

HUMAN SERVICES COMMITTEE

November 7, 2016 at 6:00 p.m.

Location: Legislative Chambers

Committee members: Leslie Church, Doug Paddock, Ed Bronson, Terry Button,

- Leslie and Ed will do the audit this month.
- Approve minutes of the October meeting
- Public Comment

VETERANS: Philip Rouin

- Program updates
- Upcoming trainings
- Upcoming Veteran Related Community Events and Meetings
- Statistical data
- Claims settled

SOCIAL SERVICES: Amy Miller

Resolutions:

- Amend resolution 241-16 to reflect updated rates
- Budget Transfer
- Distinguished Youth Award
- Reappointment to the Youth Bureau (Cameron Howell)

Program updates:

- HEAP
- Front End Detection System
- Workforce Development
- Youth Bureau

PUBLIC HEALTH: Deb Minor

- Clinic Relocation update

COMMUNICABLE DISEASE CONTROL

- Final Rabies Clinic for the season Nov 5th
- Resumption of Weekly School Surveillance for Absenteeism
- Meningococcal Vaccine
- Draft Body Art Regulations
- 2015-2016 LHD Performance Incentive Initiative

EMERGENCY PREPAREDNESS AND RESPONSE

- WRECK IT exercise

CHRONIC DISEASE

- Upcoming Lunch and Learn sessions thru the Worksite Wellness Committee

OTHER

- Chief Complaints tally for the 1st 3 quarters of 2016

SPECIAL CHILDREN'S SERVICES

- Resolution for contracts

S²AY RURAL HEALTH NETWORK

- Community Health Assessment and Community Health Improvement Documents

OFFICE FOR THE AGING: Katie Smeenk

- Program updates

Resolution:

- Authorization To Sign And Submit Annual Implementation Plan For The Yates County Area Agency On Aging

COMMUNITY SERVICES: George Roets

Resolutions:

- Authorization To Appropriate Funds
- Resolution To Amend 2015 Contracts With The Agencies
- SAFE ACT
- Fiscal
- Program update

OTHER:

Resolution to Authorize Chairman To Sign Indigent Legal Service Grant (PD)

EXECUTIVE SESSION: If needed

Human Services Committee Meeting
November 7th, 2016
Veterans Service Agency (VSA)

I. **Program Updates:**

➤ **Personnel:**

- **The Administrative Assistant position was reclassified to Veterans' Service Officer (VSO).**
- **The VSO position is scheduled to be posted in coming days.**
- **Work Force Development provided VSA with temporary Administrative Assistant, starting effectively October 31st, she volunteers two ½ days per week.**
 - ❖ **Currently due the concerns of the county attorney, she is not permitted to access MS-Word or other office productivity tools, and cannot be granted email access. Consequently, this limits the assistance that she, or any other volunteer, can provide.**

➤ **Contact Report:** Our Monthly Contact Report for September shows **231** contacts and **257** services provided (see attached spreadsheet).

➤ **Transportation:** **24** veterans were transported to various appointments by agency staff and veteran volunteers. **Eight** veterans to the Bath Veterans Affairs Medical Center (VAMC), **two** to the Canandaigua VAMC, **one** to the Buffalo VAMC, and **13** to medical appointments other than VA.

➤ **Veterans Task Force – NY Serves: Upstate launched on October 5th.** NYServes-Upstate **launched on October 5th** as New York's second Network. The Network's Coordination Center is the Rochester-based Veterans Outreach Center (VOC), a community-based nonprofit founded by a local group of Vietnam veterans in 1973. The VOC offers a comprehensive portfolio of supportive services to service members, veterans, and their families. Please refer clients who are seeking assistance to: **1-855-459-8387** or to **<http://upstate.americaserves.org/>**.

➤ **County Veterans' Service Officers Association Meeting.** The Rome VA's Community-Based Outpatient Clinic hosted the quarterly CVSOA conference on **October 27th**. The following topics were discussed:

- VA Health Care Upstate New York and VAMC updates;
- Syracuse VA Business Office updates; and
- Buffalo VA Regional Office Benefits Information & Veterans Service Center.

II. **Upcoming Veteran-Related Community Events and Meetings:**

➤ **Finger Lakes Workforce Investment Board (FLWIB) Veterans Outreach Month.** The FLWIB Veterans Outreach month is **scheduled for November** to coincide with Veterans Day (see attached FLWIB flyer). Details for two opportunities listed below:

