

Yates County Job Leads March 20th, 2017

"If the plan doesn't work, change the plan but never the goal." -Anonymous

PAYROLL SPECIALIST (PENN YAN, NY)

- An anticipated full-time, twelve-month opening is expected in the school district for a Payroll Specialist. The work involves a variety of clerical tasks related to payroll, fringe benefit administration, contract administration, and related reporting associated with these tasks in addition to other clerical duties. Candidates must be proficient in the use of a computer, and to recognize the confidentiality of personnel information and act in a professional manner at all times. Applicants must be accurate, detail-oriented, organized, and possess good public interpersonal skills. Each applicant must have a high school diploma (or equivalent), paid clerical experience and/or college degree equivalency. Apply to: Yates County Personnel Department. Application Deadline: March 27th, 2017. Anticipated effective date: April 17, 2017. Hourly Rate: \$12.93. Classification: Competitive. Other: CSEA Bargaining Unit contract benefits. Chronicle Express 3/15/17

OFFICE ASSISTANT (PENN YAN, NY)

- An anticipate full-time, twelve-month opening is expected in the school district for an Office Assistant I. The work involves responsibility for a variety of clerical and office tasks and proficient use of a computer. Applicants are expected to act and dress in a professional manner and must be accurate, detail-oriented, organized, and possess good public interpersonal skills. Each applicant must have a high school diploma (or equivalent), paid clerical experience and/or college degree equivalency. Apply to: Yates County Personnel Department. Application Deadline: March 27, 2017. Anticipated effective date: TBD. Hourly Rate: \$10.15. Classification: Competitive. Other: CSEA Bargaining Unit contract benefits. Chronicle Express 3/15/17

DRIVER/APPLICATOR (HALL, NY)

- Crop Input Company. Duties include local farm deliveries and in-field fertilizer applications. Bulk loading unloading. CDL- Class A or B with clean record. Mechanical ability a plus. Full or part time. Call or send resume to Blowers Agra Service, Inc. PO Box 161, 4694 County Road 5, Hall, NY 14463. 585-526-6907. Fax 585-526-5733. bagras@frontiernet.net Chronicle Express 3/15/17

GENERAL LABORER (HALL, NY)

- Crop Input Company. Full-time permanent position. Operation/maintenance of fertilizer blending equipment, forklift operation, unloading and loading bulk trucks, light maintenance. Seasonal overtime. Excellent wages and benefits. Call or send resume to Blowers Agra Service, Inc. PO Box 161, 4694 County Road 5, Hall, NY 14463. 585-526-6907. Fax 585-526-5733. bagras@frontiernet.net Chronicle Express 3/15/17

ASSESSOR (BENTON AND TORREY)

- The Townships of Benton and Torrey located in Yates County are seeking to fill their shared Assessor position. First review of applications: March 31st, 2017. Applications will be accepted until the position is filled. Visit <https://mycivilservice.yatescounty.org/jobopps> for more information. Chronicle Express 3/8/17

TEMPORARY/SEASONAL CROP WORK (STANLEY, NY)

- 39 positions- Temporary/seasonal work planting, cultivating, and harvesting vegetables and field grown crops, from 3/14/17-12/1/17 at Hansen Farms, LLC & Hemdale Farms, Inc., Stanley, NY in Ontario County. This job requires a minimum of three months of verifiable prior experience working on a diversified crop farm handling both machine and manual tasks associated with commodity production and harvest activities. Saturday work required. Must be able to lift/carry 60 lbs. \$12.38/hr or current applicable AEW or applicable piece rate depending on crop activity. Raise/bonus at employer discretion. Workers are guaranteed ¾ of work hours of total period. Work tools, supplies, equipment supplied by employer without charge to worker. Housing with kitchen facilities provided at no cost to only those workers who are not reasonable able to return same day to their place of residence and time of recruitment. Transportation and subsistence expenses to work site will be paid to nonresident workers not later than upon completion of 50% of the job contract. Interviews required. Apply for this job at the nearest State Workforce Agency or NY State Department of Labor. Call (877)466-9757 for nearest State Workforce Agency. NY Job Order #NY1193794. Chronicle Express 3/8/17

MULTIPLE POSITIONS (PENN YAN CENTRAL SCHOOL DISTRICT)

- Occupational Education (Business)- High School (Deadline 4/2/17)
 - Social Studies- High School
 - Languages Other Than English- High School
 - Special Education- Middle School
 - Elementary Education- Elementary School
 - Art- Middle School
 - English Language Arts- Middle School
- To apply, submit an online application at: <http://secure.myschooljobs.org/PennYan> Chronicle Express 2/22/17

STATE PARK POSITIONS (KEUKA LAKE)

- Keuka Lake State Park is accepting applications for seasonal employment. Applicants may apply for office, maintenance, security, and lifeguard positions. Must have driver's license, be hard working, enthusiastic, and enjoy working with the public. Weekend and holiday work required. Applications available at Park Office, 3560 Pepper Rd., Bluff Point or call 315-536-3666. Chronicle Express 2/15/17

INDEPENDENT ROUTE SALES PERSON (DUNDEE, NY)

- Well established manufacturer of natural and organic products is looking for a motivated, dedicated, and outgoing individual to cover and grow an established sales route in the Dundee, NY area. Requirements: Agricultural experience preferred but not required, great attitude and the drive to be successful, represent product at scheduled events in the region, ability to educate the customers on products and programs, dependable delivery vehicle, storage facility for product. If interested, please contact us at 800-347-1566. Dundee Observer 3/15/17

SUBSTITUTES (WATKINS GLEN, NY)

