

GOVERNMENT OPERATIONS COMMITTEE

December 7, 2015 at 1:00p.m.

Present: Mark Morris, Doug Paddock, Gary Montgomery, Elden Morrison, Bonnie Percy, Jim Multer, Dan Banach, Leslie Church, Tim Dennis, Lee Sackett, Bob Clark, Jim Smith, Connie Hayes, Tim Groth, Lois Hall, Julie Betts, Arlene Wilson, Jim Balyszak, Kerry Brennan, Amy Daines,

Mark and Elden will do the audit this month.

Minutes of the November meeting were approved as presented.

Legislative Operations

Tim reported the year end meeting will be held December 30th at 12:30 p.m.

Tim reported the facilitator will be here December 14th to meet with the Legislature and Management Team after the regularly scheduled legislative meeting. Tim questioned the time frames that the Legislature and Management Team would like. The consensus is to have the facilitator meet with the Legislature the afternoon of the 14th and then meet with the Management Team the morning of the 15th and a joint meeting with Legislators and the Management Team the afternoon of the 15th.

Soil & Water – Jim Balyszak

Jim reported the Agricultural & Farmland Protection Board met and reviewed 15 applications for the addition of 24 parcels of land totaling 1,959.54. The legislature will need to hold a public hearing at their year-end meeting for the inclusion of the land.

Connie reviewed the following resolution that would be needed. The Committee approved.

- Set Date For Public Hearing On Addition Of Viable Agricultural Lands To The Yates County Agricultural District

Cornell Cooperative Extension – Arlene Wilson

Arlene reported on the 4-H Youth Development. The annual Achievement Night was held on November 15th. The International Harvester Group held their meeting on Veterans Day and activities included making a fall placemat and pumpkin centerpieces. The 4H Teen Group made tied fleece blankets that were donated to the Yates Christmas Program. Also a Crochet Workshop was held on Monday November 9th, due to the high level of interest, another workshop is scheduled for December.

Arlene reported Yates County was represented at the Eastern National 4H Roundup in Kentucky. The Horse Judging Team from Yates took 11th overall and the Horse Communications from Yates took 10th place.

Arlene reported on the TANF Life Skills Program. Extension has completed all 17 workshops which was a contractual obligation for the year.

Arlene reported the annual Cornell Cooperative Extension meeting was held on December 3rd at the Elks Club. Skip Jensen was awarded The 2015 Friend of Extension Award Cornell Cooperative Extension of New York ESP Fraternity Lambda Chapter

Arlene reported Extension's Facebook page is now up to 300 followers.

IT – Tim Groth

Tim reported there were 205 help desk calls of which 2 were classified at user error. The spam filter identified 10203 spam and 550 viruses.

Tim reported the cell phone signal may be a little stronger at the county complex. Verizon has installed a mini tower on the roof of St. Marks Terrace.

Tim reported he is moving forward with the network refresh upgrade. The next step will be the wireless upgrade.

Tim reported a meeting will be held with SMP on the VOIP portion of the upgrade next week.

Elections – Robert Brechko/Amy Daines

Amy reported bill number S5908 was signed by the Governor which would amend Election Law 9-211 permitting the use of authorized automated tools independent from the voting system in the auditing of the ballots post-election.

Discussion took place on increasing the salary of the deputy clerks.

Tim stated this is not the first time we have heard this. Further discussion will take place when the non-union hourly wage resolution is discussed.

County Clerk – Julie Betts

Julie reviewed the statistical reports for the County Clerk's office and the DMV office.

Julie reviewed a position review form for Motor Vehicle Cashier. The consensus of the Committee was to fill the position.

Julie reviewed the following resolutions that would be needed. The Committee approved.

- Resolution for Motor Vehicle Cashier
- Resolution Keuka Abstract Lease

Personnel – Kerry Brennan

Kerry reported she has completed her final week of Civil Service Institute Training

Kerry reported Civil Service/Catalog and Commerce Training is scheduled for January (26, 27, or 28)

Kerry reported the County is currently recruiting for the following positions.

- DSS- Youth Bureau Director
- IT Computer Specialist

Kerry reviewed the Bonadio audit outcome for the Deferred Comp Program. There were no issues found.

Kerry would like to compare the Municipal Civil Service Rules and the Local Civil Services Rules and possible adopt the Municipal rules. Kerry was asked to put a report together as to what the differences would be and what the impact would be if the county were to adopt the Municipal Civil Service Rules and report back.

Kerry reviewed the following resolutions that would be needed. The Committee approved.

- Authorize Chairman To Sign Contract Agreement With ESI Employee Assistance Group For CSEA And Non-Union EAP Services
- Authorize Chairman To Sign Agreement With Benetech
- Authorize Chairman To Sign Nationwide Plan Procedures Administrative Agreement for Administration Of Deferred Compensation Plan For employees Of Yates County
- Authorize Chairman To Sign Contract With Bonadio For Audit Services

- Authorize Chairman To Sign Agreement With Benefit Resource, Inc. For The Administration Of The 2016 Yates County Flexible Benefit And Reimbursement Plans.
- Authorize Chairman To Sign Agreement
- Adopt Leave For Cervical Cancer Screening

Bonnie moved to enter executive session to discuss the employment history of a particular person with Lois, Kerry, Julie and Legislators present, seconded by Elden.

VOTE: Unanimous

Meeting adjourned at 3:15p.m.