

GOVERNMENT OPERATIONS COMMITTEE

August 3, 2015

Present: Mark Morris, Margaret Dunn, Jim Multer, Lee Sackett, Bob Clark, Connie Hayes, Robert Brechko, Julie Betts, Tim Groth, Kerry Brennan, Jim Balyszak, Dan Banach, Arlene Wilson, Sarah Purdy, Tim Dennis, Elden Morrison, Nonie Flynn, Bill Holgate, Leslie Church,

Mark and Elden will do the audit this month.

Minutes of the July meeting were approved as presented.

Discussion took place on when to hold the September 7th committee meetings. The consensus was to hold Government Operations on September 9th at 1:00p.m, Human Services on September 9th at 3:00p.m. and Public Works on September 8th at 1:00p.m.

Legislative Operations

Tim questioned if anyone was interested in going to the Fall NYSAC conference, Tim would like to attend if no one else is interested.

Mark reported he attended the Penn Yan Village Board meeting and they recently adopted Values of the Village of Penn Yan. Mark feels this may be a good idea for the County at some point.

Soil & Water – Jim Balyszak

Jim reported the department has made a lot of progress on grant and non-grant agriculture projects this construction season.

Jim reported he has been notified by the DEC that a contract has been developed for the funding to repair storm damage along the outlet trail corridor.

Jim reported water chestnut plant removal is underway in the Penn Yan marsh and a section of the West River which is a tributary to Canandaigua Lake.

Jim reported the department continues to work with the highway departments in dealing with flood damage issues and DEC permits.

Margaret thanked Jim and his staff for the assistance in flooding issues in the Town of Italy.

Cornell Cooperative Extension – Arlene Wilson

Arlene reported CPR and First Aid certification was held on June 29th with 3 staff, 2 volunteers, and 13 youth participating.

Arlene reported a Youth Development training for Kids Adventure Time team leaders was held. Training highlighted how to work effectively with youth of varying ages, ages and stages of youth development, how to provide positive reinforcement/praise, and different methods of communicating with young people.

Arlene reported Summer Recreation programming is underway. There are 26 youth participating in various locations around the county.

Arlene reported a set of 4H Archery Workshops were held during the month of July.

Arlene reported a Resume Writing and Interview skill building series for teens was held during the month of July.

Arlene reported several of our 4H teens presented to a group at St. Paul's Lutheran Church on July 27th.

Arlene reviewed the number of exhibitors, total number of animals and the number of new exhibitors at the Yates County Fair this year.

Arlene reported 9 out of 17 workshops have been completed for the year through the TANK Life Skills program.

Arlene reported various activities have taken place with regards to Invasive Species. On June 30th the Yates County Sheriff's Marine Patrol attended a training to identify invasive species. There was also an Invasive Species walk – Outlet training held on July 13th along with a table about Invasive Species at the County Fair.

Arlene joined Soil and Water in conducting Keuka Lake Water Quality Testing,

Arlene reviewed the number of views and postings to their Facebook page.

Arlene reported Extension is currently recruiting for a Promotions & Marketing coordinator and a Viticulture community Educator.

Mark forwarded Eire County's local law on microbeads to Soil & Water and CCE. Dan would also like to look into this further with the Village of Penn Yan. Further discussion will take place next month.

IT – Tim Groth

Tim reviewed his monthly stats which showed 229 calls to the help desk, of those 4 calls were classified as user error. The spam filter identified 15337 spam, and 1186 viruses were identified.

Tim reported the cut over from Windstream to Time Warner is just about completed. There is an issue in Elections with a device that needs to be updated by the Company and the device has been sent to the company. There is a solid link between the County Building and Highway for their phones which will have to stay in place until the VOIP system is in place. Other than these two issues the cut over was complete as of August 1st.

Tim reported the department continues to try and keep up with viruses. It may come to IT having to block some sites in the future.

Tim reviewed is 2015 – 2016 goals.

Elections – Robert Brechko/Amy Daines

Bob explained there is a deadline coming up to produce the poll books for the election and everything new that goes into the system has to go to the state to be audited. Right now there are a few 100 files that aren't auditing to the state and they have to be audited before the poll books can be done.

Bob reminded everyone the independent petition filing dates are 8/11 thru 8/18.

County Clerk – Julie Betts

Julie reviewed statistical reports for the County Clerk and DMV.

Julie reported there has been some media attention regarding a statement printed on certain registration renewals mailed from Albany to registrants who live in counties with a State-run DMV office. The statement reads "You may only renew by mail or online at WWW.DMV.NY.Gov/renew". Julie explained that individuals can still renew at a local DMV office. Julie went on to explain that many counties could be financially harmed by the renewal notices with more traffic going to internet renewals. NYSACC is considering taking steps to let taxpayers know they have the right to visit and do business in person or by mail at any office they wish.

Julie reported Governor Cuomo announced on July 29th that New Yorkers now have the opportunity to print a temporary license from the State DMV website when customers renew or replace their driver licenses, learner permits or non-driver I.D. Cards. Customers replacing registrations who have lost their documents will be able to print registration receipts.

Julie is in the process of obtaining paperwork from three companies in preparation for the start of processing land records electronically.

Julie reported the Comptroller's office is currently auditing the County Clerk's office.

Julie reported the ACS contract is up in September. Julie will be meeting with them and submitting the necessary renewal paperwork.

Legislature – Connie Hayes

Connie reported Cornell Cooperative Extension is setting up an Agricultural Tour and would like a date and time that works out best for the Legislature. The consensus of the legislators present was to have the tour September 14th at 1:00p.m. Legislators will meet at the County Building.

Connie reported Keuka College will be doing a presentation of their master plan to the Legislature at the September meeting. A small meet and great reception will be held prior to the Legislative meeting in the foyer outside of the executive session room. Cost will be no more than \$100.00

Personnel – Kerry Brennan

Kerry reviewed the following resolution that would be needed, the Committee approved.

- Resolution to amend the 2015 Non-union salary schedule

Kerry reported she has hired Karen Bradley as her Personnel Assistant, and commended Sheriff Spike for his understanding during this transition.

Kerry reported she has participated in 2 conference calls with Catalog and Commerce and she has sent them necessary information needed to get the program up and running. Kerry will be setting up training in the near future.

Kerry reported the county is currently recruiting for a Computer Technician Specialist, Part time Corrections Officer, Confidential Assistant to Sheriff, and promotional DSS Employment and Training Supervisor.

Bob moved to enter executive session to discuss collective bargaining negotiations with Council 82 Law Enforcement, Council 82 other and CSEA, and the financial and employment history of a particular person, seconded by Elden.

Meeting adjourned at 3:45p.m.