- Watkins Glen CSD is currently hiring the following substitute positions: Teacher and Teaching Assistant. Please call Marie Keefer, Superintendent's Office at 607-535-3220 for minimum qualifications. Also hiring for the following substitute Civil Service positions: Food Service Helper, Teacher Aide, Monitor, Bus Driver (District will cover training costs), Cleaner, Lifeguard. All interested applicants for the above referenced Civil Service positions, please apply at Schuyler County Civil Service OR call 607-535-8190 for more information. NYSED fingerprinting required. Dundee Observer 3/15/17

EMERGENCY RESPONSE/PROJECT LIFESAVER SYSTEM TECHNICIAN (YATES COUNTY)

- Pro Action of Steuben and Yates, Inc. is seeking applicants for the position of Emergency Response/Project Lifesaver System Technician at our Yates County Office for the Aging. This is a part time, 20 hour per week position that will begin in early May, 2017. This position includes some benefits and a flexible schedule. Responsibilities include: Installation, maintenance and removal of Emergency Response and Project Lifesaver

equipment; documentation and computer input. Qualifications: This position requires excellent communication and organizational skills and basic computer skills. Some knowledge or experience in the repair and maintenance of small electronic or digital equipment is desired. Reliable transportation and a driver's license meeting agency standards required. To apply: Interested applications please sent a letter of interest, resume and complete employment application to: Human Resources, Pro Actions of Steuben and Yates, Inc., 117 E. Steuben St., Bath, NY 14810 or email to: Jobs@proactioninc.org. Dundee Observer 3/15/17

4-H YOUTH DEVELOPMENT EDUCATOR (SCHUYLER COUNTY)

- Cornell Cooperative Extension of Schuyler County has a part time 4-H Youth Development Educator position available. Interested candidates will work as part of our 4-H Youth Development team delivering hands-on, research based curricula in the area of culinary arts, creative arts, photography, fiber sciences, and science themed 4-H projects. Knowledge of positive youth development is helpful along with experience working in formal and non-formal education settings. Interested candidates must apply online at <https://cornell.wd1.myworkdayjobs.com/CCECareerPage>. Dundee Observer 3/1/17

LIBRARY DIRECTOR (WATKINS GLEN, NY)

- The Board of Trustees of the Watkins Glen Public Library is accepting applications for the position of Library Director I. This is a part-time professional position requiring a Master of Library Science degree from an ALA accredited school and the NY State Professional Librarian Certificate. Application for the required Civil Service Training and Experience Exam should be made through the Schuyler County Civil Service Department, 105 9th St., Watkins Glen, NY 14891. Application forms are available here: <http://schuylercounty.us/DocumentCenter/View/842>. The position will be available July 1, 2017. Applications will be accepted until the position is filled, but priority will be given to those received before March 30th. For more information about the library, see our website at www.watkinsglenlibrary.org, contact us at watkins@stls.org, or stop in for a visit at 610 S. Decatur Street in Watkins Glen. Dundee Observer 2/22/17

CNA (PENN YAN, NY)

- Penn Yan Manor Nursing Home is hiring Full Time Evening and Night Shift CNAs (current NYS certification required). Paid vacation and personal time, shift differential, paid holidays, employer paid pension and life insurance, dental and health insurance, tuition assistance, recognition bonus, competitive pay. Please send resume and/or application to: 655 N. Liberty Street, Penn Yan, NY 14527. Fill out an application at the business office or print application from the website: pennyanmanor.com Dundee Observer 2/22/17

RESTAURANT MANAGER (PRATTSBURGH, NY)

- A new restaurant bar is opening in Prattsburgh! Buffalo Ridge at the Nest (former Robbins Nest). It's going to be a great restaurant and fun atmosphere. We are looking to hire a bar/wait staff manager. Excellent opportunity for great income. Must be hardworking, creative and be responsible for training other staff. Offer includes choice of prime bar and waitress shifts. Please contact Chris Robbins 315-901-2461 or Donna Deery 585-314-1611. Craigslist post ID: 6051167999 3/19/17

LABORER (PENN YAN, NY)

- Currently accepting applications for position in our manufacturing plant. Please apply in person at Roto Salt, 118 Monell Street, Penn Yan, NY 14527. Please bring two forms of Identification with you. Craigslist post ID: 6047677130 3/17/17

LPN (PENN YAN, NY)

- The Penn Yan Manor Nursing Home is looking for a full time LPN to work the night shift (11pm-7:30am). Applicants must be flexible and detail oriented. Experience in Long Term Care preferred. Duties include passing medication, treatments and assisting residents. Strong leadership skills required. Current NYS License Required. We offer Competitive Benefits such as: Paid Vacation & Personal Time, Shift Differential Pay, Paid Holidays, Tuition Assistance, Employer Paid Pension, Life Insurance, Dental Insurance & Health Insurance. EOE.

Competitive Pay! You may fill out an application at our Business Office or Print an application from our web site: www.pennyanmanor.com. Come join The Manor Team today! Craigslist post ID: 6046156620 3/16/17

CDL CLASS A AND B (DUNDEE, NY)

- Cardinal Disposal is looking for CDL class A and B drivers. We are locally owned and operated. You would be home every night! We offer competitive wages, paid holidays and time off, medical, dental, IRA with Employer match. If interested please apply online at www.cardinaldisposal.com, stop in at 635 Shannon Corners Rd, Dundee or call us at 607-243-7568. Craigslist post ID: 6043598561 3/14/17

EXPERIENCED MARINE MECHANIC (DUNDEE, NY)

- Must have experience working on all makes and models of marine engines. Must have basic tools. Specialty tools are available. Should have basic knowledge to use and read scan tool. Must have the capability to diagnose various marine engine problems and resolve problems. Valid driver's license required. Please call 607-243-8496 or email resume with contact information. Craigslist post ID: 6042680311 3/13/17

EXPERIENCED RESIDENTIAL AND MARINE CARPENTER (KEUKA AND SENECA LAKE)

