

ANNUAL REPORT

FOR THE YEAR ENDED DECEMBER 31, 2009 YATES COUNTY CLERK'S OFFICE

Julie D. Betts, County Clerk

Virginia A. Fenton	-Deputy Clerk	Sandra K. Harris	-DMV Supervisor
Ellen S. Stephansky	-Recording Clerk	Lois E. Hall	-DMV Cashier
Kay M. Williamson	-Recording Clerk	Teresa Hines	-DMV Cashier

County Law §525. County Clerk; duties

1. The county clerk shall perform the duties prescribed by law as register, and be the clerk of the supreme court and clerk of the county court within his county. He shall perform such additional and related duties as may be prescribed by law and directed by the board of supervisors.
2. He shall provide at the expense of the county, all books, files and other necessary equipment for the filing, recording and depositing of documents, maps, papers in actions and special proceedings of both civil and criminal nature, judgment and lien dockets and books for the indexing of the same as directed or authorized by law.

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I, JULIE D. BETTS, Yates County Clerk, do hereby respectfully submit the Annual Report for the year ending December 31st 2009, on this 23rd day of March, 2010.

COUNTY CLERK'S OFFICE REVENUE 2009

REVENUES COLLECTED BY THE COUNTY CLERK'S OFFICE AND PAID TO STATE AGENCIES

Court fees collected for the 7 th Judicial District	\$143,856.00
State Cultural Education funds for the Education Department	65,835.00
Notary Public fees for the NYS Division of Licensing	2,320.00
Records Management fees for the Education Department	21,945.00
Equalization & Assessment fees for the NYS Office of Real Property	102,142.00
Real Estate Transfer Tax fees for the NYS Dept. of Taxation & Finance (includes \$12.45 interest)	291,115.00
Mortgage Tax for the NYS Mortgage Tax Agency (includes \$9.49 interest)	213,450.15
Sub-Total	\$840,663.15

Motor Vehicle fees for the NYS Comm. of Motor Vehicles	951,945.31
Motor Vehicle fees (paid by Credit Card) *(minus Auto Use Tax reimbursed back to treasurer)	348,444.81 (147,481.64)
Sales Tax for the NYS Dept. of Taxation & Finance	284,542.16
Sub-Total	\$1,437,450.64

TOTAL

\$2,278,113.79

COUNTY REVENUE

General Receipts for Recording Office including DMV fees	\$462,495.69
Real Estate Transfer Tax	1,067.00
Court Receipts	15,075.00
Records Management	4,620.00
Equalization & Assessment	7,848.00
Mortgage Tax Expense Reimbursement	47,250.00
Pistol Permits	2,517.00
Local Mortgage Tax	247,258.49
Interest	96.44
Office Rent (credited by treasurer)	3,000.00
Tax Redemptions (credited by treasurer)	1,640.00
Copies (billed and credited by treasurer)	2,070.25
*Auto Use Tax (credited by treasurer)	147,481.64
	<u>\$942,419.51</u>

TOTAL

\$942,419.51

MORTGAGE TAX PAID TO TREASURER

For distribution to Towns and Villages semi-annually	\$493,132.33
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\$493,132.33

TOTAL COLLECTION

\$3,713,665.63

County Maps sold for Highway Department; not included in County Clerk office revenues	\$153.00
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**Auto Use Tax is collected with state motor vehicle fees; remitted to NYS DMV and later reimbursed to Treasurer to be credited to County Clerk.*

COMPARISON OF RECEIPTS 2008 – 2009

	<u>2008</u>	<u>2009</u>
TOTAL COLLECTION	\$3,354,243.11	\$3,713,665.63
 <u>STATE REVENUE</u>		
Recording Office	858,221.98	840,663.15
DMV	844,625.84	951,945.31
DMV paid by credit card	258,536.31	348,444.81
Minus *Auto Use Tax reimbursed to treasurer and included in County Revenue	(143,934.00)	(147,481.64)
DMV Sales Tax	281,536.14	284,542.16
TOTAL	\$2,098,986.27	\$2,278,113.79
 <u>COUNTY REVENUE</u>		
Recording Office	499,729.25	613,851.09
DMV Fees @12.7%	150,285.29	177,924.78
DMV Sales Tax at \$1 per receipt	3,045.50	3,162.00
DMV *Auto Use Tax	143,934.00	147,481.64
TOTAL	\$796,994.04	\$942,419.51
 <u>MORTGAGE TAX PAID TO TREASURER For Distribution to Towns.</u>	 \$458,262.80	 \$493,132.33

