

*Office of Yates County Clerk
417 Liberty Street
Penn Yan, New York 14527*

**YATES COUNTY CLERK'S OFFICE
ANNUAL REPORT
FOR THE YEAR ENDED DECEMBER 31, 2008**

Julie D. Betts, County Clerk

| | | | |
|---------------------|------------------|------------------|-----------------|
| Virginia A. Fenton | -Deputy Clerk | Sandra K. Harris | -DMV Supervisor |
| Ellen S. Stephansky | -Recording Clerk | Lois E. Hall | -DMV Cashier |
| Kay M. Williamson | -Recording Clerk | Teresa Hines | -DMV Cashier |

County Law §525. County Clerk; duties

1. The county clerk shall perform the duties prescribed by law as register, and be the clerk of the supreme court and clerk of the county court within his county. He shall perform such additional and related duties as may be prescribed by law and directed by the board of supervisors.
2. He shall provide at the expense of the county, all books, files and other necessary equipment for the filing, recording and depositing of documents, maps, papers in actions and special proceedings of both civil and criminal nature, judgment and lien dockets and books for the indexing of the same as directed or authorized by law.

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I, JULIE D. BETTS, Yates County Clerk, do hereby respectfully submit the Annual Report for the year ending December 31, 2008, on this 27th day of March, 2009

COUNTY CLERK'S OFFICE REVENUE 2008

REVENUE PAID TO STATE AGENCIES

| | |
|---|--------------------------|
| Court Funds – Commissioner Taxation & Finance | 160,435.00 |
| State Education – Commissioner Taxation & Finance | 71,934.00 |
| Notary Public – NYS Division of Licenses | 160.00 |
| Records Management – Commissioner Taxation & Finance | 23,978.00 |
| Equalization & Assessment – NYS Office of Real Property | 80,172.00 |
| Real Estate Transfer Tax – State Tax Commission (includes \$24.47 interest) | 323,419.00 |
| Mortgage Tax – State of NY Mortgage Tax Agency (includes \$17.93 interest) | 198,123.98 |
| | <u>858,221.98</u> |

Sub-Total

| | |
|--|----------------------------|
| Motor Vehicle – Comm. of Motor Vehicles | 844,625.84 |
| Motor Vehicle – Remitted by Credit Card | 258,536.31 |
| *(minus Auto Use Tax reimbursed back to treasurer) | (143,934.00) |
| DMV Sales Tax – Commissioner of Taxation & Finance | <u>281,536.14</u> |
| Sub-Total | <u>1,240,764.29</u> |

TOTAL

\$2,098,986.27

COUNTY REVENUE

| | |
|--|--------------------------|
| General Receipts for Recording Office including DMV fees | 328,960.33 |
| Real Estate Transfer Tax | 1,723.00 |
| Court Receipts | 16,725.00 |
| Records Management | 5,048.00 |
| Equalization & Assessment | 8,748.00 |
| Mortgage Tax Expense Reimbursement | 47,250.00 |
| Pistol Permits | 1,761.00 |
| Local Mortgage Tax | 229,131.80 |
| Interest | 150.06 |
| Office Rent (credited by treasurer) | 3,000.00 |
| Tax Redemptions (credited by treasurer) | 1,548.00 |
| Copies (billed and credited by treasurer) | 9,014.85 |
| *Auto Use Tax (credited by treasurer) | <u>143,934.00</u> |
| TOTAL | <u>796,994.04</u> |

\$796,994.04

MORTGAGE TAX PAID TO TREASURER

| | |
|--|----------------------------|
| For distribution to Towns and Villages | <u>\$458,262.80</u> |
|--|----------------------------|

TOTAL COLLECTION

\$3,354,243.11

| | |
|---|-----------------|
| County Maps sold for Highway Department; not included in County Clerk office revenues | \$210.00 |
|---|-----------------|

*Auto Use Tax collected with regular motor vehicle fees; remitted to NYS DMV; reimbursed to Treasurer.

