

ANNUAL REPORT

FOR THE YEAR ENDED DECEMBER 31, 2010, YATES COUNTY CLERK'S OFFICE

Julie D. Betts, County Clerk

Virginia A. Fenton	-Deputy Clerk	Sandra K. Harris	-DMV Supervisor
Ellen S. Stephansky	-Recording Clerk	Lois E. Hall	-DMV Cashier
Kay M. Williamson	-Recording Clerk	Teresa Hines	-DMV Cashier

County Law §525. County Clerk; duties

1. The county clerk shall perform the duties prescribed by law as register, and be the clerk of the supreme court and clerk of the county court within his county. He shall perform such additional and related duties as may be prescribed by law and directed by the board of supervisors.
2. He shall provide at the expense of the county, all books, files and other necessary equipment for the filing, recording and depositing of documents, maps, papers in actions and special proceedings of both civil and criminal nature, judgment and lien dockets and books for the indexing of the same as directed or authorized by law.

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I, JULIE D. BETTS, Yates County Clerk, do hereby respectfully submit the Annual Report for the year ending December 31, 2010, on this 28th day of March, 2011.

COUNTY CLERK'S OFFICE REVENUE 2010

REVENUES COLLECTED BY THE COUNTY CLERK'S OFFICE AND PAID TO NYS AGENCIES

Court fees 7 th Judicial District—NYS Commissioner of Tax & Finance	\$128,519.00
State Cultural Education funds—NYS Education Department	57,798.00
Notary Public fees—NYS Division of Licensing	4,160.00
Records Management fees—NYS Education Department	19,266.00
Equalization & Assessment fees—NYS Office of Real Property Tax Services	125,115.00
Real Estate Transfer Tax fees—NYS Dept. of Taxation & Finance (includes \$7.42 interest)	276,340.00
Mortgage Tax—NYS Mortgage Tax Agency (SONYMA) (includes \$5.71 interest)	186,990.41
Sub-Total	\$798,188.41

Motor Vehicle fees—NYS Comm. of Motor Vehicles	986,478.85
Motor Vehicle fees (paid by Credit Card) *(minus Auto Use Tax reimbursed to treasurer)	459,410.29 (144,869.84)
Sales Tax—NYS Dept. of Taxation & Finance	391,003.68
Sub-Total	\$1,692,022.98

TOTAL **\$2,490,211.39**

COUNTY REVENUE

General Receipts for Recording Office including DMV fees	454,453.58
Real Estate Transfer Tax	1,020.00
Court Receipts	13,075.00
Records Management	4,056.00
Equalization & Assessment	8,135.00
Mortgage Tax Expense Reimbursement	47,250.00
Pistol Permits	1,847.00
Local Mortgage Tax	227,429.49
Interest	58.55
Office Rent (credited by treasurer)	3,000.00
Tax Redemptions (credited by treasurer)	1,680.00
Copies (billed and credited by treasurer)	1,666.95
*Auto Use Tax (credited by treasurer)	<u>144,869.84</u>
	\$908,541.41

TOTAL **\$908,541.41**

MORTGAGE TAX PAID TO TREASURER

For distribution to Towns and Villages semi-annually	\$454,422.37	<u>\$454,422.37</u>
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TOTAL COLLECTION **\$3,853,175.17**

County Maps sold for Highway Department; not included in County Clerk office revenues \$117.00

**Auto Use Tax is collected locally on top of state DMV fees and deposited with State DMV monies. The tax is reimbursed to the County Clerk through the County Treasurer and included in county revenues.*

COMPARISON OF RECEIPTS 2009 – 2010

	<u>2009</u>	<u>2010</u>
TOTAL COLLECTION	\$3,713,665.63	\$3,853,175.17
 <u>STATE REVENUE</u>		
Recording Office	840,663.15	798,188.41
DMV	951,945.31	986,478.85
DMV paid by credit card	348,444.81	459,410.29
Minus *Auto Use Tax reimbursed to treasurer and included in County Revenue	(147,481.64)	(144,869.84)
DMV Sales Tax	284,542.16	391,003.68
TOTAL	\$2,278,113.79	\$2,490,211.39
 <u>COUNTY REVENUE</u>		
Recording Office	613,851.09	558,195.82
DMV Fees @12.7% (Plus \$1 plate surrender fees)	177,924.78	202,186.75
DMV Sales Tax at \$1 per receipt	3,162.00	3,289.00
DMV *Auto Use Tax	147,481.64	144,869.84
TOTAL	\$942,419.51	\$908,541.41
 <u>MORTGAGE TAX PAID TO TREASURER For Distribution to Towns.</u>	 \$493,132.33	 \$454,422.37