- **Federal Job Search Workshops:** This Workshop will focus on relating military skills to civilian job requirements and how to apply for federal jobs and the process involved. (Offered on **November 3rd in Lyons**, and **November 7th in Geneva**)
- **Employer Workshops:** This Workshop is for employers and HR representatives to hear about business services and incentives to hire Veterans (**November 9th in Penn Yan** and **November 10th in Canandaigua**).
- **Veterans Day Events:**
 - **Veterans Day Appreciation Ceremony** – Penn Yan Academy. **November 9th**, 7:30 am – 9:00 am.
 - **St. Michael School** Veterans' Day Ceremony - **November 10th, 9:00 am** (see attached flyer);
 - **Yates County** Veterans Ceremony – Oliver House Museum Lawn, **November 11th, 11:00 am** Grand opening of Exhibit "Yates County in the Great War" (see attached flyer);
 - **University of Rochester / Home Care – Go In Peace** – an award winning documentary about the role of caregivers in healing the wounds of Veterans with trauma, especially at the end of life. This showing is free and open to the public on **November 11th at 2:00 PM** at the **Smith Center for the Arts**, in Geneva. A reception will follow the movie (see attached UR Medicine flyer).
 - **Keuka College** Veterans Day Ceremony, **Norton Chapel, November 11th, 4:15 pm** and dinner 5:30 pm (Geiser Dining Commons).
- The Bath VA Medical Center's Mobile Van is scheduled to visit Yates County on **November 17th** to promote community awareness, Veteran healthcare outreach, and provide flu vaccinations.
 - **Yates County Building Complex**, 10:00 am – 12 noon; and
 - **Dundee American Legion – Post 660**, 1:00 pm – 3:00 pm.
- Keuka College Field Instructors' Orientation. **November 18th**, 12:30 pm - 2:30 pm.
- Community members should be aware that the regular **entrance to the Bath VA will be closed for repairs beginning November 5th** (see attached flyer). Patients can enter via Longwell Lane. It is anticipated that the detour will be in place for several weeks.

III. **Summary of Statistical Data:** (see attached spreadsheet).

Claims settled this month:

\$ 3,800.00 retro	\$ 761.00/month
\$ 4,698.88 retro	\$ 587.00/month
\$ 4,300.00 retro	\$ 3,068.90/month
\$ <u>4,800.00</u> retro	\$ 2,906.83/month
\$ 17,598.88 Monthly Total	

Year to date retroactive payments:

January	\$ 20,060.91
February	\$ 47,306.24
March	\$ 16,412.00
April	\$ 8,649.60
May	\$ 39,562.40
June	\$ 36,202.82
July	\$ 19,617.68
August	\$ 1,736.00
September	\$ 13,600.00
October	\$ <u>17,598.88</u>
YTD Total:	\$ 220,746.53

Veterans Outreach Month

Calendar of Events

November 3rd, 2016 – Federal Job Search Workshop (Lyons)

1p.m – 2p.m

Finger Lakes Works – Wayne

1519 Nye Road, Lyons, NY

November 7th, 2016 – Federal Job Search Workshop (Geneva)

9a.m – 10a.m

Finger Lakes Works – Geneva

70 Elizabeth Blackwell St., Geneva, NY

November 9th, 2016 – Employer Workshop (Penn Yan)

2p.m – 3p.m

Finger Lakes Works – Yates

417 Liberty St., Penn Yan, NY

November 10th, 2016 – Employer Workshop (Canandaigua)

8:30a.m – 9:30a.m

Finger Lakes Works – Ontario

3010 County Complex Dr., Canandaigua, NY

November 14th, 2016 – del Lago Resort & Casino Recruitment

2:30p.m – 3:30p.m

Finger Lakes Works – Geneva

70 Elizabeth Blackwell St., Geneva, NY

Veterans will learn about the opportunities available with the Finger Lakes' newest employer and how to apply. For a list of current openings check out <https://dellagoresort.com/>.

November 17th, 2016 – Wayne County Job Fair

1p.m – 4:30p.m

Palmyra VFW

4306 NY-31, Palmyra, NY

Description of Workshops:

Federal Job Search Workshop: *This Workshop will focus on relating military skills to civilian job requirements and how to apply for federal jobs and the process involved.*

Employer Workshop: *This Workshop is for employers and HR representatives to hear about business services and the incentives in hiring Veterans.*



Please contact Michael Woloson at (315) 789-3131 ext. 103 or at mwoloson@fingerlakesworks.com to register. Deadline to Register is Tuesday, November 1st.

Veteran's Outreach Month is sponsored by the Finger Lakes Workforce Investment Board, Inc.

The Students & Staff of St. Michael School
Invite You to Our Annual

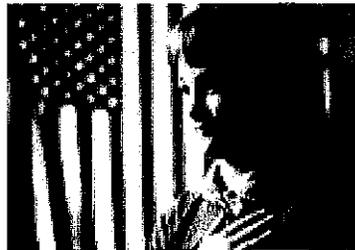
Veterans Day Ceremony

9:00 am - Thursday - November 10, 2016

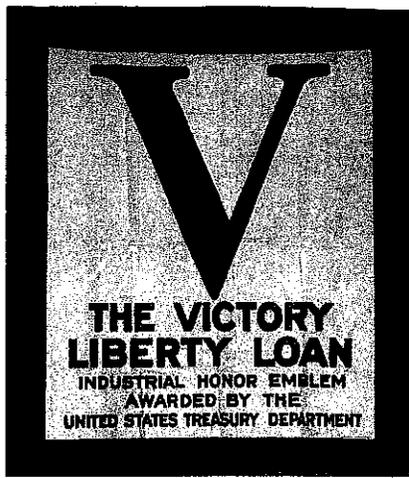


Please join us as we gratefully honor
the wonderful service men & women
of the United States of America

At The Flagpole on Our School Lawn



214 Keuka Street ~ Penn Yan ~ New York ~ 315-536-6112



Veterans' Day at the Yates County History Center

Friday, November 11, 2016 at 11 a.m.

