification Agreement ( <i>Requires Cover Page</i> ) plus per page.....	5.00
Recording Fee .....	\$40.00
Plus: first-recited mortgage cross-reference .....	.50
Each additional recited mortgage .....	.50
Mortgage Tax Affidavit <u>Required</u> .....	5.00
Blanket Mortgage Assignment ( <i>Requires Cover Page</i> ) plus per page....	5.00
Recording Fee .....	40.00
Plus: first-recited mortgage cross-reference .....	.50
Each additional recited mortgage cross reference.....	3.50

**MOTION OR CROSS MOTION**

File Motion .....	\$45.00
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**NOTARY PUBLIC**

Change of Address ( <i>Filed with NYS Dept. of State</i> ).....	\$10.00	
Change of Name ( <i>Filed with NYS Dept. of State</i> ).....	10.00	
<i>(Change of Name Due to marriage WITH NO ADDRESS CHANGE) .....</i>		NO FEE
Duplicate Notary Certificate ( <i>Obtained from NYS Dept. of State</i> ) .....	10.00	
Renew Oath and Signature Card ( <i>Filed with County Clerk</i> ) .....	60.00	
Official Character Certificate—Other County ( <i>Filed with County Clerk</i> ).....	10.00	
Official Character Certificate ( <i>Obtained from County Clerk</i> ) .....	5.00	
Certificate of Authentication of Notary ( <i>Obtained from County Clerk</i> ) .....	3.00	

**NOTICE OF APPEAL (Supreme Court)**

File Notice.....	\$65.00
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**NOTE OF ISSUE**

Supreme and County Courts.....	\$30.00
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**OATH OF OFFICE**

Administered or Filed .....	NO FEE
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**PASSPORTS**

**Passport Book**

U.S. Department of State fee—16 years of age or older ..... \$75.00  
Under 16 years of age ..... 60.00  
County Clerk processing fee ..... 25.00

**Passport Card**

U.S. Department of State fee—16 years of age or older ..... \$20.00  
Under 16 years of age ..... 10.00  
County Clerk processing fee ..... 25.00

**Combined Passport Book and Passport Card**

U.S. Department of State fee—16 years of age or older ..... \$95.00  
Under 16 years of age ..... 70.00  
County Clerk processing fee ..... 25.00

Expedite Fee (*upon request; NOT AVAILABE FOR PASSPORT CARD*) ..... 60.00  
Passport Photos—*set of two* ..... \$10.00

**PISTOL PERMIT/LICENSE**

Pistol Permit Original Application ..... \$10.00  
Pistol Permit Photos—*set of four* ..... 10.00  
Amendments ..... 3.00  
Duplicate Permit ..... 5.00  
Transfer between Counties ..... 5.00  
Dealer’s License ..... 10.00  
Gunsmith License ..... 10.00

**POWER OF ATTORNEY**

(*Requires Cover Page*) plus per page ..... \$5.00  
Recording fee ..... 40.00  
Revocation of Power of Attorney ..... (*fees same as above*)  
    *Plus: cross-reference* ..... .50

**REAL PROPERTY TRANSFER REPORT RP-5217**

(*Required With Deed Recording*)

Agricultural or residential property:  
    *If Box 7A; 7B; 7E; or both 7G & 8 are checked* ..... \$125.00  
    *If Property Tax Code (Item 18) is 100-199; or 200-299; or 411-C* ..... \$125.00  
All others ..... \$250.00

**RELEASE OF ESTATE TAX LIEN**

(*Requires Cover Page*) plus per page ..... \$5.00  
Recording Fee ..... 40.00  
    *Plus: cross-reference per deed* ..... .50

**RELEASE OF MORTGAGE**

(*Requires Cover Page*) plus per page ..... \$5.00  
Recording Fee ..... 40.00  
    *Plus: cross-reference for first-recited mortgage* ..... .50  
    Each additional recited mortgage cross-reference ..... 3.50

**REQUEST FOR JUDICIAL INTERVENTION**

File ..... \$95.00

**SCAR PETITION**

SCAR (Small Claims Assessment Review) ..... \$30.00

**SEARCHES**

Criminal Search--uncertified (*minimum seven years*) ..... \$10.00

**SEPARATION AGREEMENT**

File Agreement..... \$5.00

**STIPULATION OF SETTLEMENT/VOLUNTARY DISCONTINUANCE**

File ..... \$35.00

**SUBORDINATION AGREEMENT**

*(Requires Cover Page)* plus per page ..... \$5.00

Recording Fee ..... 40.00

Plus: cross-reference per mortgage ..... .50

**TRANSFER TAX**

Capital Gains Tax Affidavit TP 584 ..... \$5.00

Supplemental Schedule TP-584.1 ..... NO FEE

Tax on \$500.00 and under ..... \$0.00

Tax on \$500.01 ..... \$4.00

*(\$2.00 per \$500.00 of consideration)*

**UCC—UNIFORM COMMERCIAL CODE**

*County Clerk files UCC's related to real-estate only; all others filed with New York State.*

UCC-1—Original..... \$40.00

*Addendum Page Required*

UCC-3—Continuation, Amend, Release, Termination ..... 40.00

*Addendum Page Required*

UCC-5—Correction Statement ..... 40.00

UCC Search..... 25.00

UCC Copy ..... 5.00

UCC Certified Copy ..... 10.00

*Filing Requirements: Original and one copy*

**VETERAN'S DISCHARGE**

Filed ..... NO FEE

**WAGE ASSIGNMENTS**

File ..... \$5.00

File Satisfaction..... NO FEE