

HUMAN SERVICES COMMITTEE
September 9, 2015

Present: Leslie Church, Sarah Purdy, Doug Paddock, Bonnie Percy, Jim Multer, Dan Banach, Tim Dennis, Lee Sackett, Mark Morris, Bob Clark, Jim Smith, Connie Hayes, Elden Morrison, Gary Montgomery, Phil Rouin, George Roets, Katie Smeenck, Deb Minor, Amy Miller, Betsy Russell Orr

Leslie and Gary will do the audit.

Minutes of the August meeting were approved as presented.

Sarah reviewed her memo on the Attorney Support Staff – A lengthy discussion took place on the IRS's audit findings that the attorney's secretaries either need to be made county employees or the funding goes to the attorney. The consensus of the Committee is to put another line item in the budget that says secretary and include it in the attorney's wages and an agreement will need to be done between the attorney's and the county. To be brought forward next month.

OFFICE FOR THE AGING: Katie Smeenck

Katie introduced Becky Bennett-Tears who is the new Assistant Director for Prevention and Community Services.

Katie reported on two retirements, Transportation Coordinator, Donna Daugherty and Tom Langdon, project Lifesaver Technician.

Katie reported 100 Farmers Market coupons were returned of the 520 booklets that were sent to Yates County.

Katie reported a two day on-site NYS Office for the Aging (NYSOFA) Fiscal Review was done in August. This review is done every three years to review the policies, payment procedures, documentation and supporting materials for the Yates Office for the Aging services provided under contract to NYS. Katie explained there were no significant issues noted in the face to face review of the findings. She will have to re-open two calendar quarters of reports to NYSOFA because the Consumer Directed EISEP expenses were included in with their home care expenses for EISEP, and the expenses for EISEP Case Management costs were under reported.

Katie reported she received notice from their legal services vendor that funds for the contract are exhausted as of June and they are starting a waiting list for any new legal referrals.

Katie reported the Advisory Council has been meeting monthly to work on the Four Year Plan and to provide updates and orientation to new members. Katie will be inviting additional members to join the Advisory Council this fall.

Katie reported the Yates NY Connects Long Term Care Advisory Council met in August and will be meeting monthly from now until the end of the year. They will be working on an extensive educational and information effort to learn about services, identify gaps and problems in access and affordability, and develop tools and resources to assist families and individuals in planning and accessing long term care services and supports.

Katie reported the Long Term Care Advisory Council received a presentation from the Canandaigua VA staff about long term care and respite services and supports available at the Canandaigua VA for senior veterans and their spouses, along with care givers to veterans. Based on the information presented and research that the Office for the Aging has done they will be undertaking efforts to identify senior veterans and veteran spouses in Yates County throughout review of their records, their newsletter, and looking to plan an educational session on services for Veterans. The goal is to improve the understanding of Veterans Services (long term care, health care, and caregiver support) and refer appropriately to Yates Veterans Services.

Katie reported with regards to marketing and promotion, a facebook page has been launched. This will include postings on Medicare open enrollment. Katie explained last year her office saw more than 200 seniors in a six week period. To find the webpage search under Yates NY Connects.

Katie reported she has been contacted and met with a community volunteer who is interested in having a congregate meal site in Penn Yan. Discussion continues on the concept of a volunteer led site manager. Katie also visited a volunteer led site in Pulteney in August.

Katie reported she is working on issues pertaining to Advocacy and Outreach which is needed for the Yates 2015/16 Annual Implementation Plan.

COMMUNITY SERVICES: George Roets

George reviewed the following resolutions that would be needed. The Committee approved.

- Resolution appointing member to the Yates County Community Services Board
- Resolution to create part-time position(s) in Community Services
- Suicide Week Resolution

George reported there were 6 reports under the SAFE ACT and 1 was reported to the state.

George reviewed his proposed 2016 proposed budget

George reviewed the Single Point of Access program which focused on the mental health needs of the adults in Yates County.

VETERANS: Philip Rouin

Phil reviewed his 2016 proposed budget.