COMPARISON OF RECORDING OFFICE TRANSACTIONS 2009 - 2010

	<u>2009</u>	<u>2010</u>
REAL ESTATE TRANSACTIONS		
Deeds, Easements, Leases etc.	1,097	1,106
Mortgages (originals, assignments, releases and agreements)	1,631	1,331
Mortgage Discharge	1,052	960
TP 584's filed	1,014	990
RP 5217's filed	873	896
Miscellaneous Recordings	91	71
Power of Attorney	78	66
Estate Tax Recording	49	56
Total	5,911	5,476
FILINGS & MISCELLANEOUS TRANSACTIONS		
Map Filing	259	301
Miscellaneous Files	758	259
Other Transactions	269	746
Total	1,286	1,306
COURT FILINGS		
Civil Files Commenced	650	580
Papers filed in connection with civil cases	2,908	2,613
Criminal Files Commenced	77	93
Papers filed in connection with criminal cases	385	465
Searches of Criminal & Civil Files	123	118
Lis Pendens (Notice of Foreclosure)	77	46
Total	4,165	3,915
LIEN TRANSACTIONS		
Judgments, Federal Tax Liens, Liens and Mechanic's Liens	1,221	1,274
Notice of Lending	32	24
Financing Statements (originals UCC filings & searches)	55	68
Total	1,308	1,366
NOTARY PUBLIC RENEWALS & CERTIFICATES	66	141
PASSPORTS & PASSPORT CARDS EXECUTED	253	226
PASSPORT & PISTOL PERMIT PHOTOS	334	326
INCORPORATIONS FILED	29	31
CERTIFICATES OF ASSUMED NAME (DBAs) FILED	306	333
PISTOL PERMIT TRANSACTIONS	616	456
CERTIFICATES OF REDEMPTION OF TAXES (filed and processed)	328	336
COPIES OF RECORDS & MAPS	27,858	35,387
TOTAL TRANSACTIONS	42,515	49,299

COMPARISON OF MOTOR VEHICLE TRANSACTIONS 2009 - 2010

	<u>2009</u>	<u>2010</u>
<u>Vehicle Registrations Issued</u>	12,048	11,973
<i>Re-registrations</i>	2,837	2,752
2-year renewals	4,412	4,403
2-year originals	2,187	1,982
<i>Other</i>	2,612	2,836
Boat Registrations Issued	978	980
Snowmobile Registrations Issued	296	337
Miscellaneous Transactions	834	833
In-Transit permits	50	53
Duplicate titles	253	231
International Registration titles	127	131
Drivers' licenses	3,238	4,146
Photo identification cards	394	303
License abstracts	272	321
Learners' permits	707	659
<u>Financial Security Transactions</u>		
<i>Plate surrender</i>	2,311	2,276
<i>Duplicate plate surrender</i>	216	256
<i>Surrender for insurance lapse</i>	472	447
<i>Civil penalties for insurance lapse</i>	169	173
<i>amount collected</i>	\$26,910	\$28,002
<i>Inquiry letters processed – no lapse</i>	0	0
<i>Rescissions of suspensions</i>	3	6
<i>Driver Responsibility Act</i>	270	257
<i>amount collected</i>	\$57,300	\$60,950
<i>Haz-Mat Fingerprints</i>	34	13
<i>Haz-Mat Fingerprinting Fees</i>	\$4,753	\$1,266.75
<u>Enforcement Transactions</u>		
<i>Civil penalties</i>	13	12
<i>amount collected</i>	\$7,800	\$6,750
<i>License compliance</i>	10	15
<i>\$25 Suspension termination fee</i>	89	76
<i>Drinker Driver Program Enrollment</i>	48	39
<i>Conditional licenses</i>	40	34
<i>Restricted licenses</i>	20	17
<i>Full license restoration</i>	58	71
Sales Tax receipts	4,460	4,640
Fee payment receipts	505	509
TOTAL TRANSACTIONS	27,915	28,705
<i>Voter Registration enrollment</i>	315	350
<i>Declined to enroll</i>	4,204	4,758

EQUIPMENT & CONTRACTUAL EXPENSES—2010

Accounts	Original Appropriation	Revised Budget	YTD Expended	Encumbrance	Available Budget	Percentage Used
EQUIPMENT						
A1410.2115 Computer Hardware	1,600.00	1271.00	1,271.00	.00	.00	100%
A1410.2120 Copier	0.00	329.00	0.00	.00	329.00	0%
A1410.2422 Camera	0	908.88	908.88	.00	.00	100%
TOTAL EQUIPMENT	1,600	2,508.88	2,179.88	.00	329.00	86.9%
CONTRACTUAL EXPENSES						
A1410.4002 Archival of Records	43,720.00	44,652.50	44,650.54	.00	1.96	100%
A1410.4408 Equipment Maintenance/Repair	100.00	16.13	.00	.00	16.13	0%
A1410.4470 Office Supplies	2,400.00	2,208.77	2,080.61	.00	128.16	94.2%
A1410.471 Photographic Supplies	395.00	202.35	202.35	.00	.00	100%
A1410.4507 Copier Charges	1,800.00	1,425.00	1,375.05	.00	49.95	96.5%
A1410.4515 Postage	2,000.00	2,000.00	1,907.96	.00	92.04	95.4%
A1410.4516 Printing	250.00	250.00	229.50	.00	20.50	91.8%
A1410.4522 Shipments	1,050.00	1,125.00	1,098.93	.00	26.07	97.7%
A1410.4653 Gasoline	50.00	50.00	14.18	.00	35.82	28.4%
A1410.4660 Travel Expenses	1,000.00	650.00	634.38	.00	15.62	97.6%
A1410.4682 Utilities Tel/Fax	1,250.00	1,250.00	1,122.87	.00	127.13	89.8%
A1410.4907 NYSACC Dues	150.00	150.00	150.00	.00	.00	100%
A1410.4916 Publications	1,140.00	1,173.87	1,173.87	.00	.00	100%
A1410.4964 Leases; Film Storage	650.00	650.00	642.35	.00	7.65	98.8%
TOTAL CONTRACTUAL	55,955.00	55,803.62	55,282.59	.00	521.03	99.1%