

FINANCE COMMITTEE
April 7, 2015

Present: Doug Paddock, Sarah Purdy, Tim Dennis, Gary Montgomery Margaret Dunn, Elden Morrison, Bonnie Percy, Jim Multer, Bill Holgate, Dan Banach, lee Sacket, Mark Morris, Bob Clark, Jim Smith, Connie Hayes, Pat Brede, Shawna Bonshak, Nonie Flynn.

Doug and Margaret will do the audit this month

Minutes of the March meeting were approved as presented.

Planning – Shawna Bonshak

Shawna reported the Yates County Planning Board met to and 3 referrals were reviewed.

Shawna updated the committee on Penn Yan Marine. Shawna stated LaBella will be finishing up the decontamination pad, the construction entrance is in, they are working on the silt fence now and clearing of vegetation and debris has been done. They are hoping to start the remediation work on 4/28.

Shawna reviewed her Capital Improvement Plan for 2016-2020, which was for operation expense for the fiber network.

Shawna reported her 2014 Annual report was submitted.

Shawna reported the Southern Tier BOCES approached us about partnering with them on achieves grant with them. Shawna met with them and reviewed the scope of the project and it was determined the work would take 7 months. The RFP did come out and is due at the end of this month and during that time BOCES was asked to partner with of their school districts on the grant, therefore, they are not going to be able to include us in their grant application this year. One of the other reasons is our lack of internet capability, the maps involved are huge.

Shawna reported Keuka College has a new master plan and is very ambitious. Shawna asked if the Committee would like to have them do a presentation. The consensus of the Committee was to have a presentation sometime this summer at a legislative meeting.

Real Property – Patricia Brede

Pat reported her 2014 Annual report was submitted

Pat reported she has begun preparation of the tentative rolls. Tentative roll notices will go out May 1st and grievance day is the fourth Tuesday in May. In towns that share an assessor with another municipality, and they will schedule additional days.

Pat reported Michele Gee the new Sr. Account Clerk Typist began work on April 1st.

Treasurer – Nonie Flynn

Nonie reviewed the 2015 Appropriations

Nonie reviewed the property taxes collected to date which shows \$52,119 collected for February this year and in 2014 \$62,587 was collected.

Nonie reviewed the Sales Tax Report which shows sales tax is up approximately 8.67%.

Nonie reviewed the Occupancy Tax Collected for the first quarter of 2015 which shows \$18,929 collected.

Nonie reviewed the funds due from Federal & NYS which shows \$2,487,494 outstanding.

Nonie reviewed 3 corrections of errors that need to be corrected in the 2015 town and county tax roll.

Nonie reviewed the properties that still owe 2013 taxes.

Nonie reported there will be an IRS audit and that will take place April 20th

Nonie reported the revenue and expense account codes have been updated to the new account codes to accommodate the new account structure in MUNIS. Nonie reviewed what the new budget format in MUNIS could look like. Nonie explained if the Committee wants the budget to look a certain way and it is not one of the options in MUNIS, the budget can always be exported to excel spreadsheet and then the budget can have whatever columns the Committee would want. Nonie will begin the MUNIS training for departments at the April management meeting.

Nonie reviewed the following resolutions that will be needed. The Committee approved.

- 2015 Budget Transfers
- Appropriate Additional State Aid (Public Health)
- Appropriate Carryover of 2014 Indigent Legal Services Grant (Public Defender)

County Administrator/Budget Officer – Sarah Purdy

Sarah reviewed the 2016-2020 Capital Improvement Plan requests, which was for debt service payments.

Sarah informed the Committee that the 200th anniversary of the County will be in 2023 and she suggests that something civic should be planned.

Jim Smith moved to enter executive session to discuss legal matters and employee compensation, seconded by Mark.

Meeting adjourned at 7:10p.m.