

GOVERNMENT OPERATIONS COMMITTEE

January 4, 2017

Committee members: Mark Morris, Jim Multer, Earle Gleason, Bonnie Percy, Jim Smith

Others present: Bob Lawton, Taylor Fitch, Ed Bronson, Dan Banach, Leslie Church, Terry Button, Lois Hall, Connie Hayes, Amy Daines, Robert Brechko, Arlene Wilson, Elden Morrison, Bill Holgate, Tim Dennis, Kerry Brennan, Tim Groth, Doug Paddock.

Mark and Bonnie will do the audit this month

Minutes of the December meetings were approved as presented.

Legislative Operations

Tim stated the NYSAC conference will be January 30th through February 1st and asked if anyone was interested in attending. Tim, Earle and possibly Terry will be attending.

Mark gave an update on a meeting that was held with CCE, Soil and Water, himself and Jim Smith to discuss rather Yates County needs an Environmental Management Council. Mark will report more as information is gathered.

Soil & Water – Jim Balyszak

Jim was unable to attend the meeting.

Cornell Cooperative Extension – Arlene Wilson

Arlene reported on the TANF Life Skills Program. All 17 money management workshops have been presented for 2016.

Arlene reported on various activities for the 4H and Youth Development.

Arlene reported she continues to participate in quarterly meetings of the Finger Lakes PRISM (Partnership for Regional Invasive Species Management): steering committee and three working groups (terrestrial, aquatic, and education and outreach) along with the Finger Lakes Regional Watershed Alliance.

Arlene reported on the various activities and workshops planned by/for the Master Forest Owner.

IT – Tim Groth

Tim reviewed the monthly statistics which showed 206 calls to the help desk. Total viruses identified for November was 534 and 3143 spam were identified.

Tim reported he assisted with the Link to Life equipment that was replaced. Also, the Mutual Link equipment has been installed and configured. The Sheriff's department is waiting for the vendor to do training.

Tim reported the SPAM/Virus Firewall and Email archiver was installed. All county email is now protected and flowing through the new device and Tim continues to fine tune the settings and reduce unwanted SPAM.

Tim reported he continues to work with CivicPlus on getting started with the new website.

Elections – Robert Brechko/Amy Daines

Amy reported they are working on doing another revote for the Dundee School.

Amy reported the annual meeting was this morning and thanked, Earle, Doug and Bob for being there.

County Clerk – Lois Hall

Lois reviewed her statistical reports.

Lois reported the President of the New York State Association of the County Clerks is asking for 2 items from the Legislative Agenda for inclusion in the 2017-2018 Executive Budget. Those items would be increasing the county share of DMV revenue and to support the renewal of the driver's license photo every eight years.

Lois reported with regards to pistol permit recertification. Lt. Heptig of the NYSP informed her that a letter will be sent to all pistol permit holders who received permits prior to January 31, 2013. The letters will provide information on recertification and the process for recertifying. This will meet the statutory requirements for one year's notice to be given to the affected permit holder prior to January 31, 2018.

Personnel – Kerry Brennan

Kerry reviewed upcoming events that will be taking place in January.

Kerry reported the Telecommuting and Alternative Work Arrangement policy needs to be updated and would like to work with a subcommittee of the County Administrator, Jenna Owen, Tim Groth, and George Roets. The Committee agreed.

Kerry reviewed the Personnel Office Vacancy Report.

Kerry reviewed the following resolutions that would be needed. The Committee approved.

- Adopt 2017 Employee Benefits for Non-Union Employees
- Authorize Chairman To Sign Plan Management Agreement and Business Associates and Business Associate Agreement With Benetech
- Authorize Chairman to Sign Contract with ESI
- Authorize Chairman to Sign Contract with Jay Hollister
- Authorize Chairman to Sign Contract with Bonadio

County Administrator – Robert Lawton

Bob reported applications have been reviewed for the full time planner's position. He is in the process of getting an interview team together who will conduct the interviews and make a recommendation to the Finance Committee.

Bob updated the Committee on the Historian/Records Management Office. Bob met with John Potter at the History Center. John indicated that he would be interested in entering into an agreement with the County for historian services. Also, the State Archive Officer visited the Historian/Records Management Office and commented favorably on our processes.

Bob attended the Southern Tier Network (STN) Board meeting that was held on December 8th. STN and ECC will be giving a quarterly update at the January 9th Legislative meeting.

Bob stated that he has been working with Tim Groth in suggesting that a plan of work with time lines be done for the new website.

Bob thanked Deb Minor and George Roets for putting together a plan on combining some of the functions between Community Service and Public Health.

Bob reported the Airport Council returned the revised draft RFP for discussion and finalization at the January Airport Council meeting.

Bob reported he has obtained a scanner approved by laser fiche, and a representative will be on site tomorrow to assist Bob in getting up to speed with the laser fiche program.

Bob reported on various meeting/conference that he attended or will be attending.

Jim Smith moved to enter into executive session to discuss collective bargaining negotiations with the CSEA with legislators, Kerry Brennan, and County Administrator Lawton present, seconded by Earle.

VOTE: Unanimous

Meeting adjourned at 2:30pm