*Yates County
Veterans' Ceremony
Oliver House Museum lawn*

Immediately following ceremony through 6 p.m.

***Grand Opening of Exhibit
"Yates County in the Great War"***

Refreshments will be served

For more information

(315)536-7318



VERY IMPORTANT INFORMATION—PLEASE READ

BRIDGE CLOSED

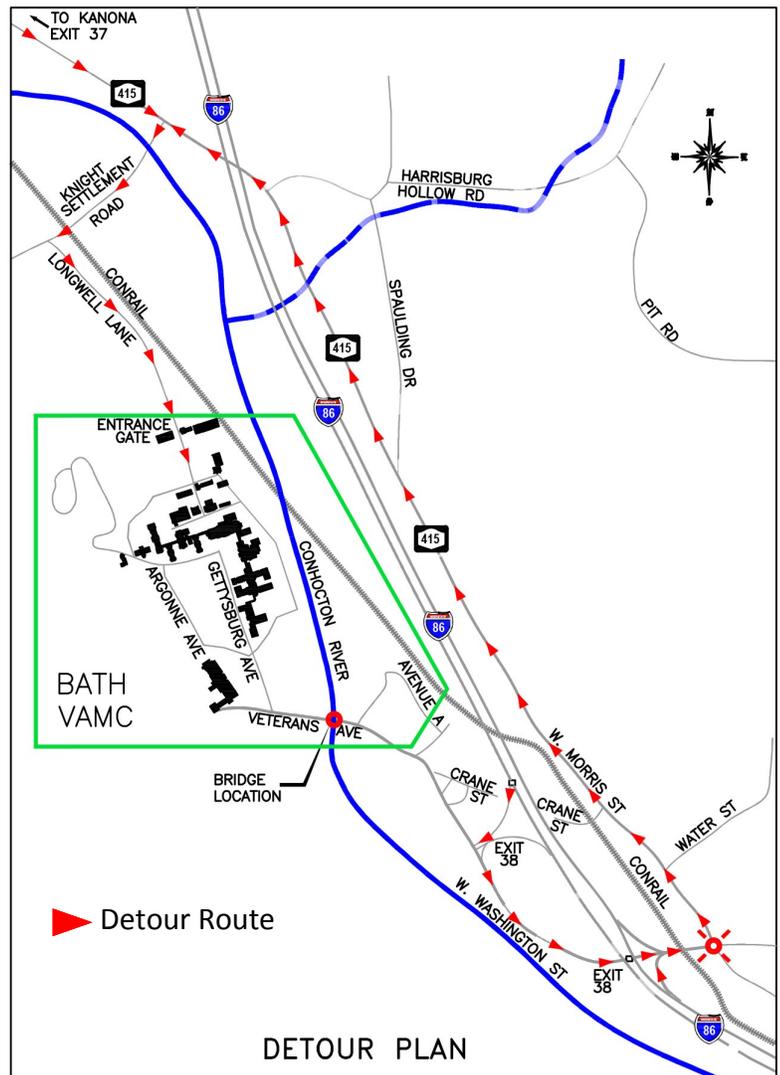
In order to complete some repair work, the **Bath VA Medical Center** will be closing the front entrance bridge to all vehicle traffic starting on **Saturday, November 5**. The repair work is expected to last for several weeks. All traffic entering the Bath VA will need to enter through the back entrance. The back entrance is located on Longwell Lane, off of Knight Settlement Road.

Directions during closure:

From Interstate 86 – Take Exit 37 (Kanona); Turn onto State Route 53 South; Follow State Route 53 to State Route 415; Turn left; Follow Route 415 to Knight Settlement Road; Turn right; Take first left off of Knight Settlement Road (immediately after railroad tracks) onto Longwell Lane. Longwell Lane will take you into the back entrance of the Bath VA.

For local traffic/from downtown Bath – Take Washington Street west to State Route 415; Turn right; Follow Route 415 to Knight Settlement Road; Turn left; Take first left off of Knight Settlement Road (immediately after railroad tracks) onto Longwell Lane. Longwell Lane will take you into the back entrance of the Bath VA.

We apologize for any inconvenience this may cause. Please bear with us as we complete this necessary work.



For more information, please call
607-664-4799 or visit us on



VA



U.S. Department
of Veterans Affairs

Are you ready to start the Nursing Career of a Lifetime?

Join Us on November 2nd for a
Nursing Open House!

The Bath VA Medical is currently recruiting for Nurse Practitioners, Registered Nurses, Licensed Practical Nurses and Nursing Assistants.

VA offers competitive salaries, excellent health and retirement benefits, generous vacation, sick leave and great continuing educational opportunities.

Highest RN satisfaction nationally in VA.



Taking care of those who served our country is an honor and privilege. You can learn more about VA nursing careers by calling **607-664-4770** or by joining us on

November 2nd between 2:00pm—6:00pm in Building 92 on the VA campus.
Please bring copies of transcripts, licensure and resume.