- Work in the sun with friendly customers on or over the water. Must be able to follow instructions and work independently. Must possess valid driver's license, and enjoy working around water and occasional heights. Please call 607-243-8496 for an appointment or email resume with contact information. Craigslist post ID: 6042674948 3/13/17

WAITSTAFF (WATKINS GLEN, NY)

- Seneca Harbor Station now hiring full-time and part-time wait staff. Seneca Harbor Station is a seasonal waterfront restaurant on Seneca Lake. We operate mid-April through mid-December. As the local chain restaurants slow down in the summer months we encourage their servers to join us for the summer. We will work around your schedule. We look for friendly, lively, personalities. We prefer experience for our restaurant, but if you are good working with people, have a positive attitude, and good organizational skills, please apply. We are also hiring for our seasonal dinner cruise vessel the Seneca Legacy. Legacy servers need not have server experience, we will train good candidates. These are busy locations with high ticket averages, and therefore server gratuities are high as well. Contact us for an interview. Craigslist post ID: 6041985782 3/13/17

ASSISTANT SITE LEADER (WATKINS GLEN, NY)

- Classy Chassy Carwash is hiring an Assistant Site Leader for our East 4th Street location in Watkins Glen. 10 hours a week. Responsibilities include site clean-up, light maintenance, and assisting customers on site. \$11/hr to start, hiring immediately. Please email your work history and availability or call 808-509-9907. Craigslist post ID: 6041930475 3/13/17

DENTIST (PENN YAN, NY)

- Rare opportunity for General Dentist to join this FFS, PRIVATE, MULTI-MILLION DOLLAR practice in Penn Yan, NY. We do all General Dentistry including implant placement and cosmetic dentistry. You must have at least 3 years' experience. May consider a new grad if coming out of an advanced residency. You must be friendly with excellent clinical skills. For the right Dr. we offer excellent compensation w/full benefit package. Once in a lifetime opportunity! Craigslist post ID: 6041473765 3/13/17

VINEYARD WORKER/TRACTOR OPERATOR

- East Keuka Lake Vineyard/Winery looking for a self-motivated vineyard worker.
 1. Assist with all aspects of wine grape growing to include the following but not limited to: tractor operation, spraying, build and repair trellis, mow, disc, hedge, leaf removal, hilling up and de-hilling, fertilizer application, canopy management, etc.
 2. Familiar with vineyard pest and diseases
 3. Work under the direction of immediate supervisor
 4. Ability to multi-task

- 5. Attention to details
- 6. Attend mandatory meetings
- 7. Ability to work a flexible schedule. 40+ hour work week with additional hours to possibly include some nights, weekends and holidays.
- 8. Ability to lift 50+ lbs
- 9. Prior agriculture experience is a must.

This is a full-time, permanent position with benefits. Please call or email to apply or for more details.

Craigslist post ID: 6038334607 3/10/17

KITCHEN ASSISTANT (GENEVA, NY)

- The Ravinous Kitchen at Ravines Wine Cellars, one of Food & Wine's Top Winery Restaurants, is looking for a few part-time people to assist with food preparation, counter sales, and special food & wine events. Some kitchen experience is required although on-the-job training is also available. Full time work is available if the candidate can also work in the tasting room or provide service for our Ravinous Table events. Please forward resume detailing relevant experience to hiring manager.

Craigslist post ID: 6037004861 3/9/17

WINERY TASTING ROOM SALES (GENEVA AND KEUKA VILLAGE, NY)

- Ravines Wine Cellars is looking for energetic people with a passion for wine & food to join our team at our tasting rooms in Geneva and Keuka Village. Candidates must have excellent communication and customer service skills, an outgoing and positive personality and enjoy working with the public. Ravines is committed to the production of high quality wines and we strive to create a unique and entertaining tasting experience for our customers. Our sales team is responsible for presenting the wines to customers in a friendly and informative manner, restocking wine displays which requires the ability to lift 40 lb cases of wine, work behind a tasting bar during sales presentations and help with set up and service for special wine and food events. Candidates must be able to work most weekends. Prior wine and/or hospitality experience preferred but not required. Please email resume to hiring manager. Part-time and full-time positions available. Keuka Lake Tasting Room at 14630 State Route 54, Keuka Village. Geneva Tasting Room at 400 Barracks Road, Geneva, NY.

Craigslist post ID: 6037010651 3/9/17

RN (PENN YAN, NY)

- The Penn Yan Manor Nursing Home is looking for a Full Time RN to work the Day Shift (7:00AM-3:30PM.) Applicants must be flexible and detail oriented. Experience in Long Term Care preferred. Some duties include conducting assessments, acting as Charge Nurse and having oversight of CNA and LPN Staff. Strong leadership skills required. Proficiency in electronic health records preferred. Working every other weekend required. Current NYS License Required. We offer Competitive Benefits such as: Paid Vacation & Personal Time, Shift Differential Pay, Paid Holidays, Tuition Assistance, Employer Paid Pension, Life Insurance, Dental Insurance & Health Insurance. EOE. Competitive Pay. Come join The Manor Team today!

Craigslist post ID: 6035123317 3/8/17

RESIDENTIAL CONSTRUCTION (ONTARIO AND YATES COUNTIES)

- Residential Construction Company seeks individual in the residential and light commercial building trades. Self-starters a must. Knowledge of all phases expected. Applicant must demonstrate good mechanical aptitude, knowledge of safety procedures, effective communication skills, strong work ethic and leadership skills. Must have experience. This is a Working Foreman position. Please respond with a resume. Sub-contractors welcome.

Craigslist post ID: 6033872646 3/7/17

SOUS CHEF (GENEVA, NY)

- We are a farm-to-table restaurant in the Finger Lakes region. A spirited gathering place for the enjoyment of seasonal home-style cuisine paired with FLX inspired wine, beer and cocktails. We are looking for a sous chef that has passion for what we are doing, the skills to get it done and the drive to grow and learn within our organization.

