

GOVERNMENT OPERATIONS COMMITTEE
January 30, 2015

Present: Mark Morris, Sarah Purdy, Doug Paddock, Gary Montgomery, Elden Morrison, Bonnie Percy, Jim Multer, Dan Banach, Lee Sackett, Tim Dennis, Bob Clark, Jim Smith, Connie Hayes, Tim Groth, Jim Balyszak, Bob Brechko, Amy Daines, Julie Betts, Danielle Hautaniemi

Mark and Jim Multer will do the audit this month.

Minutes of the January meeting were approved as presented.

Legislative Operations

Chairman Dennis stated that the Legislature usually meets with the state representatives in March and asked that the Committee chairs discuss this within their committee's to come up with topics that they can discuss with the representatives. Connie will put a note on the March agenda's for the committees to come up with topics to be discussed at that meeting. NOTE: that meeting has been set for March 6th at 10:00a.m.

Chairman Dennis asked that Legislators start thinking about whether they want to have night meets during the summer months. If this is the legislature's desire, a resolution will need to be presented at the March Legislative meeting.

Chairman Dennis stated, Jeff Bartkoski, CEO of Mercy Flight, has asked to come and introduce himself at the February meeting.

Mark reported the March 20th Inter-County meeting will be held here in Yates County at the Top of Lake.

Soil & Water – Jim Balyszak

Jim reported the Ag District 7 year review is getting closer to approval by the state. Additional documentation and minor mapping changes were requested and submitted.

Jim reported the staff have been busy preparing financial and performance measure reports that will be submitted to the New York State Soil and Water Conservation Committee in Albany for review. These reports determine the amount of state funding that the district receives.

Jim reported he has applied for grant funds to expand the manure gas monitoring program through the purchase of additional monitoring equipment. This program is being coordinated through Soil & Water, Emergency Management and the local fire departments.

Jim reported he has applied for grant funds to update the Vine Balance workbook which is used in New York State as a guide to sustainable viticulture practices.

Cornell Cooperative Extension – Danielle Hautaniemi

Danielle reported the Executive Director Position has been posted and can be found at <https://cornellu.taleo.net/careersection/10163/jobdetail.ftl?job=26721>. The closing date is February 26th for applications.

Danielle reported with the release of the Governor's proposed budget there are two different programs that Danielle will be watching. The first is the Harvest New York Program and focuses on dairy and food processing moderation in Western New York and the Finger Lakes Area. This was not funded in the Governor's budget, but this has happened before so Cornell will be

advocating to get this included in the final package. The other item that was not included in the budget was the New York State DEC Community Education funding for invasive species.

Danielle reported 4H will be having their countywide public presentations on February 11th, 17th and 21st.

Danielle reported 4H will be holding their annual spaghetti dinner fundraiser on February 26th from 5-7pm at the Penn Yan Moose Club.

Danielle reported they are gearing up for the Finger Lakes Grape Program conference that will be held on February 27th and 28th at the RIT Conference Center in Henrietta, NY and the Pesticide Training and Recertification Series will be held at CCE Ontario County on February 2nd through March 2nd.

Elections – Robert Brechko/Amy Daines

Bob reported their office looks at military voters every year to see where they are because they change their addresses so often. Last year there were 20 military voters eligible for absentee ballots and because the federal postcard application which they fill out expires after two federal elections, the office will be contacting 22 individuals to remind them that they need to refile.

Bob reported the office has received notification of the positions up for election in all towns and villages with the exception of Middlesex.

Amy reported on highlights from the winter conference they attended.

IT – Tim Groth

Tim reported there was an issue with the exchange server that caused problems with email.

Tim reported the support desk is in the process of converting to a new help desk system. This will give much better reports, track assets, and time.

Tim reported on the E911 center renovations. IT is installing the switches in the server room. There is still equipment on order, and waiting for installation on radio side. IT is working on imagining new PC's for the consoles and coordinating with vendors on conversion.

Tim reported the change from Windstream to Time Warner is in progress and he is looking for an April 1st date for the conversion.

Tim reported the Help Desk position for DSS/Public Safety was stalled a little, but he will be holding interviews for this position next week.

County Clerk – Julie Betts

Julie provided the Committee with several reports regarding the number of transactions filed/recorded in the County Clerk's Recording Office and the DMV Office and revenues that have been collected.

Julie updated the local mortgage tax collected, to date is \$24,547 which is an increase of approximately \$11,000 over 2014. The number of mortgages reported for January 2015 shows an increase of 25 over the same period in 2014 and the deeds are also up by 19.

Julie explained in one of the reports for the motor vehicle use tax, she had to estimate the figure and estimated \$9,000 for the month of December. Now that the figures are in, there was actually \$1,435 more collected.

Julie questioned if the data reports could be given quarterly and also one month later so that she has all her information. After a lengthy discussion it was decided that instead of Julie creating additional reports, she can submit the reports that she receives from ACS on a monthly basis.

Personnel – Amy Guererri

Amy could not attend the meeting, Kim Fitzgerald Personnel Assistant, and Sarah Purdy, County Administrator reported in her absence.

Sarah reviewed the resolutions that would be needed, the Committee approved.

- Authorize Chairman To Sign Contract with FCS Administrators, Inc. For Actuary Services
- Abolish Positions Not Funded In 2015 County Budget
- Adopt Amended Personal Leave Policy – this policy reflects how we are handling personal leave and it simplifies it.
- Adopt 2015 Employee Benefits For Non-Union Personnel

Sarah reported an updated schedule of work for Catalog & Commerce was sent out. Kim reported on what has been done and various processes that will take place to implement the new software. Mark would like to have the time frame schedule included in next month's agenda packet.

Sarah reported the Risk Management RFP deadline is Monday and Amy will report on this in March.

Legislature – Connie Hayes

Connie reviewed information pertaining to a possible local law pertaining to the sale of some fireworks. The consensus of the Committee to have Connie prepare the local law and also obtain an opinion from the Sheriff and the Emergency Management Director on the proposed law if the Legislature moves forward.

Connie reviewed the following resolution that would be needed. The Committee approved.

- Resolution to Request Home Rule Legislation To Renew The 1% Sales Tax Increase Imposed In 2003

Connie reviewed her memo showing the final figures for 2014 for the legislative office budget.

County Administrator – Sarah Purdy

Sarah updated the Committee on the Shared Services. Sarah explained she has the latest updated draft of the Shared Services report and will be sending it out later today. Sarah asked that everyone look through it and if anything needs to be revised please let her know by the end of next week. Sarah will submit comments and revisions to CGR. Once they have taken all of those comments into consideration public meetings in Schuyler and Yates will then be held to present the report and obtain public comments.

Sarah's 2015 goals were reviewed.

Jim Multer moved to enter executive session to discuss employee compensation, seconded by Elden.

Meeting adjourned at 4:59pm