

## HUMAN SERVICES

November 7, 2016

Present: Leslie Church, Robert Lawton, Doug Paddock, Tim Dennis, Ed Bronson,, Bonnie Percy, Jim Multer, Dan Banach, Earle Gleason, Mark Morris, Terry Button, Connie Hayes, Amy Miller, Deb Minor, Katie Smeenk, Phil Rouin.

Leslie and Ed will do the audit this month.

Minutes of the October meeting were approve as presented.

### **VETERANS:** Philip Rouin

Phil reported the Administrative Assistant position has been reclassified as a Veteran's Service Officer Position. Deadline for the applications is December 5.

Phil reported there were 231 contacts this month with 257 services provided with 24 trips provided to veterans for medical appointments.

Phil reported the NY Serves-Upstate launched on October 5<sup>th</sup> as New York's second Network.

Phil reported on various meetings and trainings that he attended.

Phil reported on upcoming Veteran Related Community Events and Meetings.

Phil reported on the claims settled for the month.

### **SOCIAL SERVICES:** Amy Miller

Amy reviewed the following resolutions that would be needed. The Committee approved.

- Amend resolution 241-16 to reflect updated rates
- Budget Transfer
- Distinguished Youth Award
- Reappointment to the Youth Bureau (Cameron Howell)

Amy reported HEAP season begins November 14<sup>th</sup> and benefits have increased a little bit. Last year 1,886 benefits were authorized with \$205,029 in HEAP funds being sent to NYSEG and \$117,775 being sent to Penn Yan municipal.

Amy reviewed the Front End Detection System (FEDS). This system is mandated for all Family Assistance and Safety Net applications. The purpose of FEDS is to refer, investigate and resolve applications before a case is opened in order to prevent benefits from being issued to ineligible applicants. During the month of September 17 FEDS referrals were made to the investigator. The monthly cost avoidance for denied, withdrawn or reduced applications was \$1,915.

Amy updated the committee on Workforce Development activities. The new Business Services and Supervisor started in September, things are going well. Updates have been made to conform to the Americas job center policy, and there were 17 job placements during the month of October.

Amy reported the 3<sup>rd</sup> Quarter Distinguished Youth Award will be going to Kamryn Moravec. Also, the Youth Bureau recommends the reappointment of Cameron Howell for a one year term.

Amy reported all the contracts and MOU's for youth services have been returned and finalized.

**PUBLIC HEALTH: Deb Minor**

Deb reported the State Health Department has approved the Clinic Relocation. Deb will be working with Buildings & Grounds on a moving schedule.

Deb reported the final Rabies Clinic for the season was held on Nov 5<sup>th</sup>

Deb reported with the start of the new school year the department has resumed the weekly school surveillance for absenteeism.

Deb reported that per Public Health Law, students in 7<sup>th</sup> and 12<sup>th</sup> grades are required to have proof of Meningococcal Vaccine within 14 days of the 2016-2017 start of the school year. Sara Christensen and her staff have worked with school nurses and notified parents of children attending private Mennonite Schools of this requirement. As a result there has been an increase from 6 Meningitis vaccines administered in 2015 to 54 in the 1<sup>st</sup> three quarters of 2016.

Deb reported the NYSDOH has issued draft regulations NYSRR Subpart 72-2 Body Art Regulations for Body Piercing and Tattooing Establishment Operators and Artists for PHL 4-A. NYSACHO and local health departments have offered comments and the draft regulations will soon be open for a public comment period.

Deb reported the department will be receiving the 2015-2016 LHD Performance Incentive Initiative in the amount of \$11,500.

Deb reported the Worksite Wellness Committee has begun offering periodic Lunch & Learn sessions for county employees. The next date/topic will be November 10<sup>th</sup> from noon to one Pat Cochrane RN, CDE will give a presentation on Diabetes. Also, on December 15<sup>th</sup> Kathy Wade, RN BSN will give a presentation on stress and in February Dr. Gomez will present on cardiac health.

Deb reported there will be a NARCON training on November 29, 2016 in the County Auditorium at 6:30p.m.

Deb reported FLACRA will be holding a ribbon cutting ceremony at their new supportive housing location on 20 Maiden Lane, Penn Yan next Thursday at 2:00 p.m.

Deb reviewed the following resolution that would be needed. The Committee approved.

- Resolution authorizing signature of contracts.

Deb reported staff from the S<sup>2</sup>AY are working to assist them in finalizing the Community Health Assessment and Community Health Improvement Plan. These will be submitted in conjunction with the hospital to the NYSDOH in December.

**OFFICE FOR THE AGING: Katie Smeenck**

Katie reviewed the following resolution that would be needed. The Committee approved.

- Authorization To Sign And Submit Annual Implementation Plan For The Yates County Area Agency On Aging

Katie reported there is a waiting list for EISEP services due to a shortage of aides at all homecare agencies serving Yates County.

Katie reported interviews for her successor have concluded and Becky Bonsignore has accepted the position and will start 11/14. In addition 3 new substitute drivers have been hired for the senior transportation program.

Katie reviewed fiscal and contract updates along with various program updates.

**COMMUNITY SERVICES:** George Roets

George could not attend the meeting the following resolutions were reviewed and approved.

- Authorization To Appropriate Funds
- Resolution To Amend 2015 Contracts With The Agencies

There were 4 reports received under the SAFE ACT, 1 was reported to DCJS.

Leslie reviewed the following resolution that would be needed. The Committee approved.

- Resolution to Authorize Chairman To Sign Indigent Legal Service Grant (PD)

Meeting adjourned at 6:45pm