Craigslist post ID: 6033648503 3/7/17

CAFÉ AND TASTING ROOM STAFF (GENEVA, NY)

- Part time cafe and Winery positions available. Send resumes to info@ventosavineyards.com or apply in person at 3440 Rt 96a, Geneva, NY 14456. Craigslist post ID: 6033454965 3/7/17

SECURITY OFFICER (PENN YAN, NY)

- Our Security Officers protect and maintain the safety of patients, staff, and our facilities. We currently have a benefit-eligible Part Time position working a minimum of 24 hours per week. This position works 12 hour shifts every other weekend for Evenings and Overnights. Must be available to work all shifts as assigned, and to work at both Penn Yan and Geneva locations. Requirements: High school education, Valid NYS driver's license clear of violations in the past five years, current NYS Security Guard License or obtained within 90 days of employment, previous security experience preferred. Skills: Must be able to travel to multiple locations on any given day as requested. Demonstrated ability to handle confidential information with discretion and ability to deal with the people in a professional and courteous manner. Ability to meet deadlines, manage multiple priorities and enhance the spirit of teamwork through effective role modeling. Excellent interpersonal, communication and organization skills. Craigslist post ID: 6032222059 3/6/17

FOOD SERVICE DIETARY AIDE (PENN YAN, NY)

- At Finger Lakes Health, our Food Service Aides work the tray and cafe line, work in the dish room and deliver meals to our patients and residents. We currently have a Full Time Day/Evening opening at our Penn Yan campus! Please note that Day/Evening means that you could be scheduled to work anytime between 5:30am and 8:00pm. Our positions require availability to rotate every other weekend and your share of the holidays. Requirements: High School Diploma or Equivalent preferred. Some kitchen experience desirable. Demonstrated ability to establish and maintain effective customer focused interpersonal relationships. Ability to work independently. Please apply online at www.flhealth.org. Craigslist post ID: 6032185606 3/6/17

VENDING ATTENDANT (KEUKA PARK, NY)

- We are looking for someone part time (25 hours a week) to fill vending machines at Keuka College. No experience necessary. This is a Monday through Friday position. 8am-1pm. Must be able to carry cases of bottled beverages (30lbs). We do conduct pre-employment drug testing. To apply either respond by email to this ad or download an application from our website www.avifoodsystems.com and drop it off at our dining office at Keuka College. Craigslist post ID: 6032092415 3/6/17

KITCHEN POSITIONS (GENEVA, NY)

- The Belhurst Castle is getting ready for another busy season and is currently holding interviews for the following part-time and full-time kitchen opportunities: Breakfast/brunch cooks, Short order/pub style cooks, Fine dining night line cooks, Pantry/cold prep cooks, Banquet cooks, Dish room. We are looking for dependable candidates with a positive attitude who work well in a team. If you are looking to learn and grow your talent, this is the kitchen for you. Interested applicants can apply in person at the front desk, or respond to this post with brief work history and contact information. Craigslist post ID: 6029430084 3/4/17

WINERY TASTING ROOM ASSOCIATE (HIMROD, NY)

- Small production, award winning, family owned, estate winery seeking seasonal tasting room associate for the 2017 Season Apr 1- Dec 1 (estimated). Job Duties: Pouring and discussing wine with customers, ability to handle groups of up to ten people, customer purchase transactions- cash/credit card, maintaining a clean work space. Candidate Requirements: Knowledge of FLX and International wines preferred, ability to lift a case of wine (42lbs), customer service/interpersonal skills, ability to handle customer purchase transactions- making change, use of credit card machine, writing up orders, 21+ yrs of age. Interest in and passion for quality wines is what we are about and we hope to find the same in you! Craigslist post ID: 6028347879 3/3/17

EXPERIENCED AUTO TECH (GENEVA AND CANANDAIGUA)

- Trombley Tire and Auto, a Finger Lakes based, multi-location tire dealer and general auto repair facility is looking for very experienced auto technicians in both our Geneva and Canandaigua locations. We offer competitive pay and an excellent benefits package. ASE certification is preferred, but not mandatory. NYS Driver license and NYS Inspector Certification is required. Strong diagnostic and troubleshooting skills a must. Please email or call Doug at (315) 730-4849. Craigslis post ID: 6024570176 3/1/17

DIRECT SUPPORT PROFESSIONAL (GENEVA, NY)

- Direct Support Professionals: Lochland School is hiring for part time and per diem staff to work with residents to ensure their safety and encourage independence in activities of daily living. Applicants will be required to possess a high school diploma or GED and a valid driver's license. Please contact Julie Chiccino at 315-789-5208, 1065 Lochland Rd., Geneva, or online applications available at our website at www.lochlandinc.org. Craigslis post ID: 6024811594 3/1/17

ASSISTANT SITE LEADER (GENEVA, NY)

- We are hiring an Assistant Site Leader at our car wash in Geneva, located on Pre Emption Road and West Washington Street. Responsibilities include site cleanup, light maintenance, and assisting customers when needed on site. Basic tool knowledge for some repairs are a plus! 10-15 hours a week. \$11-12/hr to start; immediate opening! Please call 888-509-9907 or click the link (or copy and paste into your web browser) to apply: <https://form.jotform.com/70225239888162> Craigslis post ID: 6023261671 2/28/17

TASTING ROOM POSITIONS (DUNDEE, NY)

- Villa Bellangelo Winery is seeking individuals with an interest and enthusiasm towards Finger Lakes wines. Our tasting room staff are hardworking, knowledgeable, and friendly. Experience is not required; we will train you on the job. Job duties include, but are not limited to: Providing an excellent wine tasting experience and guest relations, sales transactions, keeping the tasting room and bars stocked, general up-keep of the tasting room. Requirements: No Experience required, have a friendly, positive attitude, at least 18 years of age (21 is preferred), be able to stand on your feet for a long period of time, lift 40 pounds. If you are looking for a fun job and love wine, submit an application here: <http://www.bellangelo.com/pages/online-application>. Craigslis post ID: 6020956336 2/26/17