The Bath VA Medical Center
Proudly Serving Veterans
for over 137 Years!
An Equal Opportunity Employer



The Mansfield University Department of Music
presents

MOUNTAINEER BRASS BAND

Dr. Nathan Rinnert
Musical Director

Friday, November 11, 1:30 PM



FREE ADMISSION
All are welcome!

Veterans Day Concert

VA Medical Center Auditorium (Building 92), Bath, NY

We commemorate the service of our military veterans with this musical salute featuring patriotic standards, pop hits, and nostalgic classics, including a salute to all branches of the U.S. Military.



Check us out at music.mansfield.edu

Human Services Committee
Social Services Report
November 2016

Resolutions/Appointments

Amend resolution 241-16 to reflect updated rates

Budget Transfer

Presentation of the Distinguished Youth award for the last to Quarter Kamryn Moravec from Dundee

Chairman's Appointment: The Youth Bureau recommends the reappointment of student member Cameron Howell (one-year term effective 11/9/2016 to 11/13/2017) to the Yates County Youth Board.

HEAP

HEAP season begins November 14.

Family Size	16-17 Guidelines	15-16 Guidelines
1	\$2,300	\$2,244
2	\$3,007	\$2,935
3	\$3,715	\$3,625
4	\$4,423	\$4,316
5	\$5,130	\$5,006
6	\$5,838	\$5,697
7	\$5,971	\$5,826
8	\$6,103	\$5,596
9	\$6,236	\$6,085
10	\$6,369	\$6,215
11+	\$6,671	\$6,671

Regular HEAP Benefit Amounts

Fuel Type	16-17 Amount	15-16 Amount
Oil, Kerosene, Propane	\$575	\$575
Wood, Coal, Corn, Pellet or other	\$525	\$500
Natural Gas, Electric	\$350	\$350

During the 2015-2016 HEAP season a total 1,886 benefits were authorized and \$766,934 in benefits were issued (less than previous years, but the weather was warmer). \$205,029.00 in HEAP Funds were sent to NYSEG and \$117,775.00 in Heap funds were sent to Penn Yan Municipal.

- 1611 households received regular benefits
- 265 emergency benefits were issued
- 10 furnaces were replaced or repaired
-

For the 2016-2017 HEAP season, as of last week 270 Early Outreach applications were sent out. Of those 174 have been returned, and 125 have been processed.

Front End Detection System (FEDS)

The Front End Detection System (FEDS) is mandated for all Family Assistance and Safety Net applications.

The purpose of FEDS is to refer, investigate and resolve applications *before* a case is opened in order to prevent benefits from being issued to ineligible applicants. This proactive action by the district results in cost avoidance savings as well as

correct application processing and is both a time and money-saver for districts. It also sends a strong message to clients and the community that cash assistance benefits should not be sought or received by people who are not eligible.

Applications are referred for investigation based on indicators. There are five State-mandated indicators and other optional indicators that a district may select to include in its FEDS plan.

The mandated indicators are:

Financial obligations are current, but stated expenses exceed income *without a reasonable explanation*;

Working off the books (currently *or previously*);

Supported by loans or gifts from family/friends;

Application is inconsistent with prior case information;

Prior history of denial, case closing or overpayment *resulting from an investigation*.

We also use the following optional indicators:

No absent parent information or information is inconsistent with application;

No documentation to verify identity or documentation of identity is questionable;

Landlord does not verify HH composition or provides information inconsistent with application;

Self-employed but *without adequate business records* to support financial assertions;

Alien with questionable or no documentation to substantiate immigration status;

Documents or information provided are inconsistent with application, such as different name used for signature or invalid SSN;

P.O. Box is used as a mailing address *without a reasonable explanation*; e.g., high crime area;

Primary tenant with no utility bills (e.g., phone or electric) in his/her name;

Children under the age of six with no birth certificates available;

During the month of September 17 FEDS referrals were made to our investigator. Our monthly cost avoidance for denied, withdrawn or reduced applications was \$1,915.

Workforce Development

<u>Unemployment Rates</u>	<u>September 2015</u>	<u>September 2016</u>
Monroe County	4.9%	4.8%
Ontario County	4.3%	4.1%
Seneca County	4.6%	4.3%
Steuben County	5.9%	5.4%
Schuyler County	5.7%	5.0%
Wayne County	4.7%	4.7%
Yates County	4.3%	4.1%
New York State	5.1%	4.8%
United States	5.1%	5.0%

Program Updates

- Updated service booklets, service flyers for intake booths, and office registration forms were finalized on 10/31/2016. All of which conform to the new “Americas job center” policy.
- 18 Business contacts were made, 2 new worksites were developed and 7 new customers were enrolled in WIOA services.
- There were 17 job placements from 10/1/16 through 10/31/16.

Youth Bureau

Resolution to recognize Kamryn Moravec of Penn Yan as a Yates County Distinguished Youth for the 3rd Quarter of 2016.

The Youth Bureau recommends the reappointment of student member Cameron Howell (one-year term effective 11/9/2016 to 11/13/2017) to the Yates County Youth Board.

Contracts/Vouchers: All Contracts and MOU's have been returned and finalized. We are starting to receive vouchers to submit for payment.

