

AIRPORT COUNCIL MINUTES
January 24, 2017

PRESENT: John Socha, Rich Leppert (Seneca Flight), Daryl Middlebrook (Penn Yan Aero), Paul Middlebrook, Taylor Fitch, Shawn Bray (Passero), Doug Marchionda Sr. (Penn Yan Flying Club), Tim Dennis and Doug Paddock

Minutes of November 29, 2016 were approved

DISCUSSION:

Seneca FBO Report

- 1) Hertz computer up and running. Still awaiting training. Discussion on where to advertise that Seneca Flight has rental cars available on sight.
- 2) Received 3 bids for repair to the lighted entrance sign to Airport. Lowest bid came from A&A Electric of \$2380.00. Paul moved and Daryl seconded. Motion approved with Doug Marchionda Sr. abstaining.
- 3) Daryl request that we approach Dave Hartman (Yates County Highway supervisor) to replace airport signage at the entrance to Penn Yan Aero. Daryl believes lettering should be larger and sign should be placed further down the hill so to be seen prior to entrance to Penn Yan Aero. Taylor to follow up.
- 4) Rich is still working on plans and date of the proposed 5K race.

Passero Report:

- 1) Shawn reported T-hangar project to be completed by March 1. We should have an unencumbered balance of \$20,000 from the DOT grant and \$13,000 from the FAA grant.
- 2) Passero is working on correcting the drainage problem and keeping our neighbor Mr. Tooker informed of our plans and timing. Passero also has been instructed to widen the width of the entrance gate to the T-hangars by our next meeting on February 27th.
- 3) Seneca Flight will begin advertising for available T-hangar storage space after March 1.
- 4) The pre-application request for the EAP study for the Airport will be signed and submitted by Jan 31st. Motion by Rich and seconded by Paul to have Tim Dennis as Chairman of the Legislature to sign the pre-application. Motion carried.

New Business:

- 1) A motion by Paul and a second by Daryl to accept the final version of the RFQ proposal for an Airport Engineer Consultant. Discussion took place on whether a RFP should be attached.
- 2) Rich has been authorized by the Council to rent the corner storage space at the older T-hangar.