TASTING ROOM POSITIONS (HAMMONDSPORT, NY)

- Domaine LeSeurre Winery is looking for a hard-working, positive and friendly individual to join our winery. Celine & Sebastien Leseurre, owners & winemakers, work hard to make every experience for our guests exceptional. Essential duties and responsibilities include, but are not limited to, the following: Tasting room consumer and public relations; All customer service aspects relating to tasting room operations; including customer complaints, checking IDs, etc. Maintenance of wine inventory levels for retail and tasting purposes; Retail sales transactions; General up-keep of tasting room. Part-time & Full-time job opportunities (weekends & Holidays). Applicants should be 21 years old or older. Experience is a plus but not required. The ideal candidates will have a knowledge in Finger Lakes wine. Excellent verbal and written communication skills. Desire to learn and educate consumers about grapes and wines. Must be able to stand on your feet for long periods and safely lift 40lb cases of wine. Neat, professional appearance is a must. Please apply by responding via email (no calls or drop-ins, please) with a resume and letter of interest. Craigslis post ID: 6015332961 2/22/17

EMT (PENN YAN, NY)

- Finger Lakes Health has openings available for Casual (a couple shifts per week) EMT Basic, Critical Care, or Paramedic level candidates. We also currently have a Full Time Critical Care/Paramedic level position available. Positions are based in Penn Yan, NY. Our EMT-Basic works out of Penn Yan Volunteer Ambulance Corps, and EMT-CC/Paramedics work out of the Emergency Department at Soldiers & Sailors Memorial Hospital. Job Requirements: Availability to work all shifts, weekends, and holidays as needed. We do provide flexibility to work around current commitments for Casual status positions. Previous experience in a paid EMT position is required. Please apply online at www.flhealth.org. Craigslis post ID: 6015282470 2/22/17

OVERNIGHT KITCHEN PORTER (GENEVA, NY)

- Shifts are 5 days a week from 12am-6am. Primary responsibilities including cleaning of kitchen production areas and equipment. Previous experience in commercial kitchen cleaning and general custodial work is preferred, but we are willing to train the right, hardworking candidate. Interested applicants should respond to this post with brief work history and contact information to schedule an interview. Craigslist post ID: 6013670457 2/21/17

HAMM'S LANDSCAPING AND DESIGN- MULTIPLE POSITIONS (PENN YAN, NY)

- **Full Time Laborers-** Experience in landscaping, carpentry, masonry, or small equipment a plus. Must be able to lift 100 lbs. Laborers must be dependable, hardworking and reliable. Driver's license would be helpful, vehicle not necessary.
- **Part Time Greenhouse Attendant-** Would be responsible for watering plants, answering phones and assisting with the office.
- **Part Time Driver-**Must have CDL-B license.
Please call 315-536-9149 to apply. Workforce Development 3/20/17

CUSTOMER SERVICE REP (PENN YAN, NY)

- Are you looking to make a career change? Do you have a passion for providing unparalleled customer service while introducing our guests to the exciting new services that Verizon has to offer? Are you looking for an uncapped commission sales opportunity with the opportunity for progressive career advancement? Well then we've got great news for you: WE ARE HIRING! Interested? Then we want to talk to YOU! Visit our website <http://jobs.thewirelesscenter.com/> and apply to our Penn Yan location now! You can also send your resume directly to twc318pennyan@gmail.com. Workforce Development 3/18/17

TASTING ROOM ASSOCIATE (GENEVA, NY)

- Billsboro is hiring! We're seeking fun, energetic Tasting Room Sales Associates and Part-Time Event Staff from May-Oct. If you have customer service/sales experience, please submit your resume to kim@billsborowinery.com or go to our website to find out more! Workforce Development 3/18/17

HOUSEKEEPERS, HANDY PERSONS (PENN YAN, NY)

- Now hiring handman, cleaner, and field assistant. If you're flexible and dependable for variety of assignments, we'd like to meet you. Stop in, call, mail, or email resume. 315-536-4733. PO Box 630, Penn Yan. connectaserviceinc@gmail.com. Workforce Development 3/17/17

CREW MEMBER (PENN YAN, NY)

- Auntie Anne's at The Windmill Farm & Craft Market is looking to hire Crew Members. Must be willing to work Saturdays as well as Memorial Day, July 4th, and Labor Day (Season runs from last Saturday in April until second Saturday in December). For an application send an e-mail, including your mailing address to MageeVentures@yahoo.com. Requirements: Work Saturdays, motivated to work in a fast paced job, outgoing, at least 16 years old with working papers. Workforce Development 3/13/17

FINGER LAKES PREMIER PROPERTIES- MULTIPLE POSITIONS (PENN YAN, NY)

- **Guest Service Specialist-** The Guest Services Staff will work collaboratively with all employees, guests, owners, and other FLPP stakeholders to support the company's goals through superior guest and owner service: They will deliver personalized service that attends to every guest's need, and meets or exceeds all established standards. During the off season tasks may include research projects, database programming and/or maintenance, various periodic administrative tasks, and/or housekeeping services as needed. Requirements: One year of experience in vacation owner services or three years in front-line customer service position, Associates Degree in related field preferred; High School Diploma or Equivalency required. Proficiency in common computer programs such as Microsoft Office; ability to quickly learn proprietary software systems.