AMEND RESOLUTION 241-16

WHEREAS, Resolution 241-16 determined the rate for foster boarding homes,

WHEREAS, it is necessary to amend that resolution,

NOW, THEREFORE BE IT RESOLVED, that the following amounts be amended

Snell Farms	Institution	\$359.48
Hillside	Institution	\$342.45
	HTP (Horton) Institution	\$328.61
	HTP (Varick) Institution	\$413.81
	HTP (X Systems-Varick)	\$569.20
	Foster Boarding Home	\$ 38.96
	Therapeutic FB Home	\$ 76.90

RESOLVED, that copies of this resolution be provide to the Commissioner of Social Services, and the Treasurer.

WORKFORCE DEVELOPMENT BUDGET TRANSFER

BE IT RESOLVED, that the following transfers be made in the Yates County Workforce Development account:

FROM:	CD6292.1E	KKP Youth Staff Wage	\$ 700.00
	CD6292.8E	KKP Youth Staff Fringe	\$ 359.00
	CD6292.11E	KKP Youth Participant Wage	\$ 350.50
	CD6292.81E	KKP Youth Participant Fringe	\$ 316.78
TO:	CD6292.41E	KKP Youth Operating	\$1,726.28

AND be it further

RESOLVED, that copies of this resolution be provided to the Workforce Development Director, and the Yates County Treasurer.

RECOGNIZE YATES COUNTY DISTINGUISHED YOUTH AWARD RECIPIENT

WHEREAS, the Yates County Youth Board selected Kamryn Moravec for recognition as a Yates County Distinguished Youth for the third quarter of 2016, acknowledging her outstanding service to her community,

NOW, THEREFORE, BE IT RESOLVED, that this Legislature take recognition of this honor bestowed upon Kamryn Moravec by the Yates County Youth Board on November 14, 2016 in Penn Yan, NY, and thank her for her dedicated service to the community and to the citizens of Yates County, and

RESOLVED, that a copy of this resolution be provided Kamryn Moravec and the Youth Bureau Director.

YATES COUNTY PUBLIC HEALTH

Human Services Committee

Background Information

November 7, 2016

LICENSED HOME CARE SERVICES AGENCY (LHCSA):

Nothing to report this month

PUBLIC HEALTH/PREVENTION PROGRAMS:

NYSODH has approved the new part time clinic location. We are working with Joe Reed to determine a timeline for movement of supplies into the new clinic location as well as staffing assignments for the new office space and a timeline for movement into the new space.

COMMUNICABLE DISEASE CONTROL:

The final **Rabies Clinic** for 2016 was held on Nov 5th. The 2017 clinic schedule is under development with clinics resuming in March. Due to comments received on satisfaction surveys, Jennifer Green, Communicable Disease Nurse, is exploring possible alternative sites from the current Dundee Highway Barn. Currently this site is used for an evening clinic each spring and a Saturday morning clinic each fall. Some have commented that the site is dark and difficult to navigate. We welcome any suggested site locations.

With the start of the new school year, we have resumed our **weekly surveillance of school absenteeism** reports. We are very appreciative of the collaboration with our school district nurses and the valuable information that this provides in the form of active disease surveillance.

In April, I reported that per PHL, students in 7th and 12th grades would be required to have proof of **Meningococcal vaccine** within 14 days of the 2016-2017 school year start. Sara Christensen and her staff worked with the school nurses to proactively inform parents of this new requirement, with the aim being to get students vaccinated prior to Sept and prevent exclusion from classes. As a result we did see an increase from 6 Meningitis vaccine administered in 2015 to 54 in the 1st 3 quarters of 2016. Sara also worked to notify parents of children attending the private Mennonite Schools through letter and then follow-up with phone calls. Prior to sending the letter out to parents, Sara met with both their school superintendent and a parent to review the materials and solicit input to ensure that we were considering the cultural needs of the community. A report of her efforts is attached.

NYSDOH has issued draft regulations NYCRR Subpart 72-2 **Body Art Regulations for Body Piercing and Tattooing Establishment Operators and Artists** for PHL 4-A. NYSACHO and local health departments have offered comments and the draft regulations will soon be open for a public comment period. The regulations are intended to set minimum standards for the issuing of permits and fees, employee health and disease control, parental consent, facility operations, inspections and enforcement by the health departments. In Yates County the permitting entity will be the Geneva District Office of the NYSDOH.

I am pleased to report that we recently received notice that for the **NYSDOH 2015-2016 LHD Performance Incentive Initiative**, our department had a total composite score of 100 across all STD measures and will be awarded \$11,500. This award will occur with our 4th quarter State Aid claim and will increase the amount expenditures for core public health work reimbursed at 100%.

EMERGENCY PREPAREDNESS and RESPONSE:

Throughout the week of October 31 – November 4, Chris Warriner, Diane Caves, Brian Winslow, Marge Brinn and Deb Minor have participated in the NYSDOH annual regional weather related exercise (WRECK IT). This year’s scenario is of a severe ice storm with additional wind damage and power outages. Other local facilities and organizations participating in this week long exercise include: YCSO, Yates County Highway Dept, Finger Lakes Health, Keuka College, Lifetime Care, Ambulance and Fire Services, St. Mark’s Terrace, and ProAction of Steuben and Yates Counties

CHRONIC DISEASE:

The Worksite Wellness Committee has begun offering periodic Lunch & Learn sessions for county employees. To date CCE has conducted a presentation regarding ways to include additional fruits and vegetables into meal planning and Jennifer Green presented on prevention of Lyme disease. Upcoming dates/topics are Nov 10th Noon-1 Pat Cochrane, RN, CDE to present on Diabetes, December 15th Kathy Wade, RN, BSN to present on stress, and in February Dr. Gomez to present on cardiac health.