COMPARISON OF RECORDING OFFICE TRANSACTIONS 2008 - 2009

	<u>2008</u>	<u>2009</u>
REAL ESTATE TRANSACTIONS		
Deeds, Easements, Leases etc.	1,760	1,097
Mortgages (originals, assignments, releases and agreements)	1,309	1,631
Mortgage Discharge	1,057	1,052
TP 584's filed	1,685	1,014
RP 5217's filed	977	873
Miscellaneous Recordings	112	91
Power of Attorney	100	78
Estate Tax Recording	33	49
Total	7,033	5,911
 FILINGS & MISCELLANEOUS TRANSACTIONS		
Map Filing	318	259
Miscellaneous Files	549	758
Other Transactions	307	269
Total	1,174	1,286
 COURT FILINGS		
Civil Files Commenced	727	650
Papers filed in connection with civil cases	3,232	2,908
Criminal Files Commenced	98	77
Papers filed in connection with criminal cases	490	385
Searches of Criminal & Civil Files	148	123
Lis Pendens (Notice of Foreclosure)	63	77
Total	4,758	4,165
 LIEN TRANSACTIONS		
Judgments, Federal Tax Liens, Liens and Mechanic's Liens	1,201	1,221
Notice of Lending	17	32
Financing Statements (originals UCC filings & searches)	54	55
Total	1,272	1,308
 NOTARY PUBLIC RENEWALS & CERTIFICATES	15	66
 PASSPORTS & PASSPORT CARDS EXECUTED	281	253
PASSPORT & PISTOL PERMIT PHOTOS	337	334
 INCORPORATIONS FILED	33	29
CERTIFICATES OF ASSUMED NAME (DBAs) FILED	325	306
 PISTOL PERMIT TRANSACTIONS	446	616
 CERTIFICATES OF REDEMPTION OF TAXES (filed and processed)	309	328
 COPIES OF RECORDS & MAPS	44,654	27,858
 TOTAL TRANSACTIONS	60,637	42,515

COMPARISON OF MOTOR VEHICLE TRANSACTIONS 2008 - 2009

	<u>2008</u>	<u>2009</u>
<u>Vehicle Registrations Issued</u>	11,555	12,048
<i>Re-registrations</i>	2974	2,837
2-year renewals	4108	4,412
2-year originals	2265	2,187
<i>Other</i>	2,208	2,612
Boat Registrations Issued	926	978
Snowmobile Registrations Issued	326	296
Miscellaneous Transactions	789	834
In-Transit permits	41	50
Duplicate titles	217	253
International Registration titles	95	127
Drivers' licenses	2,864	3,238
Photo identification cards	347	394
License abstracts	252	272
Image Capture	0	0
Learners' permits	1,326	707
<u>Financial Security Transactions</u>		
<i>Plate surrender</i>	2,254	2,311
<i>Duplicate plate surrender</i>	212	216
<i>Surrender for insurance lapse</i>	423	472
<i>Civil penalties for insurance lapse</i>	188	169
<i>amount collected</i>	\$33,494.00	\$26,910.00
<i>Inquiry letters processed – no lapse</i>	0	0
<i>Rescissions of suspensions</i>	7	3
<i>Driver Responsibility Act</i>	236	270
<i>amount collected</i>	\$56,850.00	\$57,300.00
<i>Haz-Mat Fingerprints</i>	6	34
<i>Haz-Mat Fingerprinting Fees</i>	\$829.25	4,753.00
<u>Enforcement Transactions</u>		
<i>Civil penalties</i>	10	13
<i>amount collected</i>	\$5,475.00	7,800.00
<i>License compliance</i>	18	10
<i>\$25 Suspension termination fee</i>	81	89
<i>Drinker Driver Program Enrollment</i>	38	48
<i>Conditional licenses</i>	34	40
<i>Restricted licenses</i>	25	20
<i>Full license restoration</i>	71	58
Sales Tax receipts	4,164	4,460
Fee payment receipts	434	505
TOTAL TRANSACTIONS	26,939	27,915
<i>Voter Registration enrollment</i>	339	315
<i>Declined to enroll</i>	2,405	4,204

2009 EQUIPMENT & CONTRACTUAL EXPENSES

Accounts	Original Appropriation	Revised Budget	YTD Expended	Encumbrance	Available Budget	Percentage Used
A1410.2115 Equipment	0	694.56	694.56	.00	.00	100.0%
Total Equipment	0	694.56	694.56	.00	.00	100.0%
A1410.4002 Archival of Records	43,720	43,726.57	42,969.07	757.50	.00	100.0%
A1410.4408 Equipment Maintenance/Repair	100	100.00	.00	.00	.00	.0%
A1410.4470 Office Supplies	2,400	2,600.00	2,449.81	.00	150.19	94.2%
A1410.471 Photographic Supplies	395	354.28	202.21	.00	152.07	57.1%
A1410.4507 Copier Charges	2,300	2,100.00	1,327.20	.00	772.80	63.2%
A1410.4515 Postage	1,700	2,101.24	2,101.24	.00	.00	100.00%
A1410.4516 Printing	350	227.50	220.00	.00	7.50	96.7%
A1410.4522 Shipments	1,050	1,050.00	1,040.22	.00	9.78	99.1%
A1410.4653 Gasoline	75	75.00	12.64	.00	62.36	16.9%
A1410.4660 Travel Expenses	1,100	700.00	676.76	.00	23.24	96.7
A1410.4682 Utilities Tel/Fax	1,250	1,221.63	1,137.91	.00	83.72	93.1%
A1410.4907 Dues	150	150.00	150.00	.00	.00	100.0%
A1410.4916 Publications	1,075	1,238.22	1,238.22	.00	0.00	100.0%
A1410.4964 Leases; Film Storage	625	625.00	624.95	.00	.05	100.0%
Total Contractual	56,290	56,269.44	54,150.23	757.50	1,361.71	98.0%