- **Housekeeper-** Housekeepers will work collaboratively with all employees, guests, owners, and other FLPP stakeholders to support the company's goals through superior property cleanliness and customer service. Responsible for ensuring all established cleaning procedures and guidelines are followed; maintains consistently high quality cleaning services. Delivers personalized service that attends to every guest's and owner's needs, and meets or exceeds all service standards. Requirements: Knowledge of cleaning processes; ability to meet or exceed established cleaning guidelines and standards, Strong interpersonal skills, especially communication, attention to detail, and problem solving, Strong interpersonal skills, especially communication, attention to detail, and problem solving, Ability to work a flexible schedule, including weekends and holidays, One year of relevant experience, preferably in the vacation ownership or hospitality industry. An Associate's degree in related field preferred. Reliable transportation and a valid NYS driver's license.
- **Laundry Lead-** Laundry Lead will oversee 4-6 Laundry Technicians and will work collaboratively with all employees, guests, owners, and other FLPP stakeholders to support the company's goals through superior property cleanliness and guest service. Laundry Lead will ensure that Laundry Technicians are adhering to all established laundry procedures and guidelines and ensure laundry operations are efficient. Laundry Lead will maintain consistently high quality cleaning services. Requirements: Knowledge of laundry processes: ability to meet or exceed established cleaning guidelines and standards, Strong interpersonal skills, especially communication, attention to detail, and problem solving, Knowledge of principles and processes for providing customer and personal services, Ability to work a flexible schedule, including weekends and holidays, High School Diploma or equivalent, Reliable transportation and a valid NYS driver's license.
- **Laundry Technician-** Laundry Technicians will work collaboratively with all employees, guests, owners, and other FLPP stakeholders to support the company's goals through superior property cleanliness and guest service. Laundry Technicians will be responsible for ensuring that all established laundry procedures and guidelines are followed and ensure laundry operations are efficient. Laundry Technicians will maintain consistently high quality cleaning services. Requirements: Knowledge of laundry processes: ability to meet or exceed established cleaning guidelines and standards, Strong interpersonal skills, especially communication, attention to detail, and problem solving. Knowledge of principles and processes for providing customer and personal services, Ability to work a flexible schedule, including weekends and holidays, High School Diploma or equivalent, Reliable transportation and a valid NYS driver's license.
- **Maintenance Technician-** Maintenance Technicians will work collaboratively with all employees, guests, owners, and other FLPP stakeholders to support the company's goals through superior property maintenance and guest service. Responsible for ensuring all established maintenance procedures and guidelines are followed and maintains consistently high quality maintenance services. Delivers personalized service that attends to every guest's and owner's need, and meets or exceeds all service standards. Requirements: One year of relevant experience, preferably in the vacation ownership or hospitality industry, An Associate's degree in related field preferred, Reliable transportation and a valid NYS driver's license, Knowledge of the Finger Lakes area is helpful but not necessary.

Please apply in person (142 Lake St., Penn Yan)

Workforce Development 3/13/17

GENERAL LABORER (DUNDEE, NY)

- Entry level position for General Laborers with roofing and siding company. Must be able to climb ladders and be comfortable with heights, read a tape measure and lift 100 lbs. Must be reliable, have own vehicle and basic hand tools. Looking for trustworthy, reliable help. Can start immediately. Call 607-331-0989 or 315-694-3031 to apply.

Workforce Development 3/10/17

INSURANCE REPRESENTATIVE (ONTARIO AND YATES COUNTIES)

- As a recognized leader in supplemental insurance, Combined Insurance is also a company that offers individuals, who seek to do more, an environment that challenges and encourages them to develop and achieve their financial, professional and personal goals. Our culture is based on the importance of a Positive Mental Attitude, we offer quality insurance products at reasonable rates and we support your career advancement with ongoing training. A career with Combined Insurance is a good decision. We offer: Professional income with virtually

unlimited potential. Medical, dental, vision, life insurance and disability benefits. 401 (k) savings plan with company match and discount stock purchase plan. Leads provide at NO COST. Ongoing sales, marketing and customer service training. Weekly, monthly and annual bonus. Merit based promotions. Outstanding leadership and development. #1 military friendly employer in the USA. For more information and to apply: Terri Treese, District Manager, Ontario/Yates County. Terri.Treese@combined.com (207) 329-0446.

Workforce Development 3/9/17

HAMPTON INN- MULTIPLE POSITIONS (PENN YAN)

- **Breakfast Attendant-** Provides exceptional service to all guests and potential guests by assisting them in a friendly, efficient, courteous and professional manner. Prepares and serves hot breakfast for guests following company policies and procedures. Maintains the breakfast/lobby area in a clean and neat manner.
 - **Guest Service Agent-** Ensures a positive, lasting impression through attending to guests' needs, including, but not limited to, registration, checkout, and cashiering.
 - **Night Auditor-** Balances all hotel and banquet transactions daily and assist guests efficiently, courteously, and professionally in all Front Desk related functions providing excellent guest service.
 - **Room Attendant-** Thoroughly clean, sanitize, and maintain guest rooms and other assigned areas in a timely and organized manner to ensure guest satisfaction and rooms meet or exceed established standards.
- Please apply in person at the front desk.