OTHER:

Chief Complaints at local ED

	2015												2016								
	1Qrt			2Qrt			3Qrt			4Qrt			1Qrt			2Qrt			3Qrt		
	Teen	20-39	40+																		
Overdose	1	4	0	1	10	7	1	6	7	5	5	1	4	7	0	2	8	3	0	4	2
Fatalities d/t OD								2	1				1			2					
Syn Marj	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug use/ Withdrawl	0	4	1	0	1	1	1	4	1	0	2	0	3	0	0	0	3	2	0	2	2
Intoxicated/ Withdrawal	6	4	0	1	3	0	0	3	3	3	2	4	1	5	2	1	2	3	3	1	10
Suicidal	1	3	1	1	6	9	2	2	2	4	1	3	2	4	3	1	1	4	7	2	2

SPECIAL CHILDREN’S SERVICES:

RESOLUTION: to authorize signature of the following contracts for services. The contractors provide services for children with developmental delays who are enrolled in the Preschool Program (ages 3-5).

Vendor	Service	Period	Rate
Gaylord, Emily	Physical Therapist	11/01/2016-12/31/2020	\$55/visit in 2016, \$55 in 2017, \$56 in 2018, \$57 in 2019, & \$58 in 2020
Hillyard, Judy	Teacher of the Deaf	01/01/2017-12/31/2021	\$61/visit in 2017, \$62 in 2018, \$63 in 2019, \$64 in 2020 & \$65 in 2021

Schewe, Megan	Occupational Therapist	01/01/2017-12/31/2021	\$61/visit in 2017, \$62 in 2018, \$63 in 2019, \$64 in 2020 & \$65 in 2021
Young, Pauline	Speech Language Pathologist	01/01/2017-12/31/2021	\$60/visit in 2017, \$61 in 2018, \$62 in 2019, \$63 in 2020 & \$64 in 2021

**S²AY (Steuben, Schuyler, Allegany, Yates plus Ontario, Seneca and Wayne) RURAL
HEALTH NETWORK:**

Staff from S²AY are working to assist us in finalizing the Community Health Assessment and Community Health Improvement Plan. These will be submitted in conjunction with the hospital to the NYSDOH in December. A finalized electronic copy will be provided to members of the legislature.



YATES COUNTY PUBLIC HEALTH

417 Liberty Street, Suite 2120

Penn Yan, New York 14527

Phone: 315-536-5160

Fax: 315-536-5146

Email: publichealth@yatescounty.org

<http://www.yatescountypublichealth.org>



Deborah Minor, R.N. MPH
Public Health Director

Mennonite Meningitis Vaccination Outreach Summary

In April of 2016, 68 letters were sent to parents of Mennonite school age children who would be entering the 7th grade in the fall of 2016. The letter explained the new meningitis vaccination requirement for school entry for 7th grade, what meningitis is, why children need to be vaccinated, and where they could get the child vaccinated including Public Health clinics.

Public Health received zero calls from parents to schedule an appointment for the meningitis vaccine.

With no response from the letter outreach as of June 1st, Sara Christensen, SPHN looked at the school survey data and found that out of the 68 children, 34 already had an established religious exemption for immunizations at the school. For those 34 children, it was decided not to do any further follow up with these parents.

For the remaining 39 children, Sara Christensen, SPHN started to make phone calls in June and July to parents inquiring if they had received the letter and if they have made a decision on the meningitis vaccination. All parents verbalized they received the letter.

Here are the results for the phone call outreach:

17 appointments were made over the phone and all 17 have since been vaccinated

12 parents refused vaccination

2 parents were following up with the child's doctor

2 no response to phone calls, messages left

1 pending appointment which is in October

5 children had already been previously vaccinated against meningitis and met the school requirement.

45% of the Mennonite children were vaccinated due to the outreach done by Public Health.

In summary, the most successful strategy in outreaching to our Mennonite community in regards to children needing immunizations is via phone call.

“To bring about a healthier, safer, better informed community.”

Early Intervention
Preschool Special Education
Children with Special Health Care Needs
EMS Coordination

Disease Control & Immunizations
Lead Poisoning Prevention

Health Education
Emergency Preparedness
Maternal & Child Health Program
Rabies

SIGN AGREEMENTS FOR SERVICES FOR CHILDREN WITH SPECIAL NEEDS

RESOLVED, that the Chairman is hereby authorized to sign the following agreements for services for children with special needs:

Vendor	Service	Period	Rate
Gaylord, Emily	Physical Therapist	11/01/2016-12/31/2020	\$55/visit in 2016, \$55 in 2017, \$56 in 2018, \$57 in 2019, & \$58 in 2020
Hillyard, Judith	Teacher of the Deaf	1/1/2017-12/31/2021	\$61/visit in 2017, \$62 in 2018, \$63 in 2019, \$64 in 2020 & \$65 in 2021
Schewe, Megan	Occupational Therapy	1/1/2017-12/31/2021	\$61/visit in 2017, \$62 in 2018, \$63 in 2019, \$64 in 2020 & \$65 in 2021
Young, Pauline	Speech	1/1/2012-12/31/2016	\$60/visit in 2017, \$61 in 2018, \$62 in 2019, \$63 in 2020 & \$64 in 2021

And, be it further

RESOLVED, that a copy of this resolution be sent to the Public Health office and the Yates County Treasurer.

Yates County Human Services Committee Meeting
Pro Action Yates Report
November 2, 2016

Action Items: Attached is a Resolution to Authorize Submission of Area Agency on Aging Annual Implementation Plan for Expanded In-home Services to the Elderly Program and the Community Services for the Elderly Program (as per the funding plan included the 2017 Yates County Budget). State law requires Chief Executive approval and signature on the Office for the Aging submission in order to receive these funds. This resolution is requested each year.

Program Updates:

1. **Waiting List for Services:** Our waiting list of EISEP customers needing aide services continues. There is a shortage of aides at all homecare agencies serving Yates County. There are 9 customers waiting for services. No new customers have been accepted by the home care agencies since August. We are discussing options and trying to develop short and long term alternatives to address these unmet needs. There are no other waiting lists for services.
2. **Staffing:**
 - a. Recruitment of my successor: Interviews have been conducted and I anticipate an announcement soon.
 - b. We have hired 3 new substitute drivers for our senior transportation program. We have a pool of substitute drivers that can work flexible schedules to allow us to meet customer needs. We have lost several drivers over the last year due to health and retirement, and our full time driver is only able to work part time at this point.
 - c. There are no other vacancies.
3. **Fiscal and Contract Update:**
 - a. We are in the process of working on our 2017-2018 Annual Plan and Budget which is due by December 9th. The attached resolution is required each year. The Yates County 2017 funding amount is not listed in the resolution. We have received our preliminary federal and state allocations for next year. There are no significant changes in our funding allocations and the amounts correspond to our 2017 Yates County Budget request.
4. **Yates OFA Advisory Council:** The Advisory Council met October 20th for on-going program and service updates. Our next meeting is scheduled for November 18th as part of the NYS Office for the Aging Annual Evaluation exit review.
5. **NYS Office for the Aging Annual Evaluation:** Our NYSOFA Annual Evaluation on-site visit is scheduled for November 17th and 18th.
6. **Client Data System Conversion:** A work in process. Staff are working hard to catch up on data entry from the 6 week go dark period. All data must be current by 12/31/16.
7. **Nutrition Services: NYS Office for the Aging On-site Nutrition Program Review:** Our NYS Office for the Aging Registered Dietitian conducted a comprehensive on-site review on October

18-19th. She visited the Yates OFA offices, the St. Mark's Dundee meal site, interviewed volunteer drivers on the new chilled meals program, went with a driver on a home delivered meal route, visited the Lakeview kitchen site, reviewed home delivered meal assessments and nutrition counseling and education materials. The exit review was very positive on our operations. She was very impressed with our staff and organization of materials for her visit. She was impressed with our kitchen operations and the change to the chilled meals program. She noted, that her review of 5 home delivered meal assessments showed that we were not meeting required deadlines for assessments (10 days of start, 6 months and annual). She noted that this was seen during the transition of our case management staff (retirement, vacancy, hiring and training) and that it appeared to be corrected based on 2 additional, more recent record reviews. However, this issue may be listed as a deficiency in her report. There were several other items discussed, but I believe that they will either not be included or will be listed as recommendations. These included: revising meal temperature forms to remove the word "hot meal"; writing a comprehensive annual monitoring report; nutrition education must be handed directly to someone rather than mailed out or published; including the date on each day's meal (done previously but eliminated with the move to a standard meal that did not require labels); adding language assistance to our congregate site registration form (available on Pro Action's website and included in our customer welcome materials). She agreed to provide some clarifying NYS Office for the Aging materials and instructions so that we can update our program as needed. Her final written report is scheduled to be issued within six weeks of the visit.

8. Personal Emergency Response System (PERS) Program & Project Lifesaver: We have submitted a written plan, policies and procedures for our private pay PERS and Project Lifesaver to NYS Office for the Aging as required in a recent program instruction. We await feedback and questions from NYS Office for the Aging. We do not anticipate any significant changes in our operations.

**AUTHORIZATION TO SIGN AND SUBMIT ANNUAL IMPLEMENTATION PLAN
FOR THE YATES COUNTY AREA AGENCY ON AGING**

WHEREAS, it is required that the Yates Area Agency on Aging, Pro Action of Steuben and Yates, Inc., submit an Annual Implementation Plan, and

WHEREAS, Expanded In-home Services for the Elderly Program and the Community Services for the Elderly Program have been approved in the 2017 Yates County Budget for the Pro Action Yates Office for the Aging, and

WHEREAS, that 2017 Annual Implementation Plan submission requires Local Executive Review and Approval to receive State and Federal funds for the Expanded In-home Services for the Elderly Program or the Community Services for the Elderly Program, and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be authorized to sign the 2017 Annual Implementation Plan, and further

RESOLVED, that copies of this resolution be forwarded to the Pro Action Yates Office for the Aging.

Human Services Legislative Committee

Community Services Department

October 31, 2016

Action Items:

See attached

SAFE Act:

4 reports received and investigated: 1 reported to DCJS:

Fiscal:

Expenditures are on target.

AOT: Current cases: 0 Investigations: 0

Program:

Transitional Case Management (TCM) (a contracted service provided through Lakeview Health Services):

Is an outreach service operated out of the Lakeview Health Services Drop In Center in Penn Yan. It provides education to residents in the use of Primary care, provides short term support of individuals with health care issues, linkage with community services with the goal to make individuals become connected with their community. Transportation is also provided when Medicaid transport or other options are not available.

Referrals come from social services, Soldiers and Sailors Hospital, other hospitals, healthcare providers, mental health and substance abuse providers, community based organizations and the county jail.

The TCM works closely with community organizations, housing providers and the Adult Single Point of Accountability (SPOA) committee. The TCM reviews those in the jail and works with the jail to ensure that health care, behavioral healthcare, housing and support is available upon discharge.

The program provided services to 75 individuals and families in 2015 and is on target to serve more than 80 in 2016. There were 328 visits, 33 transports, 30 homeless or at risk for homelessness with one or more services provided to each individual and or family.

AUTHORIZATION TO APPROPRIATE FUNDS

WHEREAS, the Yates County Community Services department is in receipt of state aid funding for the provision of a (.20) Cost of Living Adjustment (COLA) effective April 1, 2016. The Coal will be applied to State Aid and/or medical assistance reimbursement (Medicaid) for certain residential and non-residential programs pursuant to Article 41 04 Article 43 of the Mental Hygiene Law.

NOW, THEREFORE, BE IT RESOLVED, that the following accounts be increased as follows:

\$708.00, accounts A4320.43507 Clinic infrastructure child and account A4320.54268 Outreach, Crestwood (Hillside family of Agencies),

\$104.00, accounts A4320.43512 OMH COLA, and account A4320.54257 Drop in Center, Lakeview Health Services,

\$123.00 account A4320.43507 Clinical Infrastructure- Adults and A4320.50054 Single Point of Entry, Lakeview Health Services

\$184.00 accounts A4320.43511 Health Home and A4320.54294, CS Health Home, Soldiers and Sailors Hospital,

\$285.00 accounts A4320.43498 Integrated supportive employment and A4320.54277 Vocational Services Yates County Chapter NYSARC, Inc.

\$144.00 account A4320.43508 Emergency Services Child and Family and A4320.54260 Home based family intervention, Catholic Charities

\$66.00 account A4320.43490 State Aid and A4320.54264 Local Advocacy Youth, Safe Harbors

And be it further

RESOLVED, that a copy of this resolution be provided to the Community Services Department and the County Treasurer.

**RESOLUTION TO AMEND 2015 CONTRACTS WITH THE FOLLOWING
AGENCIES**

WHEREAS, the following agencies agree to provide services to the mentally ill, and funding is available for these programs through the New York State Office of Mental health

WHEREAS, funding is 100% state aid funds and,

NOW THEREFORE, BE IT RESOLVED, the contracts with:

Hillside Family of Agencies, Inc. be amended to reflect an increase in funding available to this program from \$155,458.00 to \$156,166.00.

Lakeview Health Services, Inc. be amended to reflect an increase in funding available to this program from \$201,422.00 to \$ 201,526.00.

Soldiers & Sailors Hospital be amended to reflect an increase in funding available to this program from
\$181,649.00 to \$ 181,833.00.

Yates County Chapter, NYSARC, INC. be amended to reflect an increase of funding available to this program from \$147,821.00 to \$ 148,006.00.

Catholic Charities of Steuben be amended to reflect an increase in funding available to this program from \$151,126.00 to \$ 151,270.00.

Safe Harbors, Inc. be amended to reflect an increase in funding available to this program from
\$ 29,397.00 to \$ 29,463.00.

And be it further,

RESOLVED, that a copy of this resolution be given to the Yates County Department of Community Services, each agency and the Yates County Treasurer.

AUTHORIZE CHAIRMAN TO SIGN INDIGENT LEGAL SERVICE GRANT (PD)

WHEREAS, the Yates County Public Defender's Office has received an Upstate Quality Improvement and Caseload Reduction grant from the New York Office of Indigent Legal Services and;

WHEREAS, this is a multi-year grant, running from January 1, 2014 through December 31, 2016 in the amount of \$122,111.00, which will be paid as follows:

- Year One - \$20,911.00 of which \$10,000 is for Personal Services and \$10,911.00 is for Contractual Services
- Year Two - \$50,600.00 of which \$42,000 is for Personal Services and \$8,600.00 is for Contractual Services
- Year Three - \$50,600.00 of which \$42,000 is for Personal Services and \$8,600.00 is for Contractual Services;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Yates County Legislature, is authorized to sign said grant and be it further;

RESOLVED, that a copy of this resolution be given to the Public Defender and the Yates County Treasurer.