

*Office of Yates County Clerk
417 Liberty Street
Penn Yan, New York 14527*

**YATES COUNTY CLERK'S OFFICE
ANNUAL REPORT
FOR THE YEAR ENDED DECEMBER 31, 2007**

Julie D. Betts, County Clerk

Virginia A. Fenton	-Deputy Clerk	Sandra K. Harris	-DMV Supervisor
Ellen S. Stephansky	-Recording Clerk	Lois E. Hall	-DMV Cashier
Kay M. Williamson	-Recording Clerk	Teresa Hines	-DMV Cashier

County Law §525. County Clerk; duties

1. The county clerk shall perform the duties prescribed by law as register, and be the clerk of the supreme court and clerk of the county court within his county. He shall perform such additional and related duties as may be prescribed by law and directed by the board of supervisors.
2. He shall provide at the expense of the county, all books, files and other necessary equipment for the filing, recording and depositing of documents, maps, papers in actions and special proceedings of both civil and criminal nature, judgment and lien dockets and books for the indexing of the same as directed or authorized by law.

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I, JULIE D. BETTS, Yates County Clerk, do hereby respectfully submit the Annual Report for the year ending December 31, 2007, on this 27th day of March, 2008

COUNTY CLERK'S OFFICE REVENUE 2007

REVENUE PAID TO STATE AGENCIES

Court Funds – Commissioner Taxation & Finance	\$143,560.00
State Education – Commissioner Taxation & Finance	75,168.75
Notary Public – NYS Division of Licenses	2000.00
Records Management –Commissioner Taxation & Finance	25,056.25
Equalization & Assessment – NYS Office of Real Property	84,570.00
Real Estate Transfer Tax – State Tax Commission (includes \$24.47 interest)	369,014.00
Mortgage Tax – State of NY Mortgage Tax Agency (includes \$17.93 interest)	240,682.83

Sub-Total **\$940,051.83**

Motor Vehicle – Comm. of Motor Vehicles	793,413.92
Motor Vehicle – Remitted by Credit Card	235,741.31
*(minus Auto Use Tax reimbursed back to treasurer)	(147,066.40)
DMV Sales Tax – Commissioner of Taxation & Finance	<u>295,817.17</u>

Sub-Total **1,177,906.00**

TOTAL **\$2,117,957.83**

COUNTY REVENUE

General Receipts for Recording Office including DMV fees	332,414.37
Real Estate Transfer Tax	1,728.00
Court Receipts	15,400.00
Records Management	5,275.00
Equalization & Assessment	8,955.00
Mortgage Tax Expense Reimbursement	47,250.00
Pistol Permits	1,687.00
Local Mortgage Tax	261,413.58
Interest	182.37
Office Rent (credited by treasurer)	3,000.00
Tax Redemptions (credited by treasurer)	1,790.00
Copies (billed and credited by treasurer)	8446.75
*Auto Use Tax (credited by treasurer)	<u>147,066.40</u>

TOTAL **\$834,608.47**

MORTGAGE TAX PAID TO TREASURER

For distribution to Towns and Villages **\$522,377.47**

TOTAL COLLECTION **\$3,474,943.77**

County Maps sold for Highway Department; not included in County Clerk office revenues \$234.00

*Auto Use Tax collected with regular motor vehicle fees; remitted to NYS DMV; reimbursed to Treasurer.

COMPARISON OF RECEIPTS 2006 – 2007

	<u>2006</u>	<u>2007</u>
TOTAL COLLECTION	\$3,527,363.66	\$3,474,943.77
 <u>STATE REVENUE</u>		
Recording Office	957,573.79	940,051.83
DMV- Including credit card payments but not including Auto Use Tax (see County Revenue)	849,356.16	882,088.83
DMV Sales Tax	305,684.14	295,817.17
TOTAL	\$2,112,614.09	\$2,117,957.83
 <u>COUNTY REVENUE</u>		
Recording Office	559,370.92	544,352.59
DMV	134,809.36	139,903.48
DMV Sales Tax	3,313.00	3,286.00
DMV Auto Use Tax	141,199.84	147,066.40
TOTAL	\$838,693.12	\$834,608.47
 <u>MORTGAGE TAX PAID TO TREASURER For Distribution to Towns.</u>	 \$576,056.45	 \$522,377.47