Workforce Development 2/28/17

RN CARE MANAGER (YATES COUNTY)

- RN is responsible for providing care management for a group of members through a collaborative process of assessment, planning, facilitation and advocacy for options and services to meet a member's health needs through communication and available resources. Develops comprehensive care plan for identified needs. Skills Required: Self-directed, organized with the ability to work independently. Good oral and written communication skills. Certifications Required: License and current registration as a Registered Professional Nurse in New York State. Long Term Care and/or Managed Care experience preferred. Valid NYS driver's license required. Compensation & Benefits: Competitive salary, 401K with generous employer match, medical, dental, and vision plans, fleet vehicle program/mileage reimbursement, tuition reimbursement, partially funded HSA, short/long term disability, Employee Assistance Program (EAP), and much more!! Please apply at https://workforcenow.adp.com/jobs/apply/posting.html?client=vic&cclid=76049579_3292&type=MP&lang=en_US#

Workforce Development 2/28/17

FOOD PRODUCTION- MULTIPLE POSITIONS (GENEVA, NY)

- **Director of Operations-** Otago RealLifeFood is recruiting a Director of Operations for its new Geneva location. The successful candidate will become part of an innovative food company that removes the barriers to eating real food. The successful candidate will use his/hers culinary and managerial skills in order to play an integral role in maintaining and enhancing the satisfaction of our customers. Duties include: insure a seamless procurement, production, logistics/shipping, and order management process for an upscale food processing organization. Responsibilities include but are not limited executing production, quality assurance and food safety processes and procedures. This role must insure that the facility operates in a timely way that meets production goals. They are responsible to use resources to solve any issues that arise and seize control of any problematic situation, while establishing and maintaining best practices. They will recruit, manage, and train staff, establish a working schedule and monitor their staff's performance. They will be responsible for ordering supplies, managing inventory with physical counts monthly. They will be responsible to provide monthly performance reports to senior management The successful candidate will comply with and enforce sanitation regulations, safety standards and State compliance with the Department of Health. They will be an integral part in maintaining a positive environment and have a professional approach with coworkers. Requirements: Understanding of various cooking methods including sous-vide, ingredients, equipment and procedures. They must have an excellent record of kitchen and staff management. A highly methodical and organized approach and the ability to effectively handle a high pressure environment, emergency situations and provide solutions are musts. Familiarity with industry's best practices, working knowledge of various computer software programs

including MS Office, food manufacturing and management software are essential. Must have 10 years of kitchen operations and management experience and requires at least a BA/BS degree. Wage commensurate with experience. Forward cover letter and resume to: Careers@crojack.com

- **Customer Service Associate-** New career opportunity in Geneva. Duties include but not limited to: Manage order exceptions and issues. Insure seamless order flow and processing of orders. Coordinate with kitchen regarding any quality issues. Log all customer interactions. Coordinate supplies with kitchen. Requirements: must be personable and energetic. Must write speak and communicate well. BS degree preferred. Competitive wage, benefits available in the future. Send resume to: careers@crojack.com (for more information, visit <https://www.realeats.com/>) Workforce Development 2/28/17

CUSTOMER SERVICE REPRESENTATIVE (PENN YAN, NY)

- SCT Computers is looking for a reliable, friendly customer service representative to answer the phone, schedule appointments, and greet customers. Knowledge of QuickBooks and Microsoft Office applications required. Basic knowledge of computers also required. To apply, resumes can be dropped off at the Penn Yan location (124 Main St.) or you can call the Watkins Glen office (607-535-2495). Workforce Development 2/27/17

CLIENT SERVICE REPRESENTATIVE (PENN YAN, NY)

- High School Diploma or its equivalent is required. College degree or equivalent experience preferred; knowledge of the community to be served; experience making presentations to groups; ability to follow directions; ability to handle pressure; excellent organizational, interpersonal, effective written and oral communication skills; ability to perform comfortably in a fast-paced, deadline-oriented work environment; ability to successfully execute many complex tasks simultaneously; and the ability to work as a team member, as well as independently. Computer Literacy required; proficiency in Microsoft Office Applications as Excel, Power Point, and Word. Additional preferred qualifications include two years of human services experience; or experience working with the public; and fluency in commonly spoken languages. For more information, please see front desk at Workforce Development. Send resume to: yateswfd@yatescounty.org. Workforce Development 2/22/17

March 2017

March 2017: Yates County Workforce Development Calendar of Events

*Important Notice: This calendar is to be used for Temporary Cash Assistance applicants & recipient's activities. You may request copies at the WFD front-desk.

All events are held at the Workforce Development Office unless listed at the bottom of this calendar in the "Notes Section".

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 HSE: 9am-12pm Life Skills: 1:30pm – 3:30pm	2	3	4
5	6 HSE: 9am-12pm JRT: 9:15am-12pm	7 Monthly Exempt Meeting: 11am	8 HSE: 9am-12pm Life Skills: 1:30pm – 3:30pm	9	10	11
12	13 HSE: 9am-12pm JRT: 9:15am-12pm	14 Training Options: 1pm	15 HSE: 9am-12pm Life Skills: 1:30pm – 3:30pm	16	17	18
19	20 No HSE JRT: 9:15am-12pm	21 Jumpstart: 1pm	22 No HSE Life Skills: 1:30pm – 3:30pm	23	24	25
26	27 HSE: 9am-12pm JRT: 9:15am-12pm	28	29	30	31	

***Notes:**

*HSE: High School Equivalency

*Monthly Exemption Meetings: Held every 1st Tuesday of the month at Workforce Development.

"Options Workshop"

An online presentation/discussion using Google Group

PLEASE CALL AHEAD TO REGISTER: FOR WORKSHOPS (315)-539-1905

Work Keys for Job Seekers: The Career Readiness Credential (CRC) enables you to show prospective employers that you possess the basic foundational skills they are looking for and have the trainability for success in an organization. The CRC verifies that you can handle the kinds of tasks – finding information, reading instructions and directions, even working with figures – that are common in today’s workplace.

How does the Career Readiness Credential work?

Building on a Proven Program

The CRC is based on established Work Key assessments, a nationally recognized system. To earn a CRC, individuals undergo testing related to reading, applied math, and locating information through the Work Keys skills assessment system. The credential confirms a person’s competence in these skill areas and provides documentation to an employer in today’s workforce.

How to Earn a CRC

Finger Lakes Workforce customers can obtain a Career Readiness Credential by taking the three Work Keys assessments. Contact a Finger Lakes Workforce One Stop Center Representative or call 315-536-5140 for more information.

Ask about SMART 2010 Today!!!