COMPARISON OF RECEIPTS 2007 – 2008

| | <u>2007</u> | <u>2008</u> |
|---|-------------------------|-----------------------|
| TOTAL COLLECTION | \$3,474,943.77 | 3,354,243.11 |
| <u>STATE REVENUE</u> | | |
| Recording Office | 940,051.83 | 858,221.98 |
| DMV- Including credit card payments but not including Auto Use Tax (see County Revenue) | 882,088.83 | 959,228.15 |
| DMV Sales Tax | 295,817.17 | 281,536.14 |
| TOTAL | \$2,117,957.83 | 2,098,986.27 |
| <u>COUNTY REVENUE</u> | | |
| Recording Office | 544,352.59 | 499,729.25 |
| DMV | 139,903.48 | 150,285.29 |
| DMV Sales Tax | 3,286.00 | 3,045.50 |
| DMV Auto Use Tax | 147,066.40 | 143,934.00 |
| TOTAL | \$834,608.47 | 796,994.04 |
| <u>MORTGAGE TAX PAID TO</u> | \$522,377.47 | 458,262.80 |
| <u>TREASURER</u> For Distribution to Towns. | | |

COMPARISON OF RECORDING OFFICE TRANSACTIONS 2007 - 2008

| | <u>2007</u> | <u>2008</u> |
|--|--------------------|--------------------|
| REAL ESTATE TRANSACTIONS | | |
| Deeds, Easements, Leases etc. | 1,751 | 1760 |
| Mortgages (originals, assignments, releases and agreements) | 1,409 | 1309 |
| Mortgage Discharge | 1,162 | 1057 |
| TP 584's filed | 1,681 | 1685 |
| RP 5217's filed | 998 | 977 |
| Miscellaneous Recordings | 149 | 112 |
| Power of Attorney | 112 | 100 |
| Estate Tax Recording | 52 | 33 |
| Total | 7,314 | 7,033 |
| FILINGS & MISCELLANEOUS TRANSACTIONS | | |
| Map Filing | 308 | 318 |
| Miscellaneous Files | 486 | 549 |
| Other Transactions | 305 | 307 |
| Total | 1,099 | 1,174 |
| COURT FILINGS | | |
| Civil Files Commenced | 722 | 727 |
| Papers filed in connection with civil cases | 3,072 | 3,232 |
| Criminal Files Commenced | 94 | 98 |
| Papers filed in connection with criminal cases | 470 | 490 |
| Searches of Criminal & Civil Files | 222 | 148 |
| Lis Pendens (Notice of Foreclosure) | 82 | 63 |
| Total | 4,662 | 4,758 |
| LIEN TRANSACTIONS | | |
| Judgments, Federal Tax Liens, Liens and Mechanic's Liens | 1,195 | 1,201 |
| Notice of Lending | 29 | 17 |
| Financing Statements (originals UCC filings & searches) | 63 | 54 |
| Total | 1,287 | 1,272 |
| NOTARY PUBLIC RENEWALS & CERTIFICATES | 87 | 15 |
| PASSPORTS & PASSPORT CARDS EXECUTED | 409 | 281 |
| PASSPORT & PISTOL PERMIT PHOTOS | 396 | 337 |
| INCORPORATIONS FILED | 49 | 33 |
| CERTIFICATES OF ASSUMED NAME (DBAs) FILED | 410 | 325 |
| PISTOL PERMIT TRANSACTIONS | 420 | 446 |
| CERTIFICATES OF REDEMPTION OF TAXES (filed and processed) | 358 | 309 |
| COPIES OF RECORDS & MAPS | 35,975 | 44,654 |
| TOTAL TRANSACTIONS | 52,466 | 60,637 |

