

GOVERNMENT OPERATIONS COMMITTEE

July 6, 2015

Present: Mark Morris, Connie Hayes, Lee Sackett, Tim Dennis, Bob Clark, Jim Multer, Bonnie Percy, Bill Holgate, Elden Morrison, Margaret Dunn, Doug Paddock, Sarah Purdy, Julie Betts, Jim Balyszak, Arlene Wilson, Tim Groth, Sharon Dawes, Amy Miller, Bill Laffin, Tim Cutler, Earl Gleason, Marcia Divine, Dan Banach, Gary Montgomery.

Mark and Bonnie will do the audit this month.

Minutes of the June meeting were approved as presented.

Legislative Operations

Amy Miller submitted the following update from the policy discussion.

The committee has taken into account the suggested changes to the Flex Time policy and the Standards of Conduct. We have submitted the document to the County Attorney for Review. If we have received the document back from the County Attorney before the meeting this month, we will bring it with us to distribute.

Mark question if the legislature wanted to start work on the salary compensation study or wait until after the primary. The consensus of the Committee was to move forward with the study. Sarah was asked to convene the Committee after some time has been given to the new personnel officer to get acclimated.

Soil & Water – Jim Balyszak

Jim reported on the storm damage of June 14th. Staff have met with highway personnel in several towns to assess damages, identify repairs and initiate DEC permit applications.

Jim reported the District staff will be compiling GPS information collected by the village and creating a coverage locating and identifying electric utility infrastructure.

Jim reported the District staff are assisting the Flint Creek Watershed Protection District with the applications for DEC permits addressing storm damage and maintenance work along the Flint Creek.

Cornell Cooperative Extension – Arlene Wilson

Arlene reported the staff have been busy preparing for the County Fair that will begin tomorrow. The 4H are holding a Fundraiser which is a Tic comb and will be sold at the fair.

Arlene reported to date 8 out of 17 workshops have been completed for the year through the TANF Life Skills Program.

Arlene reported the Boat Launch Steward Program will be training volunteers to instruct boat owners on safe in/out of dry boats. The focus will be fish derby days.

Arlene reported on the CCE's Facebook page which has over 600 views of information about flood protection. There is also an open position posted for a promotional and media coordinator.

Arlene gave a brief presentation on the TANF Life Skills Program.

Elections – Robert Brechko/Amy Daines

Neither Bob nor Amy could attend the meeting today due to this being the first day petitions could be accepted. Their report was reviewed with no questions.

IT – Tim Groth

Tim reviewed his monthly statistics which showed 195 calls to the help desk with 2 of those calls being user error. There were 446 viruses identified and 12867 spam identified.

Tim reported a training session with Biznetix on the administrative platform of the new website took place today. Tim will start testing and design with the Information Technology page and then will start working with the other departments on training of the new content management software to allow them to create new content on their pages. DSS Digital (ExtraDev) have informed Tim that as of the end of this year they will be decommissioning the server platform that our current website is located on.

Tim reported he is working with the Personnel Office to post the position and setup a time for another test for the Computer Support Specialist.

Tim reported he is close to the final cutover to the new 50Mb Internet circuit for the county network and the new dedicated 10Mb link from the Highway Department back to the County Office Building. The cutoff is now estimated to take place August 1st with Windstream in order to give enough time to move all of the services over to the new circuit.

Tim reported the installation of the new Vigilant LPR (License Plate Reader) software has begun in the three Road Patrol cars and they will be working with Vigilant on the conversion process on the 2 older LSAG units in the other 2 patrol cars. Also, NetMotion (a persistence connection software) has been installed on a few of the patrol cars in a test environment and it has proven to be an excellent solution for the officers and the connectivity issues we experience. A few more changes need to be made on the new modems that have been installed in the cars to correct some AVL (Automatic Vehicle Locating) issues that we are experiencing.

County Clerk – Julie Betts

Julie reviewed her statistical reports for DMV and the Clerk's office.

Julie reported with regards to Federal Rules for CDL permit testing and fingerprinting. Employees in the DMV office have completed and passed the testing requirements along with the FBI background finger print checks.

Julie reported that as of June 18th new proofing requirements for citizenship/legal residency were implemented for commercial learner permit (CLP) and commercial driver license (CDL) legal residency citizenship

Julie reported the DMV office is now accepting an electronic version of a client's automobile insurance ID card.

Julie reported there were two legislative bills related to DMV increases passed in the Senate but failed to pass in the Assembly.

Julie reported she attended the 2015 NYSACC summer conference. Julie explained there was discussion regarding the State DMV selling personal information. The Deputy Commissioner of Operations and Customer Service Timothy Lennon, stated that the reported figure of \$60m generated by these sales was greatly exaggerated. Also, the social security numbers were not included in the data sales, and that any information sold was allowable under vehicle and traffic law section 2 (d). It was also stated that any data sold needed to adhere to the list of permissible uses of the Driver Privacy Protection Act. Further discussion is planned when the NYSACC DMV Committee meet later this month.

Legislature – Connie Hayes

Connie reviewed the following resolutions that will be needed. The Committee approved.

- Resolution to Authorize the Chairman to sign MOU with Cornell Cooperative Extension
- Resolution designating the Chamber of Commerce as the Tourism Promotion Agency for the County

Connie reported the legislation that would extend the 1% sales tax was passed and given to the Governor on June 24. The Governor has 10 days to sign the legislature. Connie explained, if the Governor does not sign the legislation in time to do the last resolution required in August she will have to start the paperwork for an extension as the legislation has to be in place 90 days before the expiration which is November 2015.

Connie reported the Department of State is requesting all the Clerks of the Legislature/Boards to now send them codifications of each county's local laws. The hard copies of the local laws still have to be sent to the Department of State. Each clerk is writing a letter to the Department of State requesting that the state use our websites as their codification as all local law listings are posted and thereby would not be duplicating work. The New York State Association of Clerks of County Legislative Boards is also writing a letter urging the use of county websites. Connie will update the board as information becomes available.

Connie reviewed her memo pertaining to executive session motions. After reviewing the current process with Robert Freeman, the Director of Committee on Open Government, the Legislature needs to make some minor changes in how executive sessions are handled. Connie also needs to make minor changes on the agendas. All agendas will state "executive session if needed". Connie prepared a laminated sheet for each legislator's desk stating what the acceptable reasons are for executive session and sample motions that need to be made.

Connie will be on vacation from July 20th thru July 29th.

Personnel –

Sarah reported there are 3 finalists for the personnel assistant position. Those names have been turned over to Kerry Brennan the new personnel officer and she will do the final interviewing and selection.

Sarah stated that resolution 219-15 will need to be rescinded because there is no personnel officer in place to approve an application and when the new officer takes place there will be no need. Connie will prepare the resolution for tomorrow special meeting.

Bonnie moved to enter into executive session to discuss the employment history of a particular person and also to conduct collective bargaining negotiations involving Council 82, seconded by Jim Multer. VOTE: Unanimous

Meeting adjourned at 3:10p.m.