SMART 2010 is a computer program that analyzes a customer’s resume for skills and work experience. Using that data the computer can establish matches with current jobs throughout the state. The system then recommends to the client by means of E-mail a number of job matches based on the likelihood that the individual will follow the same career path. Many job seekers possess skills for jobs that they may not consider in their day-to-day job searches. SMART 2010 looks at the entire person as a result of their resume. The program then searches for the best job openings available, immediately opening the door t

Resume 101 (1 hour): An individual’s resume is the first impression for a potential employer. A resume is a summary of experiences, skills, abilities, qualifications, and personal characteristics that are highlighted to present how a person can be an asset to a business or agency. Whether you have a resume prepared or would like to create a resume for the first time, this workshop will help give you valuable information on how to present yourself to a potential employee.

Interviewing Skills (1 hour): You got the interview, now what? Find out what employers want to know through this informational workshop about interviewing skills and techniques. Learn the importance of making a good first impression, how to best present yourself, and answering those tough questions during the interview.

Budgeting Workshop (1 hour): Information on money management including personal checking and savings accounts, credit cards, and personal loan.

Job Club: Come network with other job seekers and gain information about how to effectively seek and obtain employment. As part of this group, you will learn the fundamentals of networking, share leads, provide support, exchange information, and share experiences that will assist you in your job search and career goals. The program is valuable for any occupation and at any level of education; connecting work skills, training, and testing.

Work Keys: The basis for the **National Career Readiness Credential (CRC)**, which certifies that job seekers have the core employability skills required across all industries and occupations. The CRC validates job applicants’ skill levels in the three areas selected by employers as the most important: Reading for Information, Locating Information, and Applied WorkKeys assessments are designed to identify training or remedial training needs to increase a person’s marketability. Skill gaps can be addressed and closed through an online training program, Key Train, designed to bolster your WorkKeys skills.



**Workforce Development • 417 Liberty St., Penn Yan, NY 14527 • Ph.: (315)536-5140 & Fax: (315)531-3456
Career Planning Assistance Computers & High-Speed Internet Copy, Fax & Phone Services Book & Newspaper
References Counselors Available for Assistance**

HAVE YOU CONSIDERED A CAREER IN THE CASINO BUSINESS?

JOIN A WINNING TEAM! **del LAGO RESORT & CASINO** is looking for gracious, friendly and highly accountable individuals who share our love of the region and our commitment to delivering old-world hospitality with old-world charm.

del Lago is actively recruiting positions in:

- **Accounting/Finance, Environmental Services, Food/ Beverage, Hotel, Human Resources, Information Technology, Maintenance, Marketing, Security, EMT, Slot Operations, Spa and Table Games/Poker**

Offering a competitive salary, affordable benefits and much more!

Apply online at delLagoResort.com -

Click on ABOUT US for specific employment opportunities.

Del Lago is located immediately off the NY State Thruway, I-90, Exit 41 (Waterloo/Clyde) in Tyre, NY. It's a very relaxed daily commute from anywhere in our region including Rochester, Syracuse, Ithaca and their surrounding communities.

For additional information, please contact your local Career Center.

<https://labor.ny.gov/career-center-locator/>



WAYNE - FINGER LAKES
Board of Cooperative Educational Services



Big 103.5
Dog Country



Finger Lakes Advanced
Manufacturers' Enterprise
Building Skills and Place It

Career/College Fair

Thursday, March 23, 2017

5:30-8:00 p.m.

Wayne Technical and Career Center

4440 Ridge Road, Williamson, NY 14589

315.589.2600

Public Invited. See Full List of Participants at:

www.waynetechcenter.org/2017careerfair



35+
Businesses

10+
Colleges



Attention Job Seekers!

THE FINGER LAKES JOB FAIR



Tuesday, March 28th 2017

WHERE: Finger Lakes Community College
Main Campus - 3325 Marvin Sands Drive, Canandaigua, NY 14424
WHEN: 1:00 p.m. – 4:00 p.m.

Arc of Seneca Cayuga	Life Time Care
Baldwin Richardson Food	Lochland School
Berry Plastics	Lowe's
CY Plastics Works, Inc.	Lyons National Bank
DePaul	Maço Bag
Eastman Kodak Company	MiniTec Framing Systems, LLC
Fastenal	Ontario ARC
FH Wood Construction Inc.	Optimax Systems Inc.
Field Trips 101, Inc.	Pactiv
Finger Lakes Premier Properties	Palmyra-Macedon CSD
FLACRA	Pooler Enterprises, Inc.
GS Plastic Optics/Tel-Tru Manufacturing	RDI Diamonds
GW Lisk Company	Reliant Federal Credit Union
Halco	Seneca Foods
Heritage Christian Home	Service Steel Div. Van Pelt Corp
High Precision optics	Thompson Health
Hillside Family of Agencies	WFL BOCES
Hurlbut Care Communities	Wesley Corporation
John Welch Enterprise Inc.	Zotos
Koch Division	

Contact Michael Woloson at mwoloson@fingerlakesworks.com with any questions.

The event is free & open to the public. For an updated list of employers:

www.fingerlakesworks.com

You are invited to a JOB FAIR!



GLENORA
WINE CELLARS

Winery • Inn • Restaurant

Setting the Standard of Excellence Since 1977

Thursday, April 14, 2016

11:00 AM to 3:00 PM

Veraisons Restaurant

Department Managers will be interviewing for the following positions:

- Reservationists
- Housekeepers
- Bartenders
- Dishwashers
- Line Cooks
- Tasting Room Staff
- Hostesses
- Wait Staff & Banquet Servers
- Prep Cook
- Outside Events Staff

Please bring your resume. If you have any questions, email barbara@glenora.com.

Glenora Wine Cellars, 5435 State Route 14, Dundee, New York 14837
800.243.5513
www.Glenora.com