

**FINANCE COMMITTEE**  
**June 2, 2015**

Present: Doug Paddock, Sarah Purdy, Tim Dennis, Gary Montgomery, Margaret Dunn, Elden Morrison, Bonnie Percy, Jim Multer, Bill Holgate, Leslie Church, Lee Sackett, Mark Morris, Bob Clark, Jim Smith, Connie Hayes, Nonie Flynn, Shawna Bonshak, Dan Banach, Gwen Chamberlain.

Doug and Jim Smith will do the audit this month

Minutes of the May meeting were approved as presented.

Doug reviewed the following resolution that would be needed. The Committee approved.

- Accept NYSDOT Aviation Project Funding Agreement

**Planning – Shawna Bonshak**

Shawna handed out a statement of expenses and revenues for the Fiber project. The sustainability payments will start once the network is completed which is expected September 2016. The estimated payments would be 2016 - \$177,975, 2017 - \$119,175 and 2018 - \$48,825

Shawna reported the final GDA document has been received, the County Attorney has reviewed it and ECC is reviewing it and Shawna hopes to have it signed next week and back to the state. Shawna explained with the GDA signed she and Nonie were hoping to submit in July for a quarterly reimbursement.

Shawna discussed the possibility of having a public meeting on the Fiber Project. Sarah suggested that more concrete information is needed as to exactly what is going to happen and we won't have that until maybe July or August and then the build schedule would be received. Once the build schedule is received a meeting will be setup.

Shawna reported with regards to Penn Yan Marine, all the contaminated soil is removed. The last contaminated soil was removed yesterday. Shawna explained there were some exceedances in the levels where there is some potential additional contamination found in areas 1A and 2A. The tests should be back the 4<sup>th</sup> or 8<sup>th</sup>. The building demolition work is occurring now.

There were 7 drums found in the building that need to be sampled before they can be removed the County has been asked to pay \$1,670 for the sampling before they can be removed. Shawna explained that when they are removing the slab if additional contamination is found then additional sampling will also need to be done. The slab removal is starting on the 22<sup>nd</sup>.

Shawna reviewed the revised 2016-2020 Capital Plan. Doug stated that with the Sheriffs cuts, Highway's cuts and Buildings & Grounds cuts it reduced the capital plan by \$422,583 there still needs to be another \$500,000+ taken out of the capital plan to stay within the tax cap.

Doug worked with figures to try and see what it would take to eliminate the \$500,000 additional in cuts. To get to where the capital plan needs to be at \$2.8 million, the following would need to be eliminated: \$47,955 reserve, \$217,000 bridge, \$12,000 from computer, eliminate the Sheriffs used cars \$32,250, eliminate the equipment storage building \$50,000, and \$200,000 out of the roads and added \$7,000 back in to pay for the storage that we are not going to be able to build. This brought the grand total of the plan down to \$2,840,711. Doug feels these cuts are excessive.

Doug also gave an example of a scenario if the County borrowed \$1 million dollars, and paid it back over 5 years at approximately \$200,000 principle. The total cost of the interest and the origination fee would be \$40,000 which is probably less than what inflation will be by the time we have to buy some of these things. If we were to do this, as an example, we could put all of these items back in, and have a little bit left over, and have the \$210,040 payment that we would have to make until 2017. Doug stated he does not like to borrow, but this would allow us to purchase these, get the capital plan more in order and not have an excessive impact on the tax rate and still allow us in 5 years to start to build a capital reserve.

After a lengthy discussion Doug suggested that Legislators put together a plan that we think we want and identify, if we want to borrow, if we want to pull out the reserves or appropriate fund balance so there is a workable capital plan to go into the budget and it will need to be somewhere around \$2.8 million for the next meeting.

Shawna reviewed the following resolution that would be needed. The Committee approved.

- Resolution authorizing the Chairman to sign an agreement with GFLRPC

Shawna was asked to investigate grant opportunities for a potential regional jail through the CFA and through the Department of state. What would it take, what would the schedule be and so on?

The Historian's report was reviewed.

### **Real Property – Patricia Brede**

Pat could not attend the meeting. The following report was reviewed.

- Grievance days are wrapping up. One or two towns still need to meet as of this date.
- Village bills are complete
- The final roll will be prepared this month after all the BAR decisions are complete. The final roll will be dated July 1.

### **Treasurer – Nonie Flynn**

Nonie reviewed the 2015 Appropriations.

Nonie reviewed the Property Taxes Collected so far this year which shows an approximate 19% decrease year to date. This will be included in the Cash Flow Report.

Nonie reviewed the Sales Tax Report which shows sales tax is down 1.40%.

Nonie reviewed the funds due from Federal & NYS, which showed \$2,338,579.69 outstanding.

Nonie stated that if there were any reports that the Committee did not want or would like added to let her know. Nonie was asked to supply a cash flow report.

Nonie reported as of 5/28 there are 24 parcels that have 2013 property taxes remaining unpaid. The deeds have been signed over to the County. Previous owners have until June 23<sup>rd</sup> to redeem their property and bids will be accepted on these parcels before July 1.

Nonie reported she will be meeting with Maximus on June 9<sup>th</sup> to review the draft of the cost allocation plan before it is finalized.

Nonie reported she is still waiting for the results of the Internal Revenue agent's examination. Nonie/Sarah/Committee Chairs were asked to talk to the people that may be affected by the findings that we know of so far, before the final report comes out.

Nonie reported the NYS Office of the State Comptroller will be here June 3<sup>rd</sup> for two months to do an audit.

Nonie reported she attended the County Finance School in May. The projected inflation factor is .65%, however we will not know definitely until mid-July. This is lower than the tax cap.

Nonie reported the 2016 budget is loaded into MUNIS using the 2015 adopted budget and is available for department heads to update. Nonie will be showing department heads how to print their budget reports and also how they can run their own revenue and expenditure report at the June management meeting.

Nonie reviewed the following resolutions that will be needed. The Committee approved.

- 2015 Budget Transfers
- Appropriate Additional Federal Aid (Social Services)
- Appropriate Additional State Aid (Highway)
- Approval of Correction of Error – 2015 County/Town Tax Roll
- Create Airport Development Reserve Fund
- Authorize Chairman to Sign MUNIS Support & License Agreement

**County Administrator/Budget Officer – Sarah Purdy**

Sarah reviewed the analysis of the variances in the 2014 budget. Sarah explained that she did not do every single variance that was reported last month. She focused on anything that was approximately \$100,000 or more. Sarah stated that the sales tax revenue was budgeted conservatively and we received a lot more. A large part of the variances is reflective of the philosophy that we don't budget for grants or the related expenses. We appropriate them into the budget when we receive them. Also, when a grant is not all spent in that fiscal year it does create a variance because the money gets carried over. You will see this variance again in 2016. Sarah explained there were a couple of places where some things were significantly underspent and should be reviewed for 2016.

Sarah reviewed the 2016 Budget development and schedule. Sarah explained that in previous years the Finance Committee formulated a guideline in terms of a percentage by which the levy could go up. We have a tax cap so Sarah isn't sure that a guideline needs to be established because the tax cap is the guideline. Given the information that the Treasurer just reported we know that the levy could be increased by approximately \$250,000 which is much less than the \$404,621 for this year.

Meeting adjourned at 7:25p.m.