

HUMAN SERVICES COMMITTEE
December 7, 2015

Present: Leslie Church, Bonnie Percy, Jim Multer, Dan Banach, Lee Sackett, Mark Morris, Bob Clark, Connie Hayes, Betsy Russell-Orr, Amy Miller, Deb Minor, George Roets, Phil Rouin, Doug Paddock, Bill Holgate, Tim Dennis.

Leslie and Jim Smith will do the audit this month.

Minutes of the November meeting were approved as presented.

SOCIAL SERVICES: Amy Miller

Amy reviewed the following resolutions that would be needed. The Committee approved.

- Renew contract with David Coron
- Renew contract with J. Scott Steele
- Renew contract with Keuka Counseling – A Healing Journey
- Renew contract with Richard Hoyt
- Renew contract with Common Ground for Families
- Renew contract with Angels in Your Home for the provision of Consumer Directed Personal Assistance Program Services
- Renew contract with Kinship Family and Youth Services for intensive home based services
- Renew contract with Kinship Family and Youth Services for coached visitation
- Renew contract with Keuka Housing Council
- Renew contract with Lifetime Care for the Consumer Directed Personal Assistance Program
- Child and Family Resources (Parent Education)
- Arbor Development
- Safe Harbors
- Cornell Cooperative Extension for Life Skills
- Enter into contract with Catholic Charities for the Finger Lakes for supervised visitation and case management services
- Yates county Sheriff for Fraud Services
- Yates County Information Technology Department for Help Desk Services
- Child and Family Resource for child care registration services

Betsy Russell-Orr offered the following resolutions. The Committee approved.

- FLACRA
- ProAction of Steuben and Yates county – job coach

Amy reported she is recruiting for the part-time Youth Bureau Director, applications are open until 12/11/15.

Amy reported below is a chart that she received from NYS Department of Health regarding how many Medicaid cases DSS had in July 2015. The column that says VIA Exchange are recipients that went through the New York Exchange program (via website or facilitated enroller). The column that is labeled via WMS are cases that have come through social services districts. These numbers are slightly different than the numbers that DSS has for their cases, which the numbers show 300 fewer cases.

July 2015			
County	via Exchange	via WMS	Total
LEWIS	2,158	4,380	6,538
ONTARIO	6,684	13,935	20,619
ORLEANS	3,287	7,948	11,235
SCHOHARIE	2,101	5,069	7,170
SCHUYLER	1,520	3,173	4,693
SENECA	2,127	5,377	7,504
STEUBEN	7,993	17,646	25,639
WYOMING	3,219	5,086	8,305
YATES	2,228	3,530	5,758

Amy updated the Committee on Workforce Development activities. November was hire a Veteran's month. Joint efforts were made by all the Finger Lakes career centers which included: an Employer Workshop, Job Fair, Employee Panels, a Job Search Workshop, and numerous business visits to share information on advantages to hiring Veterans. There was also a displayed American's White Table in the Yates County complex entrance hall during the week of November 9th. The Career Center plans to continue these efforts through 2016 to help Veteran's get hired in Yates County.

Amy reported Christine Yonge, who was the County Youth Bureau Director has been hired as the new Youth Counselor to replace Loree Martin.

Amy reported a search is underway to hire a second job coach. This addition is necessary due to new State work requirements as of January 1, 2016, for Adult Food Stamp Recipients without children which is estimated at about ninety cases. Amy explained this is a contract and will be paid for through FFFS funds. Amy was asked to double check if this conforms to the IRS standards for contractors.

Amy reported the Youth Bureau continues to seek nominations for the Youth of the Quarter Award.

Amy reported the Girls on the Run will start preparations for the upcoming season in January. Three coaches for the Penn Yan team and three coaches for the new Dundee Heart and Sole team are needed. This program will be supported from funding received from the Greater Rochester Health Foundation and the Yates Community Endowment grant, as well as some local donations.

PUBLIC HEALTH: Deb Minor

Deb report the third quarter professional advisory committee met on November 18th to review the 3rd quarter items. Items reviewed are found in the Quality Improvement binder which will be available in the Legislative Office for Committee member review until the end of December.

Deb reported on November 12th she was alerted by the Seneca County Health Department of a positive case of Hepatitis A in a food handler and the need to activate the Mutual Aid Agreement between the FLPHA Counties. Yates County deployed resources to assist with the Seneca County Point of Distribution Clinics held on November 14th thru November 20th. Approximately 3,000 individuals were vaccinated or received immunoglobulin as a result of their potential exposure. An invoice has been submitted to Seneca County for reimbursement of expenses in the amount of \$4,626.75. Deb will send a revised voucher to include fringe costs.

