

**PUBLIC WORKS
JANUARY 5, 2015**

Present: Dan Banach, Doug Paddock, Gary Montgomery, Margaret Dunn, Elden Morrison, Bonnie Percy, Jim Multer, Bill Holgate, Lee Sackett, Bob Clark, Jim Smith, Connie Hayes, Joe Reed, Dave Hartman, Craig Prior, Mark Morris, Tim Dennis, Sarah Purdy, Leslie Church.

Minutes of the December meeting were approved as presented.

Dan and Margaret will do the audit.

Dan reviewed procedures that he would like to see followed. There is an agenda, and we try to follow the agenda unless someone has something that they want brought up on the agenda prior to the meeting, Dan would like to be contacted. To send a department head an email on New Year's Eve and expect answers, you wouldn't call that person, so therefore there shouldn't be an email expecting answers. To have something brought up that isn't on the agenda at that point is ludicrous. If you have something that you want brought up please let Dan know and he will get it on the agenda.

Buildings and Grounds

Joe reported the office for the Conflict Defender will be located on the first floor in Room 1054 next to the Assigned Counsel Administrator.

Joe reported a check in the amount of \$2,325 has been received from Energy Curtailment for our participation in the summer program.

Joe was asked to report on the software upgrade at the next Public Works meeting.

Weights and Measurers

Carl's report was reviewed. Joe was asked to obtain a list of the testing sites and schedules for testing. Joe will also have the new contractor attend a meeting when everything is set in place.

Highway

Dave reported the West Ave. Bridge is not eligible for the federal aid bridge program. Dave explained something will need to be budgeted in 2016 for repair or replacement.

Dave reported the new mowers have been ordered.

County Administrator

Sarah reviewed her memo on a joint facility with the Penn Yan Central School District. Sarah explained there is a possibility of some type of a joint garage facility with the Penn Yan Central School District and possibly the Village of Penn Yan. The School District is at a point where they need to know if entities are truly interested as they can apply for a grant. There is another meeting on January 12, 2015 at 9:00a.m., which Tim, Dave, Sarah and Dan will attend. Further updates will be given when information is available.

Mark moved to enter executive session to discuss employee performance, seconded by Bob.

Meeting adjourned at 4:45p.m.