COMPARISON OF MOTOR VEHICLE TRANSACTIONS 2007 - 2008

| | 2007 | 2008 |
|---|---------------|---------------|
| <u>Vehicle Registrations Issued</u> | 11,139 | 11,555 |
| <i>Re-registrations</i> | 2,568 | 2974 |
| 2-year renewals | 4,224 | 4108 |
| 2-year originals | 1,953 | 2265 |
| <i>Other</i> | 2,394 | 2,208 |
| Boat Registrations Issued | 974 | 926 |
| Snowmobile Registrations Issued | 387 | 326 |
| Miscellaneous Transactions | 776 | 789 |
| In-Transit permits | 59 | 41 |
| Duplicate titles | 256 | 217 |
| International Registration titles | 113 | 95 |
| Drivers' licenses | 1,407 | 2864 |
| Photo identification cards | 604 | 347 |
| License abstracts | 241 | 252 |
| Image Capture | 1 | 0 |
| Learners' permits | 673 | 1326 |
| <u>Financial Security Transactions</u> | | |
| <i>Plate surrender</i> | 2,292 | 2,254 |
| <i>Duplicate plate surrender</i> | 207 | 212 |
| <i>Surrender for insurance lapse</i> | 451 | 423 |
| <i>Civil penalties</i> | 202 | 188 |
| <i>amount collected</i> | \$32,284.00 | \$33,494.00 |
| <i>Inquiry letters processed – no lapse</i> | 2 | 0 |
| <i>Rescissions of suspensions</i> | 4 | 7 |
| <i>Driver Responsibility Act</i> | 183 | 236 |
| <i>amount collected</i> | \$41,850.00 | \$56,850.00 |
| <i>Haz-Mat Fingerprints</i> | 3 | 6 |
| <i>Haz-Mat Fingerprinting Fees</i> | \$567.25 | \$829.25 |
| <u>Enforcement Transactions</u> | | |
| <i>Civil penalties</i> | 11 | 10 |
| <i>amount collected</i> | \$5,400.00 | \$5,475.00 |
| <i>License compliance</i> | 27 | 18 |
| <i>\$25 Suspension termination fee</i> | 98 | 81 |
| <i>Drinker Driver Program Enrollment</i> | 31 | 38 |
| <i>Conditional licenses</i> | 26 | 34 |
| <i>Restricted licenses</i> | 31 | 25 |
| <i>Full license restoration</i> | 46 | 71 |
| Sales Tax receipts | 4,318 | 4,164 |
| Fee payment receipts | 440 | 434 |
| TOTAL TRANSACTIONS | 25,002 | 26,939 |
| <i>Voter Registration enrollment</i> | 249 | 339 |
| <i>Declined to enroll</i> | 2,183 | 2,405 |

2008 EQUIPMENT & CONTRACTUAL EXPENSES

| Accounts | Original Appropriation | Revised Budget | YTD Expended | Encumbrance | Available Budget | Percentage Used |
|---|-------------------------------|-----------------------|---------------------|--------------------|-------------------------|------------------------|
| A1410.2115 Equipment | \$5,400.00 | 5,300.00 | 5,292.32 | \$.00 | 7.68 | 99.9% |
| Total Equipment | 1,200.00 | 1,200.00 | 1,199.69 | .00 | .31 | 100.0% |
| A1410.4002 Archival of Records | 43,000 | 43,496.05 | 43,496.05 | .00 | .00 | 100.0% |
| A1410.4408 Equipment Maintenance/Repair | 275 | .00 | .00 | .00 | .00 | .0% |
| A1410.4457 Computer Supplies | 25 | 25.00 | .00 | .00 | 25.00 | .0% |
| A1410.4470 Office Supplies | 2,400 | 2510.07 | 2,437.77 | .00 | 72.30 | 97.1% |
| A1410.471 Photographic Supplies | 395 | 391.67 | 385.28 | .00 | 6.39 | 98.4 |
| A1410.4507 Copier Charges | 2,150 | 2,195.00 | 2,156.00 | .00 | 39.00 | 98.2% |
| A1410.4515 Postage | 1,800 | 1,638.71 | 1638.71 | .00 | .00 | .00% |
| A1410.4516 Printing | 450 | 310.88 | 310.88 | .00 | .00 | 100.0% |
| A1410.4522 Shipments | 900 | 1,039.12 | 1,026.76 | .00 | 12.36 | 98.8% |
| A1410.4653 Gasoline | 100 | 25.00 | 23.98 | .00 | 1.02 | 95.9% |
| Mileage | 0.00 | 0.00 | 0.00 | .00 | .00 | .00 |
| A1410.4660 Travel Expenses | 1,300 | 960.93 | 960.93 | .00 | .00 | 100.0% |
| A1410.4682 Utilities Tel/Fax | 1,250 | 1,250.00 | 1,228.30 | .00 | 21.70 | 98.3% |
| A1410.4907 Dues | 150 | 150.00 | 150.00 | .00 | .00 | 100.0% |
| A1410.4916 Publications | 1,025 | 1,055.00 | 1,053.62 | .00 | 1.38 | 99.9% |
| A1410.4964 Leases; Film Storage | 625 | 625.00 | 607.55 | .00 | 17.45 | 97.2% |
| Total Contractual | 55,845 | 55,672.43 | 55,475.83 | .00 | 196.60 | |