

FINANCE COMMITTEE

November 8, 2016

Present: Doug Paddock, Dan Banach, Leslie Church, Earle Gleason, Mark Morris, Terry Button, Jim Smith, Connie Hayes, Robert Lawton, Tim Dennis, Ed Bronson, Elden Morrison, Bonnie Percy, Tim Cutler, Nonie Flynn, Bill Holgate, Pat Brede.

Doug and Jim Smith will do the audit this month

Minutes of the October meeting were approved as presented.

Real Property – Patricia Brede

Pat reviewed the following resolutions that would be needed. The Committee approved.

- Authorize Chairman To Sign Pictometry Contract
- Authorize Chairman To Sign Inter-Municipal Agreement
- Authorize Chairman To Sign VHB Contract

Pat reported the Tax Map Technician is working out some of the issues with the updated geodatabase and getting caught up on work that had to wait for the new version.

Planning – Tim Cutler

Tim reported the Yates County Planning Board met last week there were 12 referrals, 2 referrals were denied.

Tim reviewed the following resolution that would be needed. The Committee approved.

- Resolution to Appoint Members To the Yates County Planning Board (Carroll)

Tim reported David Zorn, Executive Director of G/FLRPC and Jack Marren, Chair of the Council will be at the November Legislative meeting to review and discuss G/FLRPC initiatives and projects.

Tim reported with the regards to the Yates County Open Access Network. He received the final report from our auditors of September 17th for expenses through the first quarter of 2016. Tim is working on completing the documents for submission to ESD according to the Grant Disbursement Agreement.

Tim reported a meeting was held with Empire Development on October 25th reviewing project status, milestones and key indicators relative to the GDA.

Tim reported he continues to assist in the completion of documentation required for State and Federal Funding for Transportation. Attorneys for Yates Transit Service and Scott Falvey will begin drafting the contract.

Tim reported he was contacted by the U.S. Army Corps of Engineers regarding the Yates County Eastern Corridor Region Water System and a pending appropriation in the U.S. Senate. The last engineering report was in 2011 and there is a lot of work that would need to be done to determine if the project is still supported, selecting among alternatives to define the scope and benefits establishing community and government support, identifying additional funding sources. Tim asked for direction. The consensus of the Committee was to keep working on this project. Tim will work with the four communities involved to see what the level of interest is and move forward.

Tim reported the Village of Penn Yan is looking to update the pedestrian bridges along the outlet trail and install a bicycle trail.

Treasurer – Nonie Flynn/Budget Officer

Nonie reviewed the 2016 Appropriations and the 2016 Appropriations Exceeding 75%.

Nonie reviewed the Sales Tax Report which shows sales tax is up approximately 3.48% along with the Occupancy Tax Report which shows to date \$394,323.46 has been collected.

Nonie reviewed a Correction of Error that needs to be done.

Nonie reported the Tyler Forms software has been implemented for use in payroll for printing paychecks, direct deposit advices and voucher checks. The next step will be for direct deposit advices available to employees through email.

Nonie reported the Constitutional Debt limit report has been filed with the NYS Office of state Comptroller.

Nonie reported the following from the NYS Treasurer's Meeting:

Sales Tax – Currently 8% of all sales are considered pure internet (no physical presence in NYS and therefore, no sales tax is collected). This is projected to grow to 8.5% in 2017. The Marketplace Fairness Act which would've taxed out of state internet retailers passed in the Senate in 2013 but languished in the House. A new version is being worked on by Congress which would set national standards for any shipment being made to a state that has a sales tax, the percentage of that state's sales tax would apply. We would need a state-wide sales tax rate. This will not be addressed until after January 2017.

Gasoline Price Projections – The Energy Information Agency is projecting that gasoline prices will likely fall slightly from current levels through the end of 2016 and then average about 6.6% more in 2017 compared to 2016. This would equate to approximately \$43,000 for Yates County.

Nonie requested feedback on the 2017 budget process explaining that in the beginning of October she submitted the proposed budget with the actuals through August then two weeks prior to the workshop she updated the proposed budget with the actuals through September. Nonie felt that this might have been confusing and asked to submit the proposed budget with the actuals through September approximately two weeks prior to the workshops. The consensus of the Committee was to see the most up to date information thereby submitting it two weeks prior to the workshops would be appropriate.

Nonie reviewed the following resolutions that would be needed. The Committee approved.

- 2016 Budget Transfers
- Appropriate Mental Health Federal Sharing Revenue (CS)
- Appropriate Additional Revenue (RP)
- Appropriate DCJS Grant (SHER)
- Appropriate SLETPP Grant (SHER)
- Authorize Chairman to Sign Software Agreement

County Administrator – Robert Lawton

Bob reviewed a vacancy review for a full time Yates County Planner and moving the position to a Non-competitive classification. The Committee approved. Bob will have the necessary resolutions for Monday's meeting.

Doug reported Bob will be working on a draft RFP for engineering and consultant services which will be submitted to the Airport Council

Mark moved to enter into executive session to discuss the employment history of an individual, with the County Attorney, County Administrator and Legislators present, seconded by Ed.

VOTE: Unanimous

Meeting adjourned at 3:02p.m.