Phil reported he completed the VA's Training on, Responsibility, Involvement and Preparation of Claims training on June 9th. Phil can now certify evidence for proof of services submitted by a claimant and he is now considered a certifying official by the Department of Veterans affairs.

Phil reported the Finger Lakes Workforce Investment Board, Veterans Subcommittee met in Geneva on August 25th and discussed how veterans will be a target group under the new Workforce Innovation and Opportunity Act.

Phil reviewed his monthly report which showed 418 contacts and 482 services were provided with 23 veterans transported to various medical appointments.

Phil reviewed the community outreach and departmental in reach that he did.

Phil reviewed the upcoming veteran related community events and meetings that he will be attending.

Phil reviewed the claims settled this month.

SOCIAL SERVICES: Amy Miller

Amy reviewed the following resolutions that would be needed, the Committee approved.

- Resolution to amend resolution with Pathways Inc. Erwin Child and Family Center
- Resolution to enter into a contract with Foster Care agencies
- Resolution to rescind resolution 278-15
- Resolution to amend resolution 402-14
- Resolution for time without pay

Betsy reviewed the following resolution that would be needed. The Committee approved.

- Resolution to enter into a contract with ProAction for HEAP administration

Amy reported Loree Martin has accepted the position of Supervisor for the Workforce Development/Employment unit and Chad Sheehan has accepted a Social Welfare Examiner position to fill a vacancy left by a resignation in July.

Amy reviewed her 2016 proposed budgets for DSS and Youth Bureau.

Amy reviewed the mileage on the county cars. Discussion took place on purchasing a car from this year's budget and take it out of the proposed 2016 budget. Amy explained that the state will reimburse part of the purchase of a vehicle if granted. The consensus of the Committee was to bring the purchase of a new vehicle out of the 2015 funding for DSS to the full Legislature. Sarah explained because the Committee says it's ok, Amy could go ahead and transfer the money into a line item called vehicle and then when the Treasurer does the budget transfer resolution for the Finance Committee, that would then approve Amy to go ahead and purchase it. So Amy would hold off on purchasing the vehicle until the budget transfer resolution has been done.

Jim asked that Government Operations review the car usage policies. The consensus of the Committee was to have the management group look into this.

Amy reported on Workforce Development updates. The current unemployment rate for Yates County is 4.7% versus 5.2% last year.

Amy reported the Summer Youth Employment Program is winding down. The program participants have received training in financial literacy and customer service as part of the summer program.

Amy reported Youth Bureau updates. The Summer Recreation Programs have all completed their programming. Site monitoring visits were completed at all summer programs.

Amy reported the Girls on the Run will be back in Yates County in 2016 with sites in Penn Yan and Dundee.

PUBLIC HEALTH: Deb Minor

Deb reported she was asked to look into how things were going for the patients and employees that made up the Certified Home Care Services in the County. Deb stated that everyone she has talked with seems happy with the way things are going.

Deb reported she is waiting to receive final guidance from NYSDOH on what will be required of the local health departments and the local hospitals for the 2016 Community Health Assessment.

Deb reported on Blue Green algae blooms. Thus far there has been no documented blooms in Keuka Lake. However, Canandaigua Lake has some at the norther end. There is a mechanism for people if they do site Blue Green algae blooms, they can go to the DEC website for information which will trigger testing.

Deb provided a summary of services provided and cost of transportation for Special Children's Services in preparation for the budget discussion that will take place in October.

Deb reviewed her 2016 proposed budget.

COUNTY ADMINISTRATOR: Sarah Purdy

Sarah reported that Mary Zelanzy, FLCH CEO and Daniele Lyman, ARC Executive Director would be available to give a presentation on Public Transportation to the Human Services Committee at the October 5th meeting.

Doug moved to enter into executive session to discuss the financial history of two particular persons, with all legislators present, the County Administrator, and Deb Minor, seconded by Leslie.

VOTE: 4-1

Meeting adjourned at 5:45p.m.