COMPARISON OF RECORDING OFFICE TRANSACTIONS 2006 - 2007

	<u>2006</u>	<u>2007</u>
REAL ESTATE TRANSACTIONS		
Deeds, Easements, Leases etc.	1,364	1,751
Mortgages (originals, assignments, releases and agreements)	1,612	1,409
Mortgage Discharge	1,047	1,162
TP 584's filed	1,304	1,681
RP 5217's filed	1,085	998
Miscellaneous Recordings	86	149
Power of Attorney	89	112
Estate Tax Recording	34	52
Total	6,621	7,314
 FILINGS & MISCELLANEOUS TRANSACTIONS		
Map Filing	325	308
Miscellaneous Files	506	486
Other Transactions	298	305
Total	1,129	1,099
 COURT FILINGS		
Civil Files Commenced	622	722
Papers filed in connection with civil cases	2,757	3,072
Criminal Files Commenced	110	94
Papers filed in connection with criminal cases	550	470
Searches of Criminal & Civil Files	143	222
Lis Pendens (Notice of Foreclosure)	79	82
Total	4,261	4,662
 LIEN TRANSACTIONS		
Judgments, Federal Tax Liens, Liens and Mechanic's Liens	1,094	1,195
Notice of Lending	17	29
Financing Statements (originals UCC filings & searches)	57	63
Total	1,168	1,287
 NOTARY PUBLIC RENEWALS & CERTIFICATES	118	87
 PASSPORTS EXECUTED	378	409
 PASSPORT & PISTOL PERMIT PHOTOS	417	396
 INCORPORATIONS FILED	41	49
CERTIFICATES OF ASSUMED NAME (DBAs) FILED	359	410
 PISTOL PERMIT TRANSACTIONS	332	420
 CERTIFICATES OF REDEMPTION OF TAXES (filed and processed)	379	358
 COPIES OF RECORDS & MAPS	30,892	35,975
 TOTAL TRANSACTIONS	46,095	52,466

COMPARISON OF MOTOR VEHICLE TRANSACTIONS 2006 - 2007

	2006	2007
<u>Vehicle Registrations Issued</u>	11,045	11,139
<i>Re-registrations</i>	2,545	2,568
2-year renewals	4,044	4,224
2-year originals	1,969	1,953
<i>Other</i>	2,487	2,394
Boat Registrations Issued	938	974
Snowmobile Registrations Issued	182	387
Miscellaneous Transactions	599	776
In-Transit permits	35	59
Duplicate titles	235	256
International Registration titles	112	113
Drivers' licenses	1,568	1,407
Photo identification cards	272	604
License abstracts	247	241
Image Capture	0	1
Learners' permits	622	673
<u>Financial Security Transactions</u>		
<i>Plate surrender</i>	2,284	2,292
<i>Duplicate plate surrender</i>	163	207
<i>Surrender for insurance lapse</i>	447	451
<i>Civil penalties</i>	192	202
<i>amount collected</i>	\$31,212.00	\$32,284.00
<i>Inquiry letters processed – no lapse</i>	13	2
<i>Rescissions of suspensions</i>	6	4
<i>Driver Responsibility Act</i>	116	183
<i>amount collected</i>	\$23,578.00	\$41,850.00
<i>Haz-Mat Fingerprints</i>	14	3
<i>Haz-Mat Fingerprinting Fees</i>	\$1,430.00	\$567.25
<u>Enforcement Transactions</u>		
<i>Civil penalties</i>	7	11
<i>amount collected</i>	\$3,150.00	\$5,400.00
<i>License compliance</i>	25	27
<i>\$25 Suspension termination fee</i>	115	98
<i>Drinker Driver Program Enrollment</i>	50	31
<i>Conditional licenses</i>	37	26
<i>Restricted licenses</i>	41	31
<i>Full license restoration</i>	70	46
Sales Tax receipts	4,767	4,318
Fee payment receipts	325	440
TOTAL TRANSACTIONS	24,527	25,002
<i>Voter Registration enrollment</i>	286	249
<i>Declined to enroll</i>	2,196	2,183

2007 EQUIPMENT & CONTRACTUAL EXPENSES

Accounts	Original Appropriation	Revised Budget	YTD Expended	Encumbrance	Available Budget	Percentage Used
A1410.2115 Equipment	\$1,200.00	\$1,200.00	\$1,199.69	\$.00	\$.31	100.0%
Total Equipment	1,200.00	1,200.00	1,199.69	.00	.31	100.0%
A1410.4002 Archival of Records	43,000.00	43,340.00	42,359.42	0.00	980.58	97.7%
A1410.4408 Equipment Maintenance/Repair	300.00	300.00	253.50	.00	46.50	84.5%
A1410.4457 Computer Supplies	25.00	25.00	.00	.00	25.00	.0%
A1410.4470 Office Supplies	2,100.00	2,400.00	2,397.00	.00	3.00	99.9%
A1410.471 Photographic Supplies	395.00	395.00	394.45	.00	.55	99.9
A1410.4507 Copier Charges	2,300.00	2,300.00	2,247.55	.00	52.45	97.7
A1410.4515 Postage	2,000.00	1,700.00	1,689.47	.00	10.53	99.4%
A1410.4516 Printing	400.00	394.42	331.99	.00	62.43	84.2%
A1410.4522 Shipments	900.00	900.00	868.97	.00	31.03	96.6%
A1410.4653 Gasoline	100.00	100.00	71.48	.00	28.52	71.5%
Mileage	50.00	50.00	.00	.00	50.00	0%
A1410.4660 Travel Expenses	1,100.00	1,135.00	1,134.38	.00	.62	99.9%
A1410.4682 Utilities Tel/Fax	1,550.00	1,515.00	1,222.87	.00	292.13	80.7%
A1410.4907 Dues	150.00	150.00	150.00	.00	.00	100.00%
A1410.4916 Publications	1,000	1,005.58	1,005.58	.00	.00	100.00%
A1410.4964 Leases; Film Storage	600.00	600.00	587.25	.00	12.75	97.9%
Total Contractual	\$55,970	\$56,310.00	\$54,713.91	\$0.00	\$1,596.09	97.2%