Deb reviewed the following policy and resolution that would be needed. The Committee approved.

- Adopt County Policy to Support Employees that Choose to Breast Feed

Deb reported the NYSDOH has issued Guidance documents for local health departments and hospitals for the 2016 Community Health Assessment and Health Improvement Plans. Deb is working on scheduling meetings with hospital personnel and the SAY Rural Health Network in January 2016 to begin the process of data analysis and to establish a timeline for completion of the work.

Deb reported the Penn Yan Ambulance Corp (PYVAC) added a new two bike unit to their services. Chris Warriner, EMS Coordinator assisted PYVAC in developing policies and procedures to get this initiative up and running. The unit is intended to be used during scheduled stand-bys such as 5k races, bike races, Cruizin night and Starshine in the PUVAC territory.

Deb reported additional trainings for the administration of Naloxone have been scheduled as follows:

- Dec 10th at 7 pm in the County Auditorium open to the public, registration is currently full
- Dec 14th at Dundee Central School for school personnel only
- Jan 19th at 5:30 at Dundee Central School open to the public
- TBD Penn Yan Central School

Deb reviewed the following activities addressing Substance Use and Chief Complaints seen by the local emergency department.

	Overdose	Syn. Marj	Drug use/Withdrawal	Intoxicated/Alcohol Withdrawal	Suicidal
Jan-March					
Teen	1	0	0	6	1
20-39 yrs	4	0	4	4	3
40+yrs	0	0	1	0	1
April – June					
Teen	1	0	0	1	1
20-39 yrs	10	1	1	3	6
40+ yrs	7	0	1	0	9
July – Sept					
Teen	1	0	1	0	2
20-39 yrs	6	1	4	3	2
40+ yrs	7 (2 fatalities)	0	1	3	2
Oct- Nov					
Teen	5 (1 fatality)	0	0	3	2
20-39 yrs	2	0	2	1	1
40+ yrs	0	0	0	2	2

Deb reviewed the following resolutions that would be needed. The Committee approved.

- Resolution to request increase in NYS funding for Core Public Health Services
- Resolution to authorize signature for renewal of contracts

Deb reviewed the position review form that would be needed due to the impending retirement of the Sr. Administrative Assistant. Deb would like to refill the position with a Principal Account Clerk. The Committee approved.

OFFICE FOR THE AGING: Katie Smeenk

Katie could not attend the meeting but submitted the following report.

Staffing: We have hired Terri Becker as our new Transportation Coordinator. Terri transitions from her role as Administrative Assistant in our office. We are currently interviewing for her replacement. In addition to the Administrative Assistant position, our receptionist has provided notice that she will be leaving us December 31, 2015. She will be staying home to help her husband with their farm in Gorham. We are interviewing for her replacement.

Fiscal and Contract Update:

- We are in the process of finalizing our 2016-2017 Annual Implementation Plan and Budget for submission to NYS Office for the Aging. There are no significant changes in our funding allocations and the amounts correspond to our 2016 Yates County Budget request.
- Thank you for the increase in Yates County funding support to meet our match requirements in 2016. With this increase, we will be able to fully offer our in-home assistance program which provides personal care (e.g. bathing) and assistance to frail seniors.

Yates OFA Advisory Council The Advisory Council did not meet in November. Our NYS OFA Annual Evaluation was completed in one day which was ½ day ahead of schedule. Because of this, we canceled the exit conference luncheon that was scheduled for the second day.

Nutrition Services:

- I attended the November 18th lunch at the PY Methodist Church hosted by John Hunter. I will be talking with Mr. Hunter after the December lunch to determine whether Office for the Aging sponsorship is the right fit.
- Jamestown Meals on Wheels Visit: I am traveling on Monday, December 7th, to visit and review the operations on the Jamestown Meals on Wheels program. This program uses a chilled meal for home delivered meals and has found success and cost savings with this model. We are looking at this for the Steuben and Yates meal programs. This visit is a follow up from a presentation at the NYSOFA Annual Nutrition Conference that I attended in Corning in October.
- Change in Meals: Beginning in 2016, we are reducing our home delivered meals to one meal per person per day. Currently we offer a second meal (cold/sandwich meal) to our customers. However, with the increase in minimum wage, an increase in our agency indirect/administrative rate and increases in food costs, we are reducing our meal offerings to one meal per day to remain within our budget. We will be notifying our customers in December and will be sensitive to any food shortages that this may cause. Given that we also offer shut in food pantry deliveries, we have options available for those in need.

Senior Citizen Property Tax Exemption: I am planning to provide brief remarks at the Senior Citizen Property Tax Exemption public hearing on December 14th. I greatly appreciate the work that Pat Brede has done to propose the new exemption schedule and the support of the Yates County Legislature for increasing the property tax exemption levels. As noted previously, a

homeowner qualifying for the expanded exemption levels still has an income level low enough to receive food stamps.

Yates County Housing Committee: I am a member of the Yates County Housing Committee. This group was re-started in 2015. The goal of the committee is to provide input on Yates County Housing needs to the Finger Lakes Housing Consortium and to discuss trends and brainstorm on solutions to housing needs in Yates County. The group meets quarterly. I participate in this group because of the need for moderate income senior housing in Yates County (addressing universal design and moderately priced).

At a special meeting in November, the committee invited Pat Brede and Nonie Flynn to talk about ways to help low income families, primarily those that are disabled or elderly, pay their property taxes. The committee reviewed the published tax foreclosure listing and was interested in discussing an installment plan for paying property taxes. Nonie and Pat pointed out that very few properties actually go to foreclosure and that the extent of the problem is far less than the initial lists. The committee discussed the problems that they are seeing in people being able to pay their property taxes, particularly those on a fixed income and wanted to look at payment options that might be available. Nonie and Pat did not think an installment plan would be feasible. The option to accept credit card payments was discussed and Nonie thought this might be a possibility if the Legislature was interested in this. Both Nonie and Pat will be discussing this further with the Legislature in their monthly reporting.

NYS Office for the Aging Annual Evaluation: Our annual on-site evaluation was held on November 19th. It was originally scheduled for the 19th and 20th, but finished at the end of the first day. In the exit interview, no serious deficiencies were reported and there were no concerns with Office for the Aging operations or services. We may receive a deficiency in our home delivered meal temperatures. With a recent change in meal packaging containers, we have had difficulty maintaining consistent hot temperatures meeting the NYSOFA hot food standard. However, there are no safety concerns as the Department of Health hot food standard is lower and our meal temps have met this standard. At the exit interview, our NYSOFA evaluator said that he would check with NYSOFA nutrition staff and let me know if this would be a deficiency. We discussed that we are looking at the possibility of changing in our meal services – switching to a chilled meal delivery, where by the customer heats the meal. I am visiting the Jamestown Meals on Wheels program on December 7th with representatives from Steuben Office for the Aging and Corning Meals on Wheels to see how their chilled meal program operates.

COMMUNITY SERVICES: George Roets

George reviewed the following resolutions that would be needed. The Committee approved.

- Authorize the Chairman of the Yates County Legislature and the Director of Community Services to sign contract agreement renewals.
- Reappoint member to the Yates County Community Services Board; Alcohol/Substance Abuse Subcommittee
- Appoint member to the Yates County Community Services Board Developmental Disabilities Subcommittee

George reported there were 5 reports made with regards to the SAFE ACT, one was reported to the State.

George reviewed the Finger Lakes Performing Provider System (PPS) which engages in developing contract for direct Medicaid providers, increased engagement with teams across the 13 counties as projects moved toward full development.

George reported on November 23 and 24th an Applied Suicide Intervention Skills Training was held at Dundee Central School. The training included the crisis team at the school, staff from PYCSD, Lakeview Health Services, Council on Alcoholism, Kinship Family and Youth and the Regional Primary Care Network. The training was well received. Discussion for additional training commenced and will include Penn Yan Central School District as well as the Marcus Whitman School District.

VETERANS: Philip Rouin

Phil reported there were 247 contacts and 284 services provided with 14 veterans transported to various medical appointments last month.

Phil reviewed upcoming veteran related Community events and meetings.

Phil reviewed claims settled for the month.

Phil reported Assemblyman Palmesano is encouraging his friends and neighbors to participate in the annual Holiday Drive for the Troops. The drive is organized and coordinated by Senator Mike Nozzolio. All donated items will be sent to troops deployed overseas during the holidays. Donations of nonperishable food items are encouraged. Items can be dropped off at Assemblyman Palmesano's office between 8:30 am and 4:30p.m. The drop off deadline is December 10th.

Meeting adjourned at 7:00p.m.