

GOVERNMENT OPERATIONS COMMITTEE

June 1, 2015

Present: Mark Morris, Doug Paddock, Gary Montgomery, Elden Morrison, Bonnie Percy, Jim Multer, Margaret Dunn, Bill Holgate, Dan Banach, Leslie Church, Lee Sackett, Tim Dennis, Bob Clark, Jim Smith, Julie Betts, Tim Groth, Bob Brechko, Amy Guereri, Arlene Wilson, Jim Balyszak, Connie Hayes, Sarah Purdy.

Mark and Jim Multer will do the audit this month.

Minutes of the May meeting were approved as presented.

Legislative Operations

Tim reported Barbara Risser, President of Finger Lakes Community College will be here to give a brief presentation at the July meeting.

Tim reported he has been invited to a Finger Lakes Housing Summit on June 19th in Geneva. Tim feels he should attend however, he has two notices one is inviting him as their guest and the other states that there is a \$30 fee. The Committee agreed to pay the \$30 fee if it is charged.

Doug reported Keuka College will be giving a brief presentation at the August meeting.

Soil & Water – Jim Balyszak

Jim reported the District applied for a grant to expand the Manure Gas Monitoring Program through the purchase of additional equipment. The meters have been received and distributed.

Jim reported the district applied for a General Permit to help streamline the application process for specific types of work within the county that require a DEC permit. A three year renewable permit has been issued to Soil & Water. The biggest benefit will be to the town and county highway departments with two projects, one in Italy and one in Potter currently in progress.

Jim reported the staff is busy with work typical for this time of year including as projects, erosion and sediment control recommendations, septic system inspections, water quality monitoring and assistance to highway departments.

Cornell Cooperative Extension – Arlene Wilson

Arlene reported the 4H Shooting Sports Program did well with their Chicken and Biscuit dinner raising \$2,700.

Arlene stated one 4H Youth participated in the NYS Horse Bowl at Cornell on the 18th placing 14th individually and the team placed 1st and the individual will be participating at the NYS 4H Horse Bowl Invitational event at the NYS Fair on September 1st.

Arlene reported the after school program continues to go well with 30 youth participating.

Arlene reported the Life Skills Program which currently has been working with 4 families that have now completed the program and additional families are being sought.

Arlene reported the Cornell Vegetable Program has developed an educational video that is on You Tube regarding NYS Produce Auctions. There have been over 237 views of this video. The address is <https://youtube.com/watch?v=MvvjnDic4LA>.

Arlene reported she has been appointed as the new Executive Director. Also the Summer Intern program has started and two summer interns have been hired to assist local farmers.

Elections – Robert Brechko/Amy Daines

Bob reported the election inspector training is completed.

Bob reported the office assisted Marcus Whitman and Penn Yan with their School budget and Board Elections which were successful.

Bob reported petitions can start be circulated this month.

IT – Tim Groth

Tim reviewed the monthly statistics which showed 186 help desk calls of which 6 were considered user errors. The spam identified 10856 spam.

Tim reported the fire wall and the URL web filtering solutions will be updated in the near future. Tim expects the internet circuit of the network refresh switched to Time Warner by the end of the month.

Tim reviewed a position review form for the Computer Support Specialist position that has become vacant. The consensus of the Committee was to refill the position

Tim reported wireless internet connectivity is now available in the legislative chambers, auditorium and 911.

County Clerk – Julie Betts

Julie reported she was unable to obtain the monthly statistics for May because the reports could not be run until today. Julie will supply the information next month.

Julie reported she will be attending the Clerk's summer conference next week. Julie reported that one of the topics to be discussed is the State Department of DMV selling information. What information is being sold and who it is being sold too is not clear at this point. Julie stated that it has been said that the state received approximately \$60 million dollars from selling this information. Julie expects to have more information on this after her conference.

Legislature – Connie Hayes

Connie explained this resolution was reviewed last month but because of issues in trying to take it from a state program to the county program there were difficulties so she held it until this month. Nothing was changed on the resolution from last month to this month. The Committee approved.

- Resolution approving the standard work day reporting

Personnel – Amy Guererri

Amy reviewed the following resolutions that would be needed. The Committee approved.

- Resolution to Create part-time temporary Personnel Assistant Position
- Resolution to Amend 2015 Non-Union Salary Schedule
- Resolution to Amend 2015 Hourly Salary Schedule

Amy reviewed a memo pertaining to a Management Compensation Study. This memo laid out several options on how a compensation study could be done. Discussion on setting up a committee with Elden, Mark, Bonnie, Bob, Sarah, and members from the management team took place to look at updating the 2007 salary study. Discussion will take place with the management group at next week's meeting for a committee to be setup.

County Administrator – Sarah Purdy

Sarah reviewed a position review form for the Personnel Officer position. The consensus of the Committee was to refill the position and leave it at a 40 hour a week position.

Discussion took place on whether to hire the personnel assistant now or wait until the new personnel officer is hired. The consensus of the committee was to move forward with hiring a personnel assistant prior to hiring the personnel officer.

Mark reviewed a proposed resolution to the state for the Need for NYS Departments to Benchmark with other States on Scope, Scale, performance & Cost of NYS Government. The consensus of the Committee was to move forward with the resolution.

Jim Multer moved to enter executive session to discuss an employee performance, seconded by Bonnie.

Meeting adjourned 3:00p.m