

*Office of Yates County Clerk
417 Liberty Street
Penn Yan, New York 14527*

ANNUAL REPORT

FOR THE YEAR ENDED DECEMBER 31, 2013, YATES COUNTY CLERK'S OFFICE

Julie D. Betts, County Clerk

Virginia A. Fenton	-Deputy Clerk	Lois E. Hall	-DMV Supervisor
Ellen S. Stephansky	-Recording Clerk	Teresa Hines	-DMV Cashier
Kay Williamson	-Recording Clerk	Sandra McKay	-DMV Cashier

County Law §525. County Clerk; duties

1. The county clerk shall perform the duties prescribed by law as register, and be the clerk of the supreme court and clerk of the county court within his county. He shall perform such additional and related duties as may be prescribed by law and directed by the board of supervisors.
2. He shall provide at the expense of the county, all books, files and other necessary equipment for the filing, recording and depositing of documents, maps, papers in actions and special proceedings of both civil and criminal nature, judgment and lien dockets and books for the indexing of the same as directed or authorized by law.

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I, JULIE D. BETTS, Yates County Clerk, do hereby respectfully submit an Annual Report for the year ending December 31, 2013, on this 31st day of March, 2014.

COUNTY CLERK'S OFFICE FEE COLLECTIONS—2013

FEES COLLECTED BY RECORDING OFFICE AND SENT TO NEW YORK

STATE AGENCIES

Court fees 7 th Judicial District—NYS Commissioner of Tax & Finance	95,485.00
State Cultural Education funds—NYS Education Department	58,510.50
Notary Public fees—NYS Division of Licensing	2,680.00
Records Management fees—NYS Education Department	19,503.50
Equalization & Assessment fees—NYS Office of Real Property Tax Services	123,990.00
Real Estate Transfer Tax fees—NYS Dept. of Taxation & Finance	336,202.00
Mortgage Tax—State of New York Mortgage Tax Agency (SONYMA)	200,513.76
Sub-Total	<u>836,884.76</u>

FEES COLLECTED BY DMV OFFICE AND SENT TO NEW YORK STATE

Motor Vehicle fees—NYS Comm. of Motor Vehicles	713,790.37
Motor Vehicle fees (paid by Credit Card)	568,122.11
(minus Auto Use Tax—later reimbursed to Treasurer by NYS and credited to County Clerk)	(148,836.68)
Sales Tax—NYS Dept. of Taxation & Finance	383,643.66
Sub-Total	<u>1,516,719.46</u>

TOTAL TO STATE

2,353,604.22

REVENUES RETAINED BY YATES COUNTY

General Receipts for Recording Office including DMV fees	441,917.08
Real Estate Transfer Tax	1,022.00
Court Receipts	8,525.00
Records Management	4,106.00
Equalization & Assessment	8,010.00
Mortgage Tax Expense Reimbursement	53,457.00
Pistol Permits	7,451.00
Local Mortgage Tax	227,340.01
Office Rent (credited by treasurer)	3,000.00
Tax Redemptions (credited by treasurer)	1,945.00
Copies (billed and credited by treasurer—see note below)	1,682.85
*Auto Use Tax (credited by treasurer)	148,836.68
LPS Sale of images (credited by treasurer)	450.00
DMV Internet (credited by treasurer)	1,890.59
Corporation Filings by electronic deposit (credited by treasurer)	356.00

TOTAL RETAINED BY COUNTY

909,989.21

MORTGAGE TAX PAID TO TREASURER

For distribution to Towns and Villages semi-annually

454,646.53

TOTAL COLLECTION

3,718,239.96

County maps sold on behalf of the Highway Department \$87

Note: Copies revenue collected directly by the County Clerk's Office amounted to \$10,610 and is included in County Revenue (General Receipts) above

COMPARISON OF RECEIPTS 2012 – 2013

	<u>2012</u>	<u>2013</u>
TOTAL COLLECTION	3,968,336.39	3,718,239.96
 <u>STATE REVENUE</u>		
Recording Office	868,627.97	836,884.76
DMV	881,667.75	713,790.37
DMV paid by credit card	533,955.18	568,122.11
Minus *Auto Use Tax reimbursed to treasurer and included in County Revenue below	(143,653.19)	(148,836.68)
DMV Sales Tax	369,781.92	383,643.66
TOTAL	2,510,379.63	2,353,604.22
 <u>COUNTY REVENUE</u>		
Recording Office	622,371.47	580,386.69
DMV Fees @12.7% (includes \$1 plate surrender fees)	199,353.01	177,858.84
DMV Sales Tax at \$1 per receipt	3,039.50	2,907.00
DMV *Auto Use Tax	143,653.19	148,836.68
TOTAL	968,417.17	909,989.21
 <u>MORTGAGE TAX PAID TO TREASURER for distribution to towns and villages</u>	 489,428.59	 454,646.53

COMPARISON OF RECORDING OFFICE TRANSACTIONS 2012 - 2013

	<u>2012</u>	<u>2013</u>
REAL ESTATE TRANSACTIONS		
Deeds, Easements, Boundary Line;Leases etc.	1,282	1,116
Mortgages (originals, assignments, releases and agreements)	1,636	1,341
Mortgage Discharge	1,018	1,070
TP 584's filed	1,157	985
RP 5217's filed	874	892
Miscellaneous Recordings	88	79
Power of Attorney	56	70
Estate Tax Recording	39	64
Total	6,150	5,617
FILINGS & MISCELLANEOUS TRANSACTIONS		
Map Filing	291	300
Miscellaneous Files	264	275
Other Transactions- affidavits etc.	754	663
Total	1,309	1,238
COURT FILINGS		
Civil Files Commenced	390	402
Papers filed in connection with civil cases	3,090	2,806
Criminal Matters Commenced	122	144
Papers filed in connection with criminal cases	610	720
Searches of Criminal & Civil Files	179	99
Lis Pendens (Notice of Foreclosure)	42	63
Total	4,433	4,234
LIEN TRANSACTIONS		
Judgments, Federal Tax Liens, Liens and Mechanic's Liens	1,312	1,243
Notice of Lending	14	21
Financing Statements (originals UCC filings & searches)	66	81
Total	1,392	1,345
NOTARY PUBLIC RENEWALS & CERTIFICATES	61	152
PASSPORTS & PASSPORT CARDS EXECUTED	202	182
PASSPORT & PISTOL PERMIT PHOTOS	553	750
INCORPORATIONS FILED	18	30
CERTIFICATES OF ASSUMED NAME (DBAs) FILED	316	325
PISTOL PERMIT TRANSACTIONS	978	1,703
VETERANS' DISCOUNT CARD (new program in 2012)	240	89
CERTIFICATES OF REDEMPTION (TAXES) (filed and processed)	322	389
TOTAL TRANSACTIONS	15,974	16,054

COMPARISON OF MOTOR VEHICLE TRANSACTIONS 2012 - 2013

	<u>2012</u>	<u>2013</u>
<u>Vehicle Registrations Issued</u>	14,473	14,448
All types excluding boats and snowmobiles		
Boat Registrations Issued	986	969
Snowmobile Registrations Issued	286	236
In-Transit permits	70	10
Duplicate titles	241	249
International Registration titles	129	109
Drivers' licenses	4,228	2,813
Photo identification cards	389	403
License abstracts	311	323
Learners' permits	651	584
<u>Financial Security Transactions</u>		
Plate surrender	2,066	2,187
Duplicate plate surrender	197	170
Surrender for insurance lapse	418	399
Civil penalties for insurance lapse	190	162
<i>amount collected</i>	\$29,840.00	\$26,812.00
Inquiry letters processed – no lapse	2	0
Rescissions of suspensions	10	10
Driver Responsibility Act	234	224
<i>amount collected</i>	\$56,225.00	\$57,575.00
Escort Certification	5	5
Escort Certification Fee	\$200.00	\$200.00
<u>Enforcement Transactions</u>		
Civil penalties	9	11
<i>amount collected</i>	\$5,050.00	\$7,500.00
License compliance	3	6
\$25 Suspension termination fee	61	71
Drinker Driver Program Enrollment	40	77
Conditional license issued	36	23
Restricted License Issued	13	9
Full license restoration	47	35
(Conditional)	29	13
(Restricted)	18	22
Sales Tax receipts	3,369	3,243
Fee payment receipts	457	459
TOTAL TRANSACTIONS	28,921	27,235
<i>Voter Registration enrollment</i>	345	214

EQUIPMENT & CONTRACTUAL EXPENSES—2013

Accounts	Original Appropriation	Revised Budget	YTD Expended	Encumbrance	Available Budget	Percentage Used
EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
A1410.2115 Computer Hardware	0.00	0.00	0.00	0.00	0.00	0.00
A1410.2120 Copier	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL EXPENSES						
A1410.4002 Archival of Records	46,785.00	46,785.00	46,597.50	187.50	0.00	100%
A1410.4408 Equipment Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
A1410.4470 Office Supplies	2,200.00	2,852.45	2,844.42	0.00	8.03	99.7%
A1410.471 Photographic Supplies	440.00	222.00	221.46	0.00	.54	99.8%
A1410.4507 Copier Charges	1,300.00	1,345.00	1,288.90	0.00	56.10	95.8%
A1410.4515 Postage	1,950.00	2,200.00	2,116.03	0.00	83.97	96.2%
A1410.4516 Printing	225.00	280.00	280.00	0.00	0.00	100%
A1410.4522 Shipments	1,250.00	851.60	674.28	0.00	177.32	79.2%
A1410.4653 Gasoline	30.00	30.00	0.00	0.00	30.00	0.0%
A1410.4660 Travel Expenses	900.00	380.00	318.00	0.00	62.00	83.7%
A1410.4682 Utilities Tel/Fax	1,100.00	1,100.00	1,038.93	0.00	61.07	94.4%
A1410.4907 NYSACC Dues	225.00	225.00	225.00	0.00	0.00	100%
A1410.4916 Publications	1,350.00	1,398.40	1,398.40	0.00	0.00	100%
A1410.4964 Leases; Film Storage	725.00	810.55	810.55	0.00	0.00	100%
TOTAL CONTRACTUAL	58,480.00	58,480.00	57,813.47	187.50	479.03	99.2%