

FINANCE COMMITTEE
October 5, 2015

Present: Doug Paddock, Sarah Purdy, Gary Montgomery, Elden Morrison, Bonnie Percy, Jim Multer, Dan Banach, Leslie Church, Lee Sackett, Mark Morris, Bob Clark, Jim Smith, Connie Hayes, Tim Dennis, Scott Falvey, Nonie Flynn.

Doug and Mark will do the audit this month

Minutes of the September meeting were approved as presented.

County Attorney – Scott Falvey

Scott reviewed the following resolution that would be needed. The Committee approved.

- Resolution authorizing the chairman to enter into an agreement amending the development agreement with the Village of Penn Yan and Keuka Outlet Development LLC concerning the remediation and redevelopment of the Penn Yan Marine Property and acknowledgement of reaffirmation of prior resolutions concerning conveyance of title of the Penn Yan Marine Property.

Planning – Shawna Bonshak/ County Administrator

Sarah reported in Shawna's absence.

Sarah updated the Committee on Penn Yan Marine. Sarah spoke with Chris Iversen, LaBella has submitted the draft compliance monitoring plan to DEC and they are hoping to have approval for that and the Certificate of Completion by the end of December.

Sarah reported LaBella has also submitted to the DEC the preliminary data from the samples taken at 301 Lake Street, and the results of which show no further action would be required. LaBella is waiting on the DEC's response on both of the submittals.

Sarah reported on the Fiber Project. Sarah explained the time table that the municipal utility can comply with Empire Access, still needs to be determined. Empire Access is ready to start as soon as this is determined. Sarah explained it is not too soon to start developing the structure and information that would be included in the public presentation. Sarah stated that STN's portion of the presentation is ready. Sarah was asked to do an outline of the presentation for next month.

Sarah reported work continues on finalizing the County's application to the Community Development Block Grant program for housing rehabilitation funds for low and moderate-income households.

Sarah reported there will be a presentation tomorrow night at the Human Services Committee on Public Transportation. There is a potential for grant funds through the Genesee Transportation Council to assist in working on the development of a transportation plan. Sarah explained that if the Committee was at all inclined to keep working on the development of a transportation plan, she would report next month on the scope of work and some idea of which agencies in the Community would be helping the County.

Sarah reported the County Planning Board did approved Keuka College's plans last week. The Jerusalem Town Planning Board did approve the site plan for the Keuka Commons but put forward several contingencies on the approval which are: 1. The College is responsible for the purchase and installation of fire hydrants. 2. Campus Security and the Yates County Sheriff will

review the lighting to make sure it meets security needs while also seeing if it is possible to be sensitive to the fact that there are residential locations right nearby. 3. All necessary filing and certifications need to take place. 4. There was also concern about some exterior fixtures on the building. 5. The Jerusalem Planning Board wants to review the site plan again depending on who the franchisee is for the food cafe is. The Town Planning Board will not review another plan for Keuka College without a storm water runoff plan.

The Historian's report was reviewed with no questions. Fran is planning on scheduling additional training.

Real Property – Patricia Brede

Pat's memo pertaining to prioritizing the upgrades for equipment and software was reviewed.

Tim stated, if we put money in the budget and it's not in a reserve fund and she does not use it, it will revert to General Fund. Do we want to consider establishing a small reserve account or not? Tim feels further discussion should take place at the budget workshop.

Nonie stated she spoke to Tim Groth and Pat regarding setting up a reserve for equipment needs that may occur, or funding could be put in the contingent fund knowing that every department head budgeted pretty tightly next year and if an equipment need should arise that the money in the contingent fund could be used for that. Either way would be fine.

Doug stated he believes it's not the intent to replace anything until it breaks.

Treasurer – Nonie Flynn

Nonie reviewed the 2015 appropriations.

Nonie reviewed the Sales Tax Report which showed sales tax is up approximately 2.22% from this time last year.

Nonie reviewed the due from Federal & NYS which shows \$1,723,615.26 owed to the county.

Nonie reviewed the Occupancy Tax Report which showed the tax is up a little bit compared to a year ago.

Sarah reported the Tourism Advisory Committee is meeting next Tuesday on funding for next year.

Nonie reviewed the Community College Chargeback Rate Change which showed the average chargeback rate increased 3.75%.

Nonie reviewed the bids received on Tax Acquired Property. Nonie will take action to remove the unknowns from the assessment rolls.

Nonie reported with regards to the IRS audit. The final audit report for 2012 was received and the county paid \$35,317.16 for the following findings:

- \$2,200 for 1099 penalties
- \$13,715.36 for FICA & Federal withholding for worker reclassification issues
- \$19,401.80 for FICA for attorney's secretarial stipends and Legislator mileage reimbursement. Nonie will work with the County Attorney to write a letter to all affected

by this audit as amended W-2's will need to go out and the parties will need to file amended tax returns.

Nonie reported the Fiscal Stress List was released by the NYS Comptroller's Office. Based on the 2014 financial data, Yates County received a fiscal report of 19.2% which gives us a classification of "no designation".

Nonie reviewed the following resolutions that would be needed. The Committee approved.

- 2015 Budget Transfers
- Re-levy Delinquent School Taxes
- Re-levy Delinquent Village Taxes
- Authorize Conveyance of Real Property
- Accept Bids on Tax Acquired Properties

Tim reviewed the following resolution that would be needed. The Committee approved.

- Accept NYSDOT Aviation Capital Project agreement.

Mark moved to enter executive session to discuss the employment history of a particular person with just the legislature present, seconded by Gary.

VOTE: Unanimous

Meeting adjourned